



Trigent Software Private Ltd.

CIN U72200KA1995PLC065161

Regd Office:

Khanija Bhavan, 1st Floor,

49, Race Course Road,

Bangalore - 560 001.

July 19, 2021

Dear **Duvvuru Mahesh,**

Thank you for investing your valuable time for the interview with us. We seek the best professionals and are happy to offer you the position of **“Recruitment Analyst”** at **Career level 5, Band 5C**. Given below is the breakup of the compensation and benefits package:

Components	Amount in INR	
	Monthly	Annual
Basic	21,050	2,52,600
Special Allowance	3,638	43,656
Monthly Total	24,688	2,96,256
Employer's PF Contribution	1,800	21,600
Gratuity	1,012	12,144
Annual Total	2,812	33,744
Annual Gross CTC	27,500	3,30,000

Monthly Total	24,688
<u>Deductions</u>	
Employee's PF Contribution	1,800
Inhand Before taxes (IT/PT)	22,888

(Take Home Calculation (before IT/PT) = Monthly Total - Deductions [Employee State Insurance + Provident Fund])

1. As discussed, you will have to report at our **Bangalore** office at 9.30 a.m. on **July 19, 2021**. If you fail to report to work as mentioned above, unless permitted in writing by us on change of joining date, this offer stands cancelled / withdrawn. This offer is also subjected to the successful completion of background verification process as per the criteria set by the company. In case of a negative background verification report, this offer stands cancelled.
2. On the day of Joining, we request you to bring the following original documents indicated below along with the photocopies of the same.
 - a. Certificates / testimonials of your qualification.
 - b. Certificates / testimonials of professional trainings undergone.
 - c. Relieving and Experience certificates of last employer.
 - d. Last 2 months pay slip of your last employer.
 - e. Four passport size colour photographs.
 - f. Passport, if held otherwise apply for the same immediately.
 - g. PAN details.
3. In case you wish to resign your employment with the company, a mandatory notice period of 2 (Two) months would have to be served by you.
4. Please sign and return a copy of this letter in acknowledgement of your acceptance of above.

We look forward to your joining our team of extraordinary professionals.

For Trigent Software Private Ltd,

Accepted by:



Srinivasan TPR
Associate Director - Human Resources

Duvvuru Mahesh

Date _____