

# **MAHEERAH ANWAR**

Toronto, Ontario  
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## **SUMMARY OF QUALIFICATIONS**

- Experience in project management at a community level
  - Skilled in conducting literature reviews, synthesizing, and summarizing information
  - Understanding of conducting statistical analysis through Excel
  - Fluent in French (A1), Urdu (Native)
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## **EDUCATION & QUALIFICATIONS**

**Honours Bachelor of Art** | University of Toronto

September 2022 – Present

- Double Major in Economics and International Development Studies
  - **Relevant courses**
    - Introduction to International Relations, Critical Issues in Politics, Comparative Development in International Perspective, Comparative Development in Political Perspective
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## **CERTIFICATIONS & TRAINING**

- **Certifications:** CPR & First Aid, ASPIRE Caseworker Training
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## **EMPLOYMENT EXPERIENCE**

**Case Worker** | The Muslim Food Bank | *Virtual*

May 2024 – Present

- Assisting newcomers and refugees access needed resources in Canada
- Working with a Bengali-Muslim family to aid them with searching for employment issues and affordable groceries.
- Attended a three-day training course educating participants with the skills and resources to support local families in need with a goal to help them become self-reliant.

**Sales Intern** | Future Ready Consulting | *Virtual*

May 2024 – June 2024

- Conducted market research to identify industries and narrow down companies that needed digital marketing services based on the packages Future-Ready offers
- Developed metrics by which to identify/classify more relevant organizations.
- Developed a sales call script and contacted 25 relevant potential new clients through cold-calling and emailing.

**University-Community Partnership Assistant** | University of Toronto

Scarborough Community Partnership and Engagement Office |

June 2023 – March 2024

- Assisted in coordinating 5 community development and engagement initiatives such as zine (non-commercial, self-published publications) workshops with a local organization called Scarborough Studies
- Collaborated with the UTSC Library to catalog and display the zines
- Secured grants to fund the projects: \$280 from the Principal's Fund and \$270

worth of funding from School of Cities' Small Grants Program

- Managed Instagram for Scarborough Studies and used Canva to graphic design more than 15 posts.

**Sales Intern** | Investigate Journalism Foundation | *Virtual*

October 2023 – December 2023

- Created a Salesforce training for fellow employees
- Researched over 30 potential donors and sponsors

**Fellow** | The Canadian-Muslim Vote | *Centre for Social Innovation*

June 2023 – August 2023

- Worked on a mock election campaign with fellow students to learn about the election process
- Attended weekly sessions with policymakers and political strategists that both aided us in our election campaign and spoke about Muslim involvement in Canadian politics. Speakers included field-experts from National Council of Canadian Muslims (NCCM), Amira Elghawaby (Special Representative on Combatting Islamophobia of Canada).
- Worked on a mock election campaign with fellow students
- Mentored by professionals in the political field

**Writer** | Antarctic Institute of Canada | *Virtual*

January 2023 – March 2023

- Worked with a team of students to write a paper about the impacts of cyberbullying

**Private Tutor** | *Virtual*

July 2021 - June 2023

- Tutored high school students at the grades 9,10 and 11 level including pre-IB students in math and science

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## OTHER EXPERIENCE

**Reading and Writing Excellence (RWE) Program Participant** | University of Toronto

Scarborough March 2023- April 2023

- Committed to voluntarily reading and writing almost daily to improve academic writing skills
- Wrote over 20 critical thinking journals every day for one month
- Facilitated by a highly qualified English Language Development Writing Professional, and fortnightly one-on-one meetings

**Junior Executive** | University of Toronto Scarborough Archery Club | *Pan Am Centre*

October 2022 – February 2023

- Attended weekly archery sessions on Friday
- Helped set-up the equipment