

Introduction of Lecturer & Course Polices

Course Code: CSC 3224

Course Title: Computer Graphics



Dept. of Computer Science
Faculty of Science and Technology

Lecturer No:	1	Week No:	01	Semester:	Summer, 20-21
Lecturer:	<i>Dr. Md. Abdullah - Al - Jubair</i>				

Outline



1. - Introduction of Lecturer
2. - Mission and Vision of CS, AIUB
3. - Rules Policies of the class/lab
4. - Attendance policy of class/lab
5. - Grading Policy
6. - Makeup Policy
7. - Dropping Policy
8. - Final Thoughts
9. - Consulting Hours

Introduction of Lecturer

Designation, Office Details



Dr. Md. Abdullah-Al-Jubair

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American International University-Bangladesh (AIUB)

Introduction of Lecturer

Educational Background



➤ **PhD in Cognitive Science**

Major: Knowledge Management System using Data Mining and Machine Learning Techniques

Universiti Malaysia Sarawak

➤ **MSc in Cognitive Science (By Research)**

Major: Handheld Augmented Reality

Universiti Malaysia Sarawak

➤ **BSc in Computer Engineering**

American International University-Bangladesh (AIUB)

Introduction of Lecturer

Research Interests



- Artificial Intelligence (Machine Learning/NLP)
- Data Sciences (Sentiment Analysis/ Text Analysis)
- HCI/Intelligent System (Augmented Reality)

Introduction of Lecturer

Research Involvement



Research Achievement

- Won 8 Gold and 1 Silver award in International Exhibition in Malaysia and other countries.
- Secured Fund and Scholarships for Post-graduate Studies.

Current Involvement

- Consultant (Technical) on Automated Knowledge Management System at IBS, Universiti Malaysia Sarawak
- Group Research on Augmented Reality, NLP and Machine Learning at AIUB

Vision and Mission of CS, AIUB



Vision:

Provides leadership in the pursuit of quality and excellent computer education and produce highly skilled and globally competitive IT professionals.

Mission:

Committed to educate students to think analytically and communicate effectively; train them to acquire technological, industry and research-oriented accepted skills; keep them abreast of the new trends and progress in the world of information communication technology; and inculcate in them the value of professional ethics.

Goals of CS, AIUB



- Enrich the computer education curriculum to suit the needs of the industry- wide standards for both domestic and international markets
- Equip the faculty and staff with professional, modern technological and research skills
- Upgrade continuously computer hardware's, facilities and instructional materials to cope with the challenges of the information technology age
- Initiate and conduct relevant research, software development and outreach services.
- Establish linkage with industry and other IT-based organizations/institutions for sharing of resources and expertise, and better job opportunities for students

Rules of Class



- ❖ Please keep silence during lecture time.
- ❖ No attendance after 20 minutes of starting of class.
- ❖ There will be session for questioning after completing each topic/subtopic/chapter.
- ❖ Please ask your personal question in break /after finishing lecture/ consulting hours.
- ❖ If some of you already know the materials I am discussing, give chance other students to understand the matter.
- ❖ No Exam policy for attendance(class and lab) less than 75%.

Lab Policy



- ❖ First 1.25 hour will be spent explaining the problems/task/experiment to be performed.
- ❖ Next 1 – 1.25 hour(s) will be spent by the students to complete the experiment.
- ❖ Rest 0.5 hour will be spent in checking, marking, and discussing the solution.
- ❖ Students are allowed to discuss with each other (unless instructed not to) in solving problems.
- ❖ But the checking (executing/viva) & marking will be with individual students only.

Attendance Policy



- ❖ *At least 75%* presence is required by the student. Absent classes must be defended by the student through application and proper documentation to the course teacher.
- ❖ Single absences or absences within 25% range will be judged by the course teacher.
- ❖ Long absences/irregular presence/absences out of 25% range must go through *application procedures* via department Head (+ probation office, if student is in *probation*) to attend the following classes.
- ❖ Acceptance of an application for absence only gives permission to attend the following classes. This might still result in deduction of marks (for attendance) which will be judged by the course teacher

Grading Policy



- ❖ All the evaluation categories & marks will be uploaded to the VUES within one week of the *evaluation process* except the attendance & performance, which will be uploaded along with the major (mid/final term) written exam marks.
- ❖ Letter grades '**A+**' through '**F**' is counted as grades. Other grades '**I**' and '**UW**' are considered as temporary grades which are counted/calculated as 'F' grade in the **CGPA**. These grades must/will be converted to the actual grades, i.e. '**A+**' through '**F**'.
- ❖ '**I: INCOMPLETE**' is given to students who have *missed* at most 30% of *evaluation categories* (quiz/assignment/etc.). Students must contact the course teacher for makeup, through valid application procedures immediately after grade release.
- ❖ '**UW: UNOFFICIAL WITHDRAW**' is given when the *missing evaluation categories* are too high (more than 30%) to makeup. A student getting 'UW' has no option but to drop the course immediately after grade release

Dropping Policy



- ❖ Must fill up the drop form and get it signed by the course teacher, write an application to the vice chancellor and get it signed by the department Head, and finally submit the form & application to the registration department.
- ❖ The course teacher must write down the grades (if any) obtained in midterm, final, and grand total on the drop form.
- ❖ No drop is accepted during the following periods:
 - One week before midterm exam – grade release date of midterm exam.
 - One week before final term exam – grade release date of final grade.
- ❖ Student with 'F' grades in midterm, final term, or grand total cannot drop.
- ❖ Probation student are not allowed to drop any course

Other Policy



- ❖ For any problems that could not be solved/understood during the lecture, students are advised to contact during the consultation hours and solve the problem.
- ❖ For any missing evaluation (quiz, assignment, etc.), classes, deadlines, etc. must contact/inform/notify the teacher immediately after missing in the consulting hour, via email, or in unavoidable circumstances – through the guardian or friend.
- ❖ Probation students must meet the course teacher once a week. So schedule your time with the teacher.
- ❖ Any kind of dishonesty, plagiarism, misbehavior, misconduct, etc. will not be tolerated. Might result in deduction of marks, 'F' grade, or reported to the AIUB Disciplinary Committee for drastic punishment.
- ❖ Always check/visit the AIUB home page and portal for notices, rules & regulations of academic/university policies and important announcement for deadlines (Course drop, Exam permit, Exam Schedule, etc.).

FINAL THOUGHTS



Don't Run For Grades
Run For Knowledge