

Meeting Minutes 1 - Medilink

Date/Location: 12-October-2025, Discord

Attendees:

2233407042 – Mahtab Uddin Ahmed
2221741642- Tahrim Siddiqui
2312850642- Al Mamun Oualid

Start Time: 8:00 PM

End Time: 10:00 PM

Decisions

- Python is selected as the main programming language.
- Django framework will be used for backend implementation.
- Team agreed to use GitHub for version control, Trello for task management, and Discord for communication.

Actions

1. Create GitHub repository and invite members - X (Deadline: 14/10/2025)
2. Create Trello board for project management - Y (Deadline: 14/10/2025)
3. Research at least two Python coding standards - Z (Deadline: 16/10/2025)
4. Research one or two documentation tools - X, Y (Deadline: 16/10/2025)