

Response Summary:

Q1. Student Work Term Performance Evaluation - Interim

Student Information

Student First Name	Mahesh
Student Last Name	Regmi
Student ID Number	000905377
Student Job Title	Temporary IT Development Officer
Student Email	mahesh.regmi@mohawkcollege.ca

Q2.

Student's Program at Mohawk

- Computer Systems Technician - Software Support

Q3. Work Term Dates

- Winter (January - April)

Q4. Year

2024

Q5. Supervisor Information

Supervisor Name	Bill Cripps
Supervisor Job Title	Sr. Manager Information Technology
Supervisor Email:	crippsb@hcdsb.org
Organization	Halton Catholic District School Board

Supervisor's Guidelines

Interim Review

Please conduct an interim review with your student to assist in their progress during the work term. The mid-term discussion is an opportunity for the supervisor and student to discuss the following topics:

- Progress toward overall expectations and goals
- Student's work performance to date
- Training or mentoring resources required for the remainder of work term

Please select one of the following boxes below, that best describes your student in each category.

Q7.

Follows Health and Safety Protocol

The extent to which the student follows established safety protocol.

- **Exceeds Expectations**
Always wears proper Personal Protective Equipment (if required) and follows safety protocols to ensure a safe working environment for themselves and colleagues.

Q8.

Initiative

The degree to which the student pursues tasks with commitment and takes pride in accomplishments.

- **Exceeds Expectations**
Displays enthusiasm for work that is beyond their job requirements, proactively seeks new tasks and responsibilities.

Q9.

Resourcefulness

Ability to develop innovative solutions and display flexibility in unique or demanding circumstances.

- **Exceeds Expectations**
Creates effective solutions to new or stressful situations; readily adjusts to changing priorities.

Q10.

Ability to Learn

The extent to which the student becomes proficient with job duties and work processes.

- **Exceeds Expectations**
Quick to become proficient at complex and challenging tasks.

Q11.

Quality of Work

The degree to which the student strives for high standards and quality of work.

- **Exceeds Expectations**
Work is always very thorough and excellent quality, few if any errors.

Q12.

Quantity of Work

The volume of work produced by the student.

- **Exceeds Expectations**
Consistently completes work ahead of schedule; seeks additional tasks.

Q13.

Critical Thinking

Ability to analyze problems or procedures, evaluate alternatives, and select the best course of action.

- **Exceeds Expectations**
Independently manages complex tasks and makes good decisions without guidance.

Q14.

Teamwork

Degree to which the student works well in a team setting.

- **Exceeds Expectations**
Consistently co-operative, proactively seeks to improve working relationships.

Q15.

Dependability

Manner in which the student conducts themselves on a daily basis.

- **Exceeds Expectations**
Arrives on-time for all scheduled shifts and offers to adjust schedule to meet work demands.

Q16.

Response to Supervision

Manner in which the student responds to direction and constructive coaching.

- **Exceeds Expectations**
Seeks coaching from supervisor and continuously incorporates feedback to improve productivity.

Q17.

Ethical Behaviour

Extent to which the student's behaviour demonstrates integrity and ethics.

- **Exceeds Expectations**
Proactively identifies questionable conduct and acts to avoid or mitigate the situation.

Q18.

Appreciation of Diversity

Degree to which student shows understanding and sensitivity of diversity within the workplace.

- **Exceeds Expectations**
Demonstrates leadership in promoting diversity within the workplace.

Q19.

Written Communication

Extent to which the student demonstrates effective written communication.

- **Exceeds Expectations**
Written communication is always clear, well organized, and understandable; rarely requires editing.

Q20.

Oral Communication

Extent to which the student demonstrates effective oral communication.

- **Exceeds Expectations**
Oral communication is always clear, easily understandable, and exceptionally persuasive.

Q21.

Technical Skills

Extent to which the student uses appropriate tools, technology, or resources for a task or project.

- **Exceeds Expectations**
Excellent knowledge and use of available tools and technologies. Shows high level of proficiency and comfort level.

Q22.

Overall Performance Rating

- **Exceeds Expectations**

Q23. Supervisor's Comments

Please comment on the student's overall job performance:

Mahesh demonstrates strong problem-solving skills, often coming up with innovative solutions to complex technical challenges. His attention to detail is commendable, ensuring that his code is not only functional but also clean and maintainable. Additionally, Mahesh actively seeks feedback and demonstrates a willingness to learn and improve, which greatly contributes to the success of our team projects. He effectively collaborates with team members, providing valuable insights and actively participating in discussions to drive project progress. Moreover, Mahesh consistently meets project deadlines and delivers high-quality work, demonstrating a strong sense of accountability and reliability. His strong understanding of software development principles and staying updated with the latest technologies enhances the overall skill set of our team. Furthermore, Mahesh's positive attitude and willingness to take on new challenges make him a valuable asset to our software development team. He effectively communicates technical concepts to both technical and non-technical team members, fostering a collaborative and inclusive work environment.

Q24. Supervisor's Recommendations

Please provide your recommendations for the student's personal/professional development:

N/A

Q25. Did you have an interim work term performance discussion/meeting with the student?

- No

Q26. Digital Approval #1

By typing your name below, you agree that the above statements to be a true reflection of the noted co-op student's performance.

Bill Cripps

Q27. Digital Approval #2 (optional)

By typing your name below, you give permission for Mohawk College to reproduce the comments (including organization and staff name) for marketing purposes (testimonials on website and collateral).

Bill Cripps

Embedded Data:

N/A