

Dear Ma'am/ Sir,

I am writing to express my interest in the Vice President Supply Chain position at your esteemed organization. With over 11 years of international experience in managing large-scale projects and leading diverse teams, I am confident in my ability to contribute effectively to your team. Additionally, I hold an Executive MBA from the prestigious Rotman School of Management, which has further equipped me with advanced all-round business knowledge and leadership skills.

In my recent role as Senior Technical Program Manager at SLB, I founded and led the Reliability Support Centre, achieving \$4.5 million in annual cost savings through data-driven initiatives. My experience in overseeing operations across multiple business lines and geographies has honed my strategic planning and supply chain management skills. I have a proven track record in enhancing operational efficiency, driving innovation, and achieving substantial cost savings.

I have extensive cross-functional expertise in operations, sales, planning, technology, and business intelligence. My ability to engage diverse stakeholders and utilize data-driven approaches to solve complex problems aligns well with the responsibilities outlined in the job description. I am adept at streamlining processes, implementing best practices, and leveraging innovative technologies to enhance supply chain operations.

My leadership style is collaborative and inclusive, fostering a culture of continuous improvement and accountability. I have successfully recruited, trained, and developed high-performing teams, ensuring their growth and development. My analytical and problem-solving abilities, combined with my strong communication and interpersonal skills, enable me to build relationships and influence stakeholders at all levels of the organization.

I am excited about the opportunity to bring my experience and skills to your organization and contribute to optimizing your supply chain processes. Thank you for considering my application. I look forward to the possibility of discussing how my background, skills, and certifications align with your needs.

Sincerely,

Mahtab Soin

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