

Max Brother

15600 Mulholland Dr Los Angeles CA 90077 - (310) 570-2629
max.brother@gmail.com | www.linkedin.com/in/maxbrother

Neophyte of design and development eager to apply and grow the skills for creating and building beautiful web based content ~ Strong believer in automation and the power of dynamic data driven design and content ~ Plugged in to the form and function of communication, branding, and creating a memorable identity. ~ A team player who can work alone, or recognize when shortcomings are others' strength and collaborate.

Expert in Design - Development - Hardware
Resourceful with computers - Resourceful with people
Inquisitive - Strong Communicator - Easily amused by a job well done

Information Systems Specialist - *Campus Technology Department*

American Jewish University Los Angeles CA (2007-Present)

- Maintain Website Content across multiple subsites and keep up CSS Codebase
- Design and Code forms for on line purchasing and registration using VB.Net
- Create weekly html e mail blasts to 20,000 recipients
- Respond to Help desk requests via walk-ins or tickets
- Conduct user training, manage user accounts, write support documentation
- Some hardware support including configuring and deploying windows workstations, printer support, maintain network infrastructure and inventory of all equipment

Conference & Theater Coordinator - *Conference Services*

American Jewish University Los Angeles CA (2011-Present)

- Oversee all events in the 500 seat Gindi Auditorium: the annual student play, dance performances, music concerts, lectures and panels
- Responsible for lighting and sound during productions or coordinating outside technicians and rentals.
- I serve as the liaison between outside groups and the university

IT Technician & Web Designer - *Cohen Center for Modern Jewish Studies*

Brandeis University Waltham MA, (summers 2007-2008)

- Primary web designer and creator of informational/promotional web site for "Ten Days of Birthright Israel" by Dr. Leonard Saxe
- Research and Propose off-site backup options
- Provide user support
- Interact with University's IT Facilities for hardware repair and diagnostics

Education:

- American Jewish University Bachelor's of Arts in Jewish Studies and Communications - May, 2012
- Gann Academy - The New Jewish High School of Greater Boston - May, 2007

Technical Languages: XHTML 1.0, CSS 3, HTML 4.1, SASS, Some VB.NET/Microsoft ASP.Net

Software: Emacs, Microsoft Visual Studio 2005, Ektron CMS, Microsoft Expressions Web 4, MS Office, Norton Anti-Virus, Hijackthis, Spybot Search and Destroy, Windows Backup Utility, Open Text FirstClass, Moodle course management, Some Adobe CS5

Hardware: Dell Workstation running Windows 2000 to Windows, Windows Server 2000 to Server 2008, DLP Projectors, Smart Technology's Smart Board, OneCard campus card system

Operating Systems: Microsoft Windows XP (Home and Professional), Windows 2000 (Professional and Server Edition), Windows 98, Mac OS 10.4-10.5