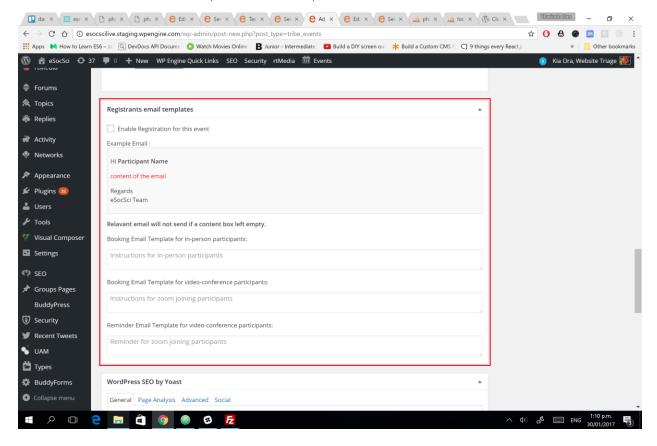
## SEMINAR SUBSCRIBER FOR THE EVENTS CALENDAR PRO

This plugin requires 'The Event Calendar' plugin to be installed and will work alongside with it.

## **ADMIN SECTION**

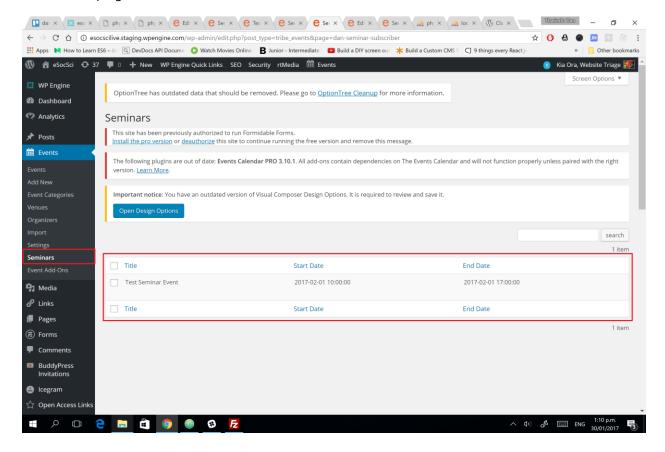
1) Once Activated a new meta section with the name 'Registrants email templates' will be added to the 'Add New Event' ('Edit New Event').



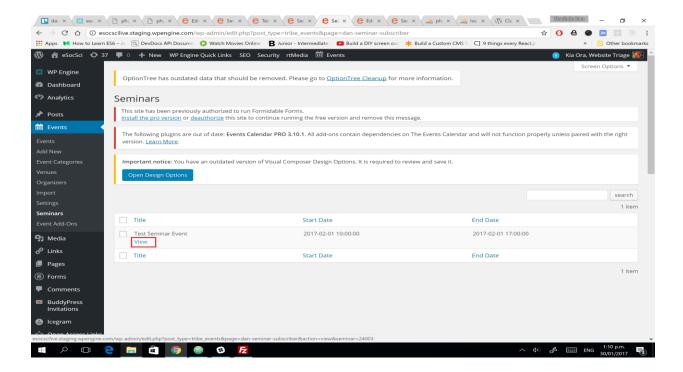
'Enable Registration for this event' will enable/disable the registration facility and once enabled, 3 text areas will also be activated where admin/author of the event can add the email templates (content of the email) for the event.

 Booking Email Template for video-conference participants - This email template will be sent to the users at the time when they are registering for the event as video-conference (zoom) participants.

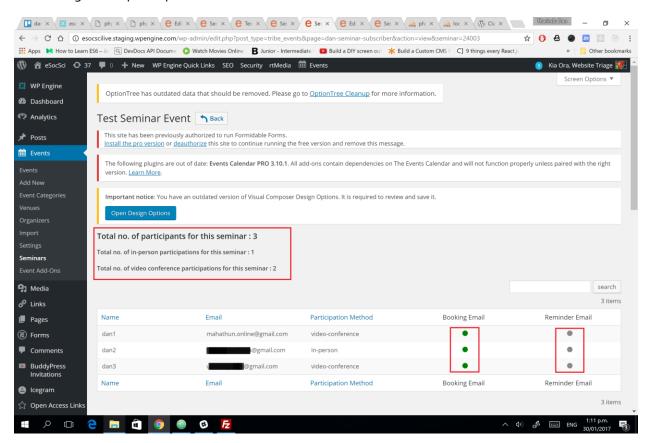
- Booking Email Template for in-person participants This email template will be sent to the users at the time when they are registering for the event as in-person participants.
- Reminder Email Template for video-conference participants This email template will be sent only to the video-conference (zoom) participants within 24 hours prior to the start of the seminar.
- 2) The plugin will also add a new menu item 'Seminars' under Events.



It will list down all the seminar events in which the 'Registration for the event is enabled'.



3) When hover on a seminar event 'View' link will appear and clicking on it will list down all the registered participants for the event.



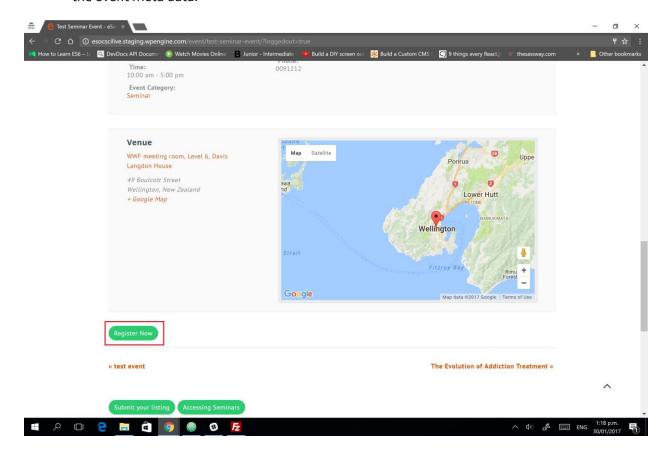
This screen will display the of total participants, no of in-person participants and no of video-conference participants.

## When an email,

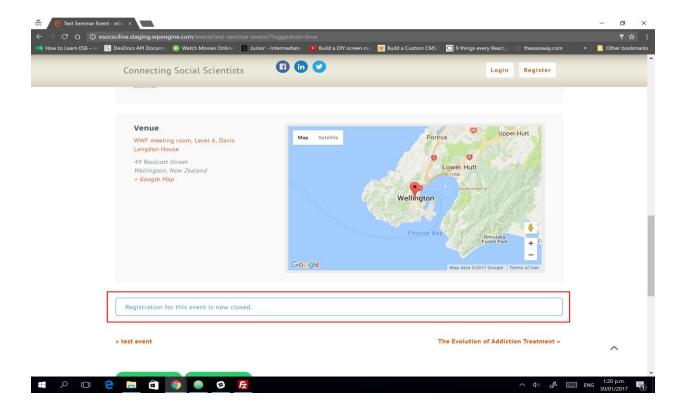
- sent successfully it will show up with a Green circle. = •
- Failed sending it will show up with a Red circle = •
- Sending status is pending it will show up with a gray circle =

## **USER SECTION**

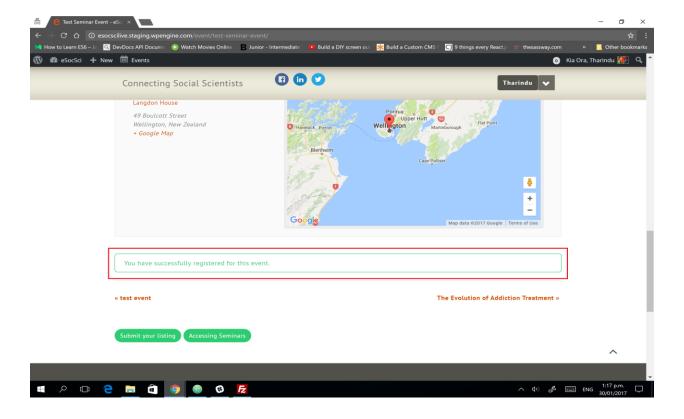
1) When user visit a "Registration enabled event" he/she will see a 'Register Now' button below the event meta data.



If the event is expired or start in within an hour, then the notice will be displayed saying 'Registration for this event is now closed' instead of the registration button.



If the logged in user is already registered for the event, a notice will be displayed saying 'You have successfully registered for this event' instead of the register now button.



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2) When clicked on the Register Now button, it will display a pop up box where users can enter their details and select the participation method. If the user is logged in his/her email address and name will be extracted to the pop up.

3)

