

3737 Wascana Pkwy, Regina, SK 

6393829490 

SIMRAN KAUR

thesimrank15@gmail.com 

Twitter/Blog/Portfolio

Proactive team player with excellent time management abilities, ready to take on responsibilities and contribute to the thriving work environment.

Availability

Tuesday, Thursday, Friday (after 1pm), Saturday and Sunday

Skills

- ANALYTICAL THINKING
- PASSION FOR TECHNOLOGY
- EXCELLENT COMMUNICATION SKILLS
- PRESSURE HANDLING
- QUICK LEARNER
- STRONG PROBLEM SOLVING SKILLS
- MULTI - TASKING
- POLITE WITH CUSTOMERS
- GOOD PRESENTATIO SKILLS
- STRONG PLANNING AND CRITICAL THINKING SKILLS

EXPERINCE

january 2023 – july 2023

Team Member, Subway (India)

- Responding quickly and resourcefully to customers concern and request
- Serving multiple customers in a short period of time
- Maintaining high customer standard for the customer
- Responding to clients complain

EDUCATION

- Completed 12TH grade with excellent score.
- Currently pursuing BACHELORS IN BUSINESS ADMINISTRATION from UNIVERSITY OF REGINA.

ACHIEVEMENTS

- COMPLETED A CERTIFIED COURSE ON MICROSOFT EXCEL, WORD AND POWERPOINT.
- ELECTED AS “HEAD GIRL” DURING HIGH SCHOOL.