

# Meeting Minutes 1 - Medilink

**Date/Location: 12-October-2025, Discord**

Attendees:

<b>2233407042 – Mahtab Uddin Ahmed(MUA)</b>
<b>2221741642- Tahrir Siddiqui(TS)</b>
<b>2312850642- Al Mamun Oualid(AMO)</b>

Start Time: 8:00 PM

End Time: 10:00 PM

## Decisions

- Python is selected as the main programming language.
- Django framework will be used for backend implementation.
- Team agreed to use GitHub for version control, Trello for task management, and Discord for communication.

## Actions

1. Create GitHub repository and invite members – MUA (Deadline: 14/10/2025)
2. Create Trello board for project management – AMO(Deadline: 14/10/2025)
3. Research at least two Python coding standards –MA and AMO (Deadline: 16/10/2025)
4. Research one or two documentation tools – AMO and TS (Deadline: 16/10/2025)