

I. Celine Lie

E-TAC Meeting

October 15, 2014, 3:00pm – 4:30pm

II. Discussion Items:

- a. E-TAC Canvas shell – to share agenda between the members
- b. Upcoming workshops
 - i. For canvas:
 - There are 3 sessions of web-enhancing which is about why you use canvas.
 - Basic accessibility workshop (online canvas training) is every 3 weeks, starts on spring or winter.
 - Next Tuesday (10/21) workshop is giving tips in using canvas
 - They're going to create a 'web-enhance' module for people who wants to know just a little bit how to use canvas.
 - They also set up a schedule: 30 minutes, one topic, 5 times every quarter.
- c. Printing
 - i. New printers are coming up. You can print, copy, and scan in just one device. There's also USB ports. 16 devices around campus will arrive this week or next week, and they're trying to remove the cash system, instead student will use their access code like the copying machine in the offices. Scanning will be free, printing bw 1cent, color 4.5cent.
- d. Canvas
 - i. They're customizing a lot of things, including gradebook and calendar.
 - ii. Business department got canvas shell for the work-study student employees so that they can get all information that they need, training, and discussion forum.
 - iii. Student government (Erin) wants one shell for her group.
- e. Panopto – a software that the instructors use for videos and lecture recordings for e-learning.
- f. Website renovation: Seattle Colleges is creating new design for the college website (North, Central, South)

III. Items of Interest to the Student Cabinet and/or SAC:

- a. Canvas improvement: Student Cabinets and SAC are being asked about their opinion on canvas; what are the pros and cons. Some things that we, International students notice is about opening videos. Many times, we cannot open the videos using the school computers, but can using our laptop. Sometimes the videos also cannot be opened from our countries (if we take e-learning and go back to our home countries). E-TAC also asked opinion on how to increase student engagement with canvas. We can help them by advertising some cool stuffs we can do in canvas, like scheduling our week, or keeping track our grades. The ETAC members also suggest about reducing the cost of textbooks or upload the necessary pages from the textbooks to canvas, so that the students don't need to spend so much money just for textbooks.
- b. Alternates to print: one printer spent 22k of papers in 9 days. E-TAC are trying to decrease the paper usage by creating a STOP button on the printer. We should help them by giving suggestions about printers' features, such as the pages that will be printed can be seen before the students proceed.