

Student Fee Board meeting

10/19/2015

Attendees

Matthew BeRoth, Janet Hoppe-Leonard, Andrew Dean, Aline Gardner, Katie Layman, Annemarie Barenchi

Absent

Rachel Pemberton, Mackenzie Murphy

Start time: 2:00pm

End time: 3:30pm

Review of minutes

- The committee went over each of the minutes from the meetings held so far and made changes. The following minutes were approved:
 - 10/5/15
 - 10/7/15
 - 10/12/15
 - 10/14/15

Aline motioned to approve the minutes, Andrew seconded and it passed unanimously.

New Business

Directors and managers from each of the programs funded through S&A fees are meeting with the fee board to talk about their programs. At this meeting, the board met with the following:

- **Program Visits**
 - **Literary Guild - Tracy Heinlein - Coordinator**
 - Tracy is the faculty advisor for the Literary Guild and explained that what they do each year is create a yearly literary magazine, The Licton Springs Review. Students do all the work to put the magazine each year.
 - Fall quarter – Put out flyers, screen savers, classroom visits to call for submissions.
 - Winter quarter – All submissions due by January 30. Before that due date, they spend more time getting students to submit work. Once the work is in, a

selection committee is set up for each of the genres in the magazine. Noone on the committees knows who submitted the work. These committees do a lot of work to select the pieces for the magazine.

- Spring Quarter – layout and proofreading of the magazine. The book comes back from the printer in May. Each year, the staff host an evening reception where a few of the students featured in the magazine read their work to their peers, family and friends.
- Tracy is very proud of the magazine and values the work that the students put in to it each year. They have won numerous awards over the 15 years that the magazine has been published.

Old Business

- Matt led a discussion with the group around of what the fee board has done so far this year and what projects they could be working on.
 - Matt explained that SAC is working on the application process for the 2015-16 process and they would like feedback for the from other boards around what could be improved in the application and the process of hiring and training. Following are som suggestions:
 - For training in the summer – spend more time meeting with each board so that they have a better understanding of what they will be doing.
 - In the application and interview process, make it clear to students what hours they are expected to work since some students didn't understand what was expected of them. Have students sign an agreement so that we can be sure they know what is expected of them.
 - Renee asked if SL could ask for funding from the fee board to sponsor a get together for the end of winter quarter to connect and celebrate. There was discussion about what this event could look like.
 - Janet reminded members that one of the projects they could work on is to check in with those who received UTF grants to see if they have been purchased and how they are working out.

