

SEATTLE VOCATIONAL INSTITUTE

RESIDENCY CLASSIFICATION INFORMATION

Residency application should be submitted at least one month prior to the beginning of the quarter for which the student will claim residency. Application received after the thirtieth calendar day of the quarter shall become effective, if granted, the next quarter of the student's registration. To be considered a Washington state resident for tuition calculation purposes, a student must be a U.S. citizen or a permanent resident of the U.S. or have a qualifying visa (A, E, G, H1, I, K or L), must have been physically present in Washington state and have established Washington state as their true, fixed and permanent home for purposes other than educational for 12 consecutive months prior to the beginning of the quarter for which they are applying for residency. To be considered for eligibility for a given quarter, the student will need to submit supporting documentation of the items listed below. Submitted documentation must show that these items were obtained one year prior to the beginning of the quarter for which the student apply to change resident status.

****Effective July 2003, Washington state law allow certain students attending public colleges and universities to be eligible for resident student tuition rates. To qualify for resident tuition status and/or State Need Grant eligibility, students must complete the affidavit/declaration/certification if they have met the following conditions:**

1. Completed the full senior year of high school **and** obtained a high school diploma at a Washington public or private high school **or** received the equivalent of a diploma;
2. Lived in Washington for at least three calendar years (36 months) immediately prior to receiving the diploma or its equivalent;
3. Continuously lived in the state of Washington after receiving the diploma or its equivalent and until such time as the student is admitted to an institution of higher education.

If this applies to you, please fill out the "Washington Higher Education Residency Affidavit/Declaration/Certification."

DEPENDENT STUDENT:

- If you are a dependent student, all the documents listed below will be your parents.

INDEPENDENT STUDENT:

- Copy of WA state driver's license;
- Copy of WA voter's registration card;
- Copy of WA vehicle registration;
- Copy of lease agreement or home purchase papers;
- Copy of front page of federal income tax return for the previous year;
- Certification of when bank account in WA was opened;
- Receipt from U.S. Citizenship and Immigration Services (USCIS) that show the date your application for Permanent Resident status was filed (if applicable);
- Copy of both sides of Permanent Resident Card (if applicable).

NOTE: A student **can not** qualify as a legal resident of Washington for tuition calculation purposes if s/he possesses a valid out-of-state driver's license, vehicle registration, or other documentation that give evidence of being a legal resident in another state.

If the student has filed a **complete** application for a change in resident status by the appropriate deadline & notification of the determination of change of residency status has not been given prior to the student's registration, the student should seek an "INSTITUTIONAL DELAY OF TUITION" from the Registrar to qualify to delay tuition through the 8th day of the quarter. If application to change residency is still pending after the 8th day, the student is responsible to pay the full non-resident tuition and fees, otherwise the student will be dropped from non-payment. If residency is granted during the first 30 calendar days of the quarter, the college will refund the non-residency differential.

Upon receipt of your completed application and supporting documents, your request to change residency will be reviewed and a notification will be sent to you of the decision.