

Date: 30th October, 2025

To Whom It May Concern

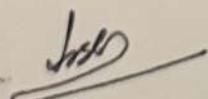
This is to certify that **Sahea Maharuj Mahadi** has been employed as an **Assistant Engineer** in the **Planning & Tendering Department** at SINAMM Engineering Ltd. from **30th September, 2024** to **30th October, 2025**. Throughout his tenure, **Sahea Maharuj Mahadi** has consistently demonstrated a high level of technical expertise, commitment, and professionalism, making significant contributions to the company's operations in the construction industry.

As an Assistant Engineer, **Sahea Maharuj Mahadi** has been entrusted with a diverse range of key responsibilities, which include but are not limited to the following:

- ✓ **Tender Document Preparation**
 - ❖ Demonstrated expertise in the e-Government Procurement (e-GP) system in Bangladesh.
 - ❖ Developed comprehensive financial offers, including detailed cost breakdowns and price quotations. Prepared technical documentation, such as work progress schedules, manpower and equipment mobilization plans, quality control strategies, and detailed project performance reports.
 - ❖ Expertise in preparing Bills of Quantities (BOQ) using current market rates, Public Works Department (PWD) schedules, Bangladesh Water Development Board (BWDB) schedules, Roads and Highways Department (RHD) schedules, Local Government Engineering Department (LGED) schedules, and other industry standards.
 - ❖ Actively participated in tender bidding processes and pre-bid meetings, effectively utilizing exceptional communication skills to coordinate with contractors, vendors, and stakeholders.
 - ❖ Conducted site visits, including reconnaissance surveys, and evaluated local material costs for accurate project estimation.
- ✓ **Cost and Quantity Estimation**
 - ❖ Conducted rate analysis and quantity estimation for various structural elements, including civil and steel structures, ensuring precision and adherence to project requirements.
 - ❖ Proficient in interpreting architectural and structural drawings, accurately calculating quantities, and providing comprehensive reports to senior management for decision-making.
- ✓ **Software Proficiency**
 - ❖ Advanced proficiency in Microsoft Office tools, particularly in Excel, Project and Word, enabling the execution of complex analytical tasks and reporting functions.
 - ❖ Skilled in AutoCAD, applied to produce accurate technical drawings and layouts for project planning and execution.
 - ❖ Experience with specialized engineering and project management software, contributing to enhanced planning, scheduling, and resource allocation processes.
- ✓ **Project Coordination and Communication**
 - ❖ Collaborated effectively with multidisciplinary teams to ensure project deliverables were met within the agreed timelines and budgets.
 - ❖ Facilitated smooth communication across various project stakeholders, including clients, contractors, and internal departments in Bangladesh as well as foreign partners, ensuring alignment on project objectives and overall progress.
 - ❖ Organized and conducted both in-person and virtual meetings with clients

Throughout his service at SINAMM Engineering Ltd., **Sahea Maharuj Mahadi** has consistently displayed a strong work ethic, exceptional problem-solving abilities, and a proactive approach to his duties. His contributions have played an instrumental role in advancing the company's engineering initiatives, and he has proven to be a dependable and valuable member of our team. We have no doubt that **Sahea Maharuj Mahadi** will continue to excel in his future endeavors, and we wish him every success in his professional journey.

Sincerely,



Engr. A. N. M. Irshad
Director
SINAMM Engineering Ltd.



Civil Engineering Division The Institution of Engineers, Bangladesh (IEB)

Shaheed Prokaushali Bhaban, IEB Headquarters, Ramna, Dhaka-1000

Certificate of Participation

This certificate is presented to

Sahea Maharuj Mahadi

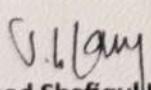
for participating in the 05 (Five) day training program titled

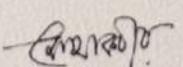
"Public Procurement Act (PPA)-2006 & Public Procurement Rules (PPR)-2008"

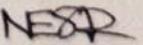
held from 15th July to 19th July, 2025.

The training program comprised a total of 10 (Ten) hours of sessions.

The Training program was conducted by **Engr. Muhammad Abul Kawser MCIPS.**


Engr. Muhammad Shafiqul Islam (Khoka)
F/10820
Chairman
Civil Engineering Division, IEB


Engr. Md. Aynul Kabir
F/09861
Vice-Chairman
Civil Engineering Division, IEB


Engr. Md. Nesar Uddin
F/14137
Secretary
Civil Engineering Division, IEB