Document Management System
Proposed DMS Suite

Prepared For: Allianz Insurance

Prepared By: Modular4

Proposal Date: 09/12/2015

Description

> *DMS Solution is a comprehensive, user-friendly package consisting of the following components:*
> > *Product Categorization*
> > *Document Categorization*
> > *Workflow Management*
> > *Alert/Reminder Module*
> > *Branch Definition*
> > *Region Definition etc..*
>
> *This has been designed for ease-of-use, being menu-driven with consistent structures across all of the application. The database provides shared access to the information while ensuring complete integrity of the data.*
>
> *DMS Solution provides many convenient reporting features, tailored to the roles of your decision. Also it is an application that optimizes the processes of exchanging documents between enterprises and managing documents within an organization by capturing and reading electronic copies – and eliminating the need for manual data entry.*

Proposal Number: **M4PO15000010**

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Project Purpose and Business Problem

DMS software should provide users with an online environment within which they can maintain Customer records, Referential documents, with minimum data redundancy & greater security. And improve employee performance and productivity by integrating business processes and data across the organization

Also it should provide the reports, graphs as per the state regulation and market trends.

Finally it should help with MIS reporting for better decision making.

Our Solution

DMS Solution offers the chance to capture of data easily and accurately, facilitate processes, and generate data that is easily accessed and intuitive. It saves time and effort not having to duplicate the posting of transactions. Also enables you to master the data needed to make fast, sound decisions while conducting business.

DMS Solution supports capture of data easily and accurately, facilitates processes, and generates data that is easily accessed and intuitive. The robustness of the product protects the business from internal and external fraudulent activity. DMS Solution simplifies the adherence to regulatory mandates and results in significant savings and provides protection against litigation.

Benefits of using our solution

Enabling Web Base / Mobile App

DMS Solution has been design to access all our stakeholders to access via Internet or any of the Smart phone Device.

Implementation Plan

High Level Project Plan

Task	Time
Analyze Existing System & Content	
Collect Required Data & Resources	
Create Layout for Dashboard	
Meeting with Client – Layout Finalizing	
DB finalize	
Connect Dashboard to DB	
Test Dashboard in User Level	
Test Individual Pages	
Create DMS Hierarchy	
Workflow and DMS Testing	
Meeting with Client – Workflow Finalizing	
Security Enhancement and sustainability test	
Link All Pages and Menus	
Check Cross Browser Compatibility	
Profiling Test	
Meeting with Client – Implementation & Finalizing	
Debug	
Finalize & Upload	

- 3 Days

Design & Development	45 Days
Testing & Deployment	15 Days

Software Agreement

The Software Agreement to be signed with "Modular4 Solutions (Pvt) Ltd."

Software Warranty

This software solution carries a warranty period of Twelve (12) Months from the date of User acceptance test (UAT).

Software Maintenance

Maintenance services shall be provided under a maintenance agreement to be signed after the warranty period expires. The standard annual maintenance charges would be fifteen percent (15%) on the product price plus the subsequent cost of modifications.

Software Maintenance

Upfront 100% maintenance fees for a period of one year at the signing of the maintenance contract.

During such annual maintenance MODULAR4 shall rectify all software related faults, defects and malfunctions free of charge.

Additional Software Modifications

All additional software modification charges will be quoted after a detailed system study. The development of the modifications would begin once a written confirmation is given by the client.

Modification Charges

50% - on confirmation of the quotation

50% - on implementation of the modifications

Updates/New Modules

Customers under maintenance service agreement are entitled to free Application Updates within the same version, database, operating system, and application language (subject to application customizations done at the client's site) of the modules purchased.
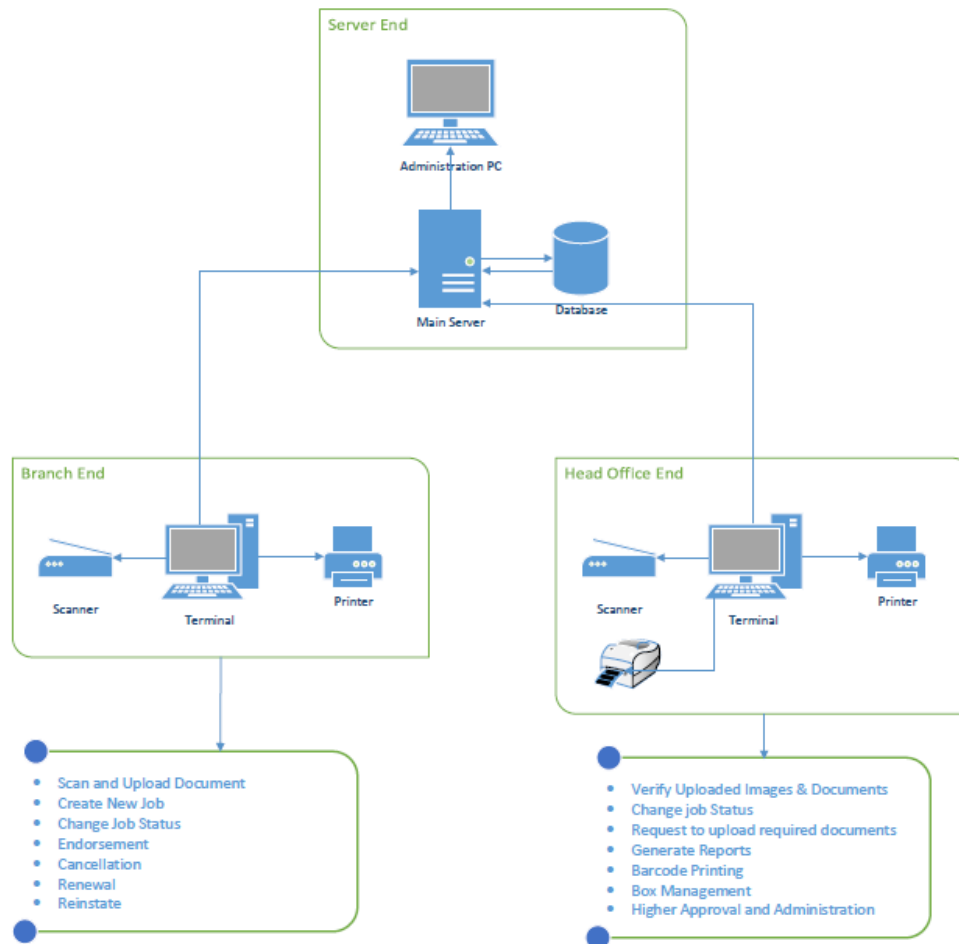
Other additional/new modules/new version upgrades would be available at a very special discounted price to your company.

Purchase Order & the Payments

Purchase Order and the payments to be issued to "Modular4 Solutions (Pvt) Ltd."

Architecture of the DMS
Solution

Architecture Diagram of Allianz Document Management System

DMS Development Architecture
MySql Data Base
Java 8
Jasper Reporting Framework

Financial Estimates

Pricing Summary

Cost of the DMS Solution	1,237,500.00
Total Price	**1,237,500.00**

Note:
** MODULAR4 will sell the source code to the client five (3) times of the Software
value on unlimited user license, if client needs.
** Unlimited user license will be provided.
** Unlimited Branch Definition

Currency of Offer
All prices are in Sri Lankan Rupees.

Proposal Validity
This proposal is valid for a period of one (01) month.

Payment Terms
50% - on Acceptance of Proposal
50% - on Live Run

Training
User training will be done at site during implementation.

About Modular4

Modular4 has delivered cost effective and high-quality software solutions for a wide range of industries and domains. We work together to deliver the ultimate in customer satisfaction while also helping each business or company achieves their unique needs.

Our competence and experience ensures that we deliver excellent services and products to our customers.

At Modular4 we are proud of our high quality standards. These standards allow us to provide our customers with reliable software applications, regardless of complexity.

Contact Us

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Web Site   : www.modular4.com

Our Clients

Client	User reference	Solution Provided
People's Merchant Business PLC	Anuranga Indrajith Manager IT	"Pawn – Brokering" Software Solution
Citizen Development Bank	Mr. Imdaad Nagiub Senior Manager IT	"Pawn – Brokering" Software Solution
MBSL Savings Bank	Mr. Dushmantha Weerathunga Manager IT	"Pawn – Brokering" Software Solution
Lake House Printers & Publishers	Mr. Rasika Karandawa	Online Bank Cheque Book Ordering and Cheque Printing (MICR) Cheque return Notice Printing with Lanka Clearance Process data
City Bank	Mr. Sumeda Karunarathne Product Manager	Post Dated Cheque management Software
Ideal Property	Mr. Peter Jayalath Owner	Real Estate management Software
K.G.S Spear Parts	Mr. Sajeewa Ekanayaka Product Manager	Inventory Solution
Lucky Homes	Mr. Dinesh Kuruwita	Finsoft Total Solution
Global Trust Pvt Ltd	Sheno Jayasekara Manager IT	"Pawn – Brokering" Software Solution
AssetLine Leasing Company	Sajith Jayarathne Head of IT	Loan Management, Margin Trading, Fixed Asset Management, Micro Finance

Confidentiality

All material, prices and other information provided in this proposal and other supporting documents, annexure, CD-ROMs, diskettes etc. should not be disclosed to any 3rd party without written consent.

We hope this pricing proposal would meet your requirements. Should you need any further clarifications, please feel free to contact us.

Thank You,
Yours sincerely,

Mahinda Jayakody
Director Projects
Modular4 Solutions