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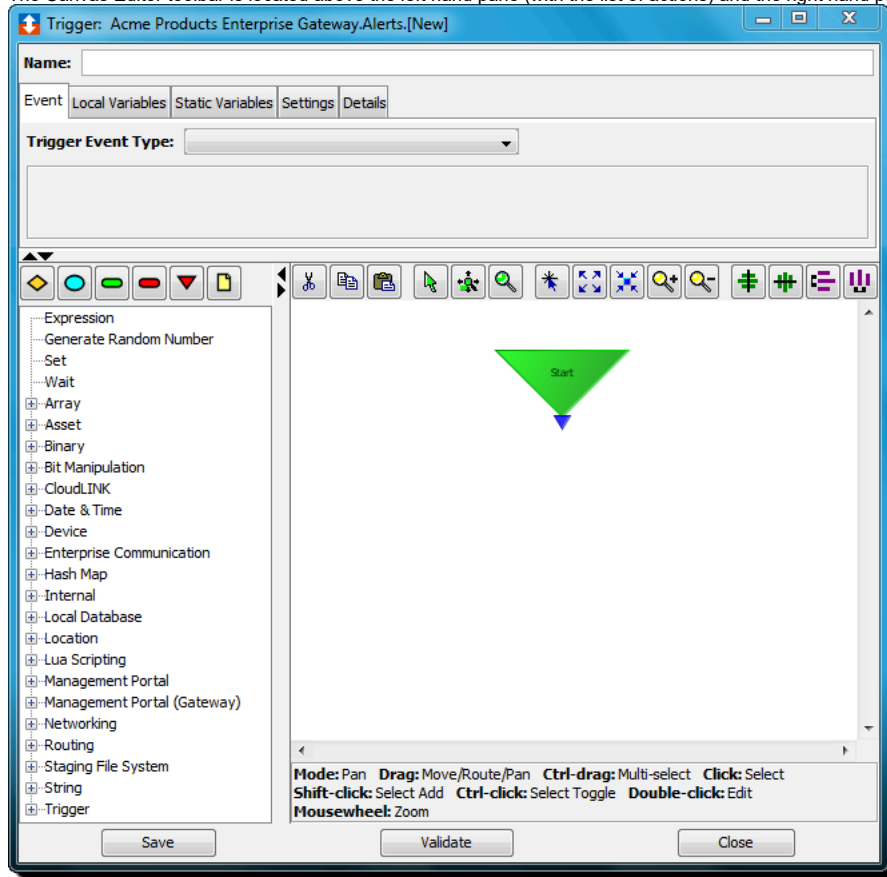*Topic updated on September 21, 2023*

The Canvas Editor toolbar

The Canvas Editor toolbar is located above the left hand pane (with the list of actions) and the right hand pane (with the canvas or drawing area):

Routing actions and comment form

The following describes the buttons at the far left of toolbar (above the list of actions). They are also available from the list of actions in the left hand pane under the **Routing** category (except for the comment box).

◆	**If** - Performs a logical comparison. The **If** action is similar to an expression action; however, there is no result value.
⬤	**For** - Enables a loop within a trigger execution until a certain condition is met.
▭	**End Execution (Success)** - Ends the trigger as a Success.
▭	**End Execution (Failure)** - Ends the trigger as a Failure.
▼	**Error Handling** - Handles all unconnected failure routes for the trigger. Any unconnected failure route will jump to this action. Only one instance of this is allowed per trigger.
▯	**Comment** - Used to add a comment to the trigger diagram. You can paste text into the Comment from the clipboard.

Cut, copy, paste, select, pan, and zoom

The following describes buttons at the left of the toolbar (above the canvas or drawing area).

Cut - Deletes one or more actions and then copies them to the clipboard.

Copy - Copies one or more actions to the clipboard.

Paste - Pastes one or more actions from clipboard.

Select - Right-click to enclose one or more actions and create a multiple selection. You can copy, paste, and delete the multiple selection.

Pan - Alters the view of the action. Use the Pan feature when you need more space on the canvas area. With pan, the drawing window automatically scrolls whenever you drag within or beyond its borders.

Zoom - Increases or decreases the display size of the action statements within the canvas area. Zoom to the size that best suits your work.

Zoom in and out

The following describes the buttons located at the center of the toolbar.

Reset Zoom - Returns the action statements to their original size. Whatever was centered on the drawing area remains centered.

Full Zoom Out - Shrinks the drawing to fit entirely on the drawing area.

Center Zoom on Selected - When you select one or more actions, the selected actions are enlarged and centered on the drawing area. To return the action to a normal view, use Full Zoom Out.

Increase Zoom - Increases the size of all the action statements. In order to make the action statements larger and larger, select the Increase Zoom button multiple times until the action statements are the size you want.

Decrease Zoom - Decreases the size of all the action statements. In order to make the action statements smaller and smaller, select the Decrease Zoom button multiple times until the action statements are the size you want.

Mouse wheel   If you have a scroll wheel on your mouse, you can use the wheel to zoom in and out.

Alignment and distribute

The following describes the buttons located at the far right of the toolbar (above the canvas or drawing area):

Center Vertically - Centers selected actions to other actions in a vertical position.

Center Horizontally - Centers selected actions to other actions in a horizontal position.

Distribute Vertically - Spaces selected actions equally on a vertical axis.

Distribute Horizontally - Spaces selected actions equally on a horizontal axis.

Keyboard shortcuts

The following describes a few keyboard shortcuts that can interact with the Canvas Editor.

Ctrl+X keys	Delete and copy to the clipboard.
Ctrl+C keys	Copy to the clipboard.
Ctrl+V keys	Paste from the clipboard.
Ctrl+Z keys	Undo.
Ctrl+A keys	Select all.
Del key	Deletes the selected action(s).

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