

MD

Mahesh Duvvuru

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Staff Recruiter with 2 years of experience in identifying qualified candidates for hiring consideration. Attend networking events at colleges and utilize social media platforms and online research to identify candidates. Build strong, productive relationships with recruitment sources.

Knowledgeable and diligent human resources professional successful at coordinating records, assessments, and benefits paperwork. Keeps HR running effectively and businesses compliant

Work Experience

HR Recruiter

05/2019 to Present

careernet technologies pvt ltd
bangalore

Interviewed job applications, obtaining information on training, work history, and job skills.

Managed recruitment by posting positions, sourcing, interviewing, and extending offers.

Collaborated with management to develop and implement personnel policies and procedures.

Organized background checks and drug screening processes.

Conducted exit interviews and completed necessary termination paperwork.

Skills

Talent acquisition	Contract negotiation	Candidate sourcing	Candidate interviews	Full-cycle recruitment	Manage employee relations	Applicant assessment	2 - years
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Education

ANIMASTER ACADEMY

Bachelor's

ANIMATION

BANGALORE

06/2013 to 05/2016