

**Date: 30 Septembet, 2020**

To  
Registrar  
Daffodil International University  
Dhaka, Bangladesh

Through: Head, Department of Software Engineering, Daffodil International University

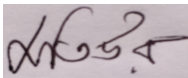
Dean, Faculty of Science and Information Technology, Daffodil International University

**Subject: Application for authorization to access all of my required documents including the financial accounts and related documents.**

Dear Sir,

It is my utmost pleasure to inform you that I am planning to go to France soon for higher study purposes. Hopefully, I will fly for France soon and have applied for a leave.

Regards,



Sheikh Shah Mohammad Motiur Rahman  
Lecturer (Senior Scale)  
ID: 710002082  
Department of Software Engineering  
Daffodil International University

Authorized Signature:

1.