

REPORT ON THE PHYSICAL COUNT OF PROPERTY, PLANT AND EQUIPMENT

(Type of Property, Plant and Equipment)
As at _____

Fund Cluster : _____

For which (Name of Accountable Officer) , (Official Designation) , (Entity Name) is accountable, having assumed such accountability on (Date of Assumption)

ARTICLE	DESCRIPTION	PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	QUANTITY per PROPERTY CARD	QUANTITY per PHYSICAL COUNT	SHORTAGE/OVERAGE		REMAKS
							Quantity	Value	

Certified Correct by:

Signature over Printed Name of
Inventory Committee Chair and
Members

Approved by:

Signature over Printed Name of Head of
Agency/Entity or Authorized Representative

Verified by:

Signature over Printed Name of COA
Representative