

INSPECTION AND ACCEPTANCE REPORT

Entity Name : _____

Fund Cluster : _____

Supplier : _____	IAR No. : _____
PO No./Date : _____	Date : _____
Requisitioning Office/Dept. : _____	Invoice No. : _____
Responsibility Center Code : _____	Date : _____

Stock/ Property No.	Description	Unit	Quantity

<i>INSPECTION</i>	<i>ACCEPTANCE</i>
<p>Date Inspected : _____</p> <p><input type="checkbox"/> Inspected, verified and found in order as to quantity and specifications</p> <p>_____</p> <p style="text-align: right;">Inspection Officer/Inspection Committee</p>	<p>Date Received : _____</p> <p><input type="checkbox"/> Complete</p> <p><input type="checkbox"/> Partial (pls. specify quantity)</p> <p>_____</p> <p style="text-align: right;">Supply and/or Property Custodian</p>