

## **RESIDENCY CLASSIFICATION INFORMATION**

### **SEATTLE VOCATIONAL INSTITUTE**

Residency application should be submitted at least one (1) month prior to the beginning of the quarter for which the student will claim residency. Applications received after the thirtieth calendar day of the quarter shall become effective, if granted, the next quarter of the student's registration. To be considered a Washington state resident for tuition calculation purposes, a student must be a U.S. citizen or a permanent resident of the U.S. for at least one year, and must have been physically present in the state of Washington for one full year prior to the first day of the quarter. To be considered for eligibility for a given quarter, the student will need to submit supporting documentation of the items listed below. Submitted documentation must show that these items were obtained one year prior to the beginning date of the quarter for which student request resident status.

**\*\*Effective July 2003, WA law changed the definition of "resident student." The law makes certain students, who are not permanent residents or citizens of the U.S., eligible for resident student status – and eligible to pay resident tuition rates when they:**

- Resident in WA state for the three (3) years immediately prior to receiving a high school diploma, and completed the full senior year at a WA high school, **OR**
- Completed the equivalent of a high school diploma and resided in WA state for the three (3) years immediately before receiving the equivalent of the diploma, **AND**
- Continuously resided in the U.S. since earning the high school diploma or its equivalent.

If this applies to you, please fill out the "Washington Higher Education Residency Affidavit/Declaration/Certification" form.

#### **DEPENDENT STUDENT:**

- If you are a dependent student, all the documents listed below will be your parents.

#### **INDEPENDENT STUDENT:**

- Copy of WA state driver's license or ID;
- Copy of WA voter's registration card;
- Copy of WA vehicle registration;
- Copy of lease agreement or home purchase papers;
- Copy of front page of federal income tax return for the previous year;
- Certification of when bank account in WA was opened;
- Receipts from Immigration & Naturalization Service that show the date application for permanent resident status was filed (if applicable);
- Copy of both sides of Permanent Resident Card (if applicable).

**NOTE:** A student can not qualify as a legal resident of Washington for tuition calculation purposes if s/he possesses a valid out-of-state driver's license, vehicle registration, or other documentation that give evidence of being a legal resident in another state.

If the student has filed a **complete** application for a change in resident status by the appropriate deadline & notification of the determination of change of residency status has not been given prior to the student's registration, the student should seek an "INSTITUTIONAL DELAY OF TUITION" from the Registrar to qualify to delay tuition through the 8<sup>th</sup> day of the quarter. If application to change residency is still pending after the 8<sup>th</sup> day, the student is responsible to pay the full non-resident tuition and fees, otherwise the student will be dropped from non-payment. If residency is granted during the first 30 calendar days of the quarter, the institution will refund the non-residency differential.

Upon receipt of your completed application and supporting documents, your request to change residency will be reviewed and a notification of the decision will be sent.