

## REPORT ON THE PHYSICAL COUNT OF INVENTORIES

(Type of Inventory Item)

As at

Fund Cluster :

For which (Name of Accountable Officer) , (Official Designation) , (Entity Name) is accountable, having assumed such accountability on (Date of Assumption)

Article	Description	Stock Number	Unit of Measure	Unit Value	Balance Per Card	On Hand Per Count	Shortage/Overage		Remarks
					(Quantity)	(Quantity)	Quantity	Value	

Certified Correct by:

Signature over Printed Name of Inventory Committee Chair and Members

Approved by:

Signature over Printed Name of Head of Agency/Entity or Authorized Representative

Verified by:

Signature over Printed Name of COA Representative