Date/Location: 18-February-2020, SAC 7th floor

Attendees: MHN, MAC, TAP, MMS, TBY

Start Time: 12:30 pm

End Time: 1:15 pm

Decisions
=========
* We have decided to use Python language for our project.

* As we are using Python for our project, so we will be using Django as our framework.

* All of us have been added to our project's Slack channel, Trello board & GitHub repository.

* We have also decided to use MySQL database for our project's database system.

Actions
=======
1. Searching at least two most convenient coding documentation for our project.
2. Finding the most meaningful code standard for our project which will be understood by everyone.
3. Uploading all the completed work into GitHub repository.

Action	Allocated team member(s)	deadline
Action-1	MHN, MAC	22/02/2020
Action-2	TAP, TBY, MMS	20/02/2020
Action-3	MHN, MAC	23/02/2020