



MD Mahbubur Rahman

Student Counselor & Educational Consultant

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Profile

Educational consultant with hands-on experience in student counseling, U.S. university application guidance, and visa application support. Excellent communicator with strong English proficiency and proven ability to conduct one-on-one consultations, understand student aspirations, and provide personalized guidance. Patient, honest, and committed to helping students achieve their study abroad goals while maintaining long-term professional relationships.

Professional Experience

09/2024 – 07/2025 Dhaka, Bangladesh	Avo Edu Global , <i>Student Counselor & Educational Consultant</i> Conduct one-on-one student consultations and manage U.S. university applications from assessment to admission. Provide visa application guidance and maintain detailed student records. Build strong relationships with students and parents while coordinating with teams to ensure high satisfaction.
09/2023 – 02/2025 Dhaka, Bangladesh	Purnota Foundation , <i>Web Developer & Video Editor</i> Managed website content, edited promotional videos, and supported fundraising campaigns. Contributed to charitable projects including tube well construction (15+ wells) and food distribution (250+ families).

Education

01/2025 – Present Panthapath, Dhaka	Sonargaon University (SU) , <i>Bachelor of Science (BSc)</i> Computer Science and Engineering
01/2023 – 07/2024 Begumganj, Noakhali	Begumganj Government Technical School & College , <i>Higher Secondary School Certificate (HSC)</i> Computer Operation and Maintenance, Science
01/2020 – 09/2022 Begumganj, Noakhali	Begumganj Government Technical School & College , <i>Secondary School Certificate (SSC)</i> Computer and Information Technology, Science

Skills

Student Counseling & Communication

- One-on-One Consultation
- University & Visa Application
- Client Relationships
- Student Needs Analysis

Administrative & Digital Tools

- CRM Management & Data Entry
- Google Workspace & MS Office
- Schedule & Appointment Management
- Professional Email Communication

Technical Skills

- Website Development
- Video Editing (Adobe Premiere Pro, Filmora)
- Social Media Content Creation
- Graphic Design (Canva, Figma)
- Digital Marketing

Languages

Bangla
Native/Bilingual

English
Fluent

German
Conversational

Hindi / Urdu
Conversational