

- I. **Donna Hargus / College Council / Tuesday, October 7th, 2014, 3-4:30p /In Attendance:** Shireen Deboo, Chair; Star Conrad: Jason Francois; Carol Howe; Christy Isaacson; Ralph Jenne; Olesya Mironchuk; Nadia Nugroho; Frederica Priyanto; Brianne Sanchez; Peggy Sharp; Thao Tran; U, Jeannette; Mark Weber; Ariel Zastrow; Donna Hargus
- Visiting: President Brown

II. **Agenda**

1. Introductions
2. President Brown Greeting
3. Bylaws update
4. Council Communications, outreach, and feedback
5. Current Status on Smoking Policy for NSC and Next Steps (Jason)

III. **Discussion Items**

1. Introductions: Shireen Deboo, Council Chair, asked each member to introduce herself/himself, tell what dept. we were from, something we love about what we do, and something we'd change at NSC if we could (the sky's the limit).

Members in attendance and which constituency each represented can be seen from Section I. above and the attached Council roster. Below are comments made about changes members would like to make at NSC:

Every graduating student will have taken at least one library science/information/information technology course; less-segmented constituencies on campus; make the rate in which changes are made go faster (bureaucracy); have locks on the inside rather than the outside of classroom doors for safety; eliminate last-minute class cancellations; have more 4-year programs; have NSC provide housing; re-form a school newspaper with access for all constituencies; get the message about NSC Continuing Ed. programs out to the community; funding for everyone; ability to make online appointments; change(improve) how higher education is funded; bring the cafeteria back! or at least more hot, site-cooked meals and options; finish the first floor of the CC building for student use; bridge the gulf between the instructional bldg./world & the CC bldg./world (eliminate the feeling of the "haves" & the "have nots"); better funding.

It was mentioned that some of these ideas may become agenda items for the Council to pursue.

2. President Brown briefly joined the meeting to welcome everyone and thank them for serving on the committee. He said that the information and opinions from the College Council are very important to him, especially as it is a shared-governance body on campus. He spoke about planning ahead for the next 2-3 years and acknowledged that he was aware that the last process wasn't felt to be inclusive by some segments of the College community. He said it was his intention for the coming process to be open to all and to start fairly soon as 2016 is only a little over one year away. He mentioned surveys of campus constituencies that he and Jack Bautsch would use to direct some of their planning going forward. Pres. Brown said he was thankful to be at NSC. He said he'd been visiting Seattle City Council members, State Representatives, and area high schools and their Principals to promote and brag about North. The change he thought he'd most like to see was greater support for higher ed. in WA State. He asked how we can

effect that change and what do we do without it? Lastly, he offered to sit in Council meetings whenever his presence was needed or wanted and also to help get any other visitor the Council wanted to hear from to Council meetings.

3. **Bylaws Update:** [Handout – a copy of the Bylaws] Background information was given. The bylaws were being reviewed last year having to do with questions about how to elect members within each constituency. Then the school's name changed and it was decided to review the whole document to update it. It has not been re-written. Errors, redundancy, and wordiness were addressed with no real changes to meaning or process. College Council was asked to take one more look at the document to check for typos and any other errors. The finalized document will be put to a vote at the next meeting, so anything anyone notes that needs changing should be sent to Shireen asap. A question was raised about whether there is/will be a need to add a fifth constituency to the Council following the coming Union negotiations of Exempt Staff. It was suggested that someone from the Union come to a Council meeting to discuss the issue. No other questions or comments arose.

I noted that in the middle of page 2, just above "Voting", the bylaws state: "Appointments (to the College Council) shall take place during the spring qtr. of each year with the results forwarded to the College Council Chair." Students are unable to do this. Our representatives will be appointed in late summer or just before the beginning of fall qtr. I will alert Shireen of this.

4. **Council Communications, outreach, and feedback:** There was discussion about each Council member's role to be a liaison between their constituency & the Council. It was also noted that we are all members of other groups on campus and should endeavor to represent those groups and ourselves as individuals, too. Members were requested to send suggestions for agenda items for Council meeting discussion & consideration based on questions, concerns, and ideas from our constituencies. Minutes of Council meetings are made available publicly, per Council Bylaws, and there was discussion about whether it would be a good idea to send them to the entire campus community. The Council has access to an email inbox and Council members can see emails sent to the Council by the campus community if they wish to or they will be informed at Council meetings of those messages. It was also pointed out that there is a blog that can be clicked on but that it hasn't been used or maintained much. Minutes of Council meetings could also be posted there as another way to potentially reach more of the campus community.

5. **Current Status on Smoking Policy for NSC** and Next Steps (Jason)

This issue was discussed at length last year, both within the Council and in the Fresh Air Task Force. However, little action was implemented. Currently there are two main options: 1) Evaluate the campus community again/some more about having the entire campus go smoke-free or 2) Retain some smoking areas but move them and ensure that they are in compliance with King County code. These options have problems. The first option isn't favored by smokers, and the second one isn't favored by fresh air advocates. However, **North must adopt one of these options and take action on it as soon as possible** as we are currently in violation of King County Ordinances for smoking areas on school campuses. As is, NSC is liable for citation and fines because we are out of compliance, have been in violation for some time, and have been informed by the County that we are in violation. The two most heavily-used smoking areas – the one at the main entry to campus north of the library, and the other on the open space above the arts & sciences building - are on roofs of buildings which is not allowable under King County codes. The smaller smoking area to the south of the old cafeteria is within King County code and will remain. To

replace the two roof spaces, a new smoking area would have to be set up. There has been a proposal to locate one in the east parking lot near the security call button. There is no shelter near there now and a shelter would probably be necessary or at least very desirable. Preliminary pricing for a shelter runs \$5,000.00 for a small shelter & up to \$15,000.00 for a larger shelter. We'd probably need the larger shelter. Someone in the meeting noted that Metro sometimes offered its used bus shelters to non-profits at low- or no-cost. That can be looked into, but there would still be a need for considerable funding to transport those shelters to NSC, wire them for lights, create & maintain safe paths to & from the main campus and the shelter(s), etc. It is liable to get quite expensive. Another issue is that smoking in areas not designated as 'smoking areas' is also a violation of King County code and must be curtailed/eliminated. Thus, the Fresh Air Task Force would like to find a few new members, especially a student smoker, to provide their opinion(s) going forward. The student representatives to the Council were asked to find such a volunteer and they agreed to endeavor to do that. The Task Force is in need of new members partly because it lost several members who were disheartened by the E-Team's response to the Task Force's research and recommendations. Decisions are now required, however, and the Task Force would like to make them with the input of all constituencies. This subject will need to get on the President's radar for some sort of determination and funding asap.

6. Other topics?

A. Mark Weber brought up a topic from 2 years ago – First Impressions and the “slash and burn” landscaping that is apparent around campus. There had been promises from Monty (Orestes Monterey, VP of Administration) to notify the College Council prior to any major landscaping alteration that have not been honored. Jason François should now be the point person for these issues. There was a request to define “slash and burn” and further discussion regarding landscaping policy, whether there is a landscape plan. Apparently there is a 20 year old plan that is not readily available. It was asked what should happen? Jason pointed out that permission cannot be sought by facilities every time some landscaping needs to be done. The upshot of the discussion was that when the new Master Plan for the whole campus comes up for renewal/development it would be very desirable to engage the entire campus in its development. When is this likely to occur? Fairly soon as updated Master Plans are required by the City of Seattle for all major facilities every 10 years.

B. Peggy Sharp asked about the plans for the first floor of the College Center building: what is planned for that space? who is involved in deciding the plan? and how are they making the decision? Jason François, as chair of the Space Allocation Committee said that requests/suggestions for that space should go to the E-Team and that the E-Team will make decisions. His committee hasn't received any requests for that space. But he had a little information – the old cafeteria space is likely to remain undesignated and used as a temporary storage/staging area for materials being shifted around on campus due to the remodeling that is being done. After that, he doesn't know, though he really wants a fair and equitable process for designation of that space. He remarked that requests for use of that space should go through the Space Allocation Committee and the process should be transparent. He will make the form for requests readily available to anyone who is interested (it will be sent campus wide via the College Council). The form asks what is wanted, what would/should happen to whatever would be displaced from the space in question, and more.

The rest of the first floor has been under the auspices of Student Programs for some time and will remain a Student Programs space, although which student programs will be there is uncertain at this time. The Baxter Center (the small 'auditorium'/media venue) will remain & may be updated/improved; the Green Room, likewise will remain but be updated and improved. The espresso bar will be set up again – it will provide a second coffee bar on campus (the one in The Grove will remain) and could be up and running very soon. Additionally, a new entrance to the Student Leadership area will be built and that space may be somewhat reconfigured; the old math learning center will become an equity center housing the Women's Center, Veteran's Services, and Disability Services, and there will be a student union area

somewhere, too. Jeffrey Vasquez is working with a small group & an architect on plans for the spaces.

Peggy thanked Jason for the information and commented that it was more than she'd heard anywhere else.

Jason went on to suggest that if campus members want to have input regarding space allocation they should get in touch with the Dean or VP of their area.

IV. Items of Interest to the Student Cabinet and/or Student Administrative Council

Please see **highlighted** portions of the text above with some details below:

1. A vote to approve the updated bylaws will be the first order of business at the next Council meeting in two weeks (T, Oct. 21st). I am attaching a copy of the proposed bylaws to this report and would be happy to post one in the SL/SAC office if anyone would like to take a look at it. Any typos or other similar changes should be noted as well as any questions or concerns about any of the additions or the proposed editing. I will send those to the College Council Chair on or before Tuesday, Oct. 14th.

V. Your Thoughts

I spoke with CAB at our meeting this week about how I should solicit a student smoker for the Fresh Air Task Force. They turned it over to my discretion. I am going to first post this opening to my Canvas contacts to see if any of them are interested & qualify. If I don't get any volunteers, I will approach smokers in the smoking areas at school to try to find someone for the Task Force. I emailed the Chair of the Task Force to get detailed information about what will be expected from a student who is interested in serving by way of the Task Force's meeting schedule, project duration, etc., so that I can inform any students who come forward to volunteer.

I think we ought to have a better way to let the campus community know that the two rooftop smoking areas have to be closed down & why. I don't think either option to solve our compliance problem is going to be popular among the smoking community, but I think it would help if they had more information. I wonder about enforcement – as it is, folks regularly smoke outside of permissible areas seemingly without consequence.

I am also curious to know about the plans for the Student Program areas of the first floor of the College Center building. I wonder what sort of input students have had or will have in this process, who is working on it now, and what the expected timeline is, etc.

I am impressed that the College Council's meeting minutes are accessible to all and that they take anonymous suggestions/comments/questions for topics to consider via their email inbox. I'd like the availability of this communication venue to be better-advertised to the campus community.

In a similar vein, I think all of SAC's and the SL Boards' meeting minutes should be readily available to the public.

Respectfully submitted by Donna Hargus, Thursday, October 9th, 2014.