

# Request for Mess Fee

Dear Sir/ Madam,

I am Mr/Ms.....studying in .....Year .....  
branch, in Government college of technology, Coimbatore.

I request 94GCTians Public Charitable Trust here, to provide me the mess fee for the month  
.....year....., for Rs.....

(Rupees in  
words).....  
.

Due date for paying the Mess fee is .....

Thanking you

Yours truly,

Signature

Name :

Place:

Date :

Note: For Mess fee request, attach the Mess fee snapshot displayed on mess notice board.