

# Illustrator

Saathi

Date \_\_\_\_\_

\* Digital media Post Size :-  $1080 \times 1080$

Beeding = Extraction of visiting card

for zooming use = ALT + scroller  
control + (+, -)

To move artboard = space key + move anywhere

To select = (V)

# Rectangle tool = (M) for create square shape  
Shift + create

# To create square from circle = Shift + Alt  
+ create

# EPS  $\rightarrow$  extension can use in any software

# If wanted to rotate a shape

# Border = stroke

to copy and paste in front = Ctrl + C, Ctrl + F  
|| || || || || Back = Ctrl + C, Ctrl + B

\* Ctrl + D = to repeat last step

to select multiple object use Shift Key

# Anchor point = Is a points of an object

Resizer tool =  $Ctrl + R$

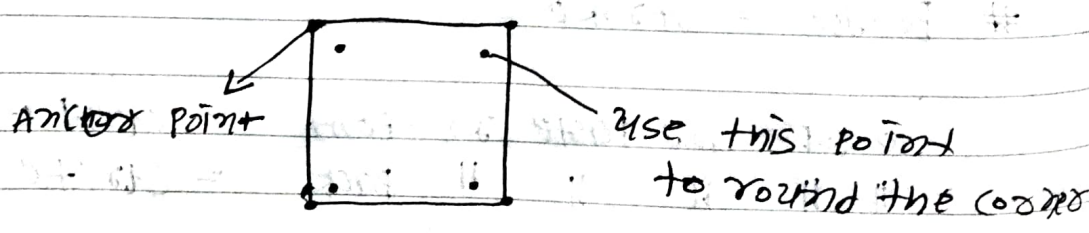
★ To delete an anchor point use anchor tool (A)  
Select anchors  $\rightarrow$  Shift + select anchor point  
 $\downarrow$   
Delete

# Add Artboard  $\Rightarrow$  Select the artboard tool  
(Shift + O)

# To change an artboard orientation can use orientation button from control panel

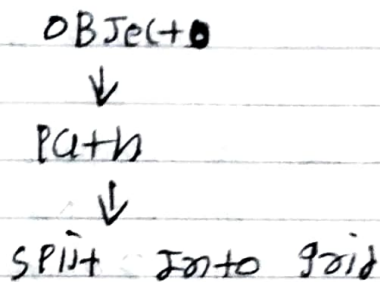
# Round tool (L)

to create rounded shape



# to move 4 corner = select anchor point  
 $\downarrow$   
drag corner wheel

- # Direct selection tool (A)
- # To fill color in object directly from another object use eye dropper tool (I)
- # shape builder tool (Shift + M)
- # to select an object in another size or divide into rows / columns



- # Clipping mask = used to set an image into object / shape / text

- # Ctrl + 2 = to lock an object / image  
another way = object  
↓  
lock

## ★ TOOLS

- # Selection tool (V) = to select an image or object
- # Direct selection tool (A) = to access an anchor points



- # group selection tool = select a group of points at once
- # magic wand tool (y) = select an object colour in the document can make changes in that like fill color change color remove
- # lasso tool (a) = to select multiple anchor points from multiple object
- pen tool (P) = to create any shape object it works like a pen to draw an image/object
- # add anchor point (+) = to add an anchor point to path
- # delete anchor point (-) = to delete an anchor point of a path
- # pen tool (C) = to create line like pen
- # curve tool (Shift + ~) = to add an anchor point with handle can change curve of shape it works on shape only

# TYPE tool (T) = To add text

TYPE on a Path tool = To write on object's Path

Ex: →



• write text on circle / square or any other shape


# Area type tool = To write in the shape (It will cover the whole shape)


vertical area type tool = to type vertically in the object.


vertical type on a path tool = It will type vertically in shapes path.

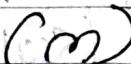
# Line tool (L) = to create line —

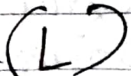
# Arc tool =  Arc  line

# Spiral tool = 

# Rectangular grid tool = 

# Polar grid tool = 

# Rectangle tool = 

# Round tool = 

## Eclips tool - (L) circle creation

★ Polygon tool

★ Star tool

# Paint brush tool (B) Blob brush tool (Shift + B)

★ Shaper tool (Shift + N)

★ Eraser tool (Shift + E)

★ Scissor tool (C)

★ Knife tool

★ Rotate tool = (R) = ~~to~~ rotate a shape or line

★ Reflect tool (O)

★ Scale tool (S) = to create copy of an object with resizing

★ Width tool (Shift + W)

Grasp tool (Shift + R)

Twirl tool

Pucker tool

Plot tool

Scallop tool

Customize tool

Winkle tool

to create different type of shape



\* Shape Builder tool (Shift + m)

use to merge (combine two or more shapes.)

live Paint bucket tool = to color in  
particular shape

Transform Tool = to used rotate scale tools  
together

# for blurring effect can use opacity

# to divide an artwork = object  
↓  
slice

# to place an image to in shape (object)  
object

↓  
clipping mask

another way. right click  
make clipping  
mask

# if wanted to put an image in text

= text



right click



create outline



right click



create outline



right click



make compound

# Free transform tool = Effect



distort of transform



transform

# mesh tool = use to create colour mesh in shape or object

# Perspective tool = Shift + Ctr

# symbol → windows → symbol panel  
can add any object / text in symbol panel

# Symbol size tool → to size symbol

minimize = alt + Shift

Line → to give shape to line → effect  
to give blue line alignment object



Expand Appearance

to create any effect → symbol



1. Expand



create mesh



# to write anything in gurmukhi use premukh font converter.

# ARC

To add any ARC Effect in text.

object.



Envelope distort



make with group



Select from options

# to add any ~~shape~~ text and any shape

object



Envelope distort



make with top object.

# To add any shadow or glow

Effect.



stylizer.



find your effect font.

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Saath

\* Effect  $\rightarrow$  Effect gallery

many effects found to use on  
4. project.

# group (Ctrl + G) = to group more than  
one object.

# ungroup (Ctrl + Shift + G) = to ungroup  
the object

# to active smart guide (Ctrl + Y)

VIEW

↓

smart guide

gradient tool = used to gradient the object