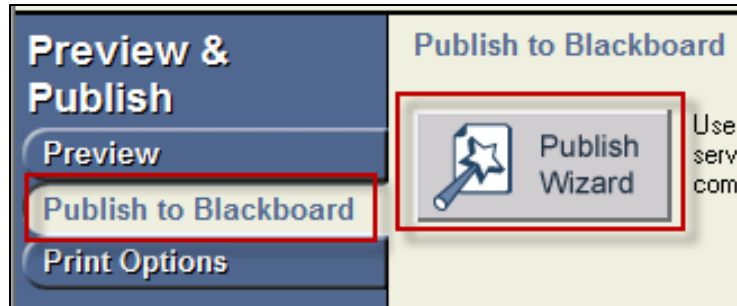
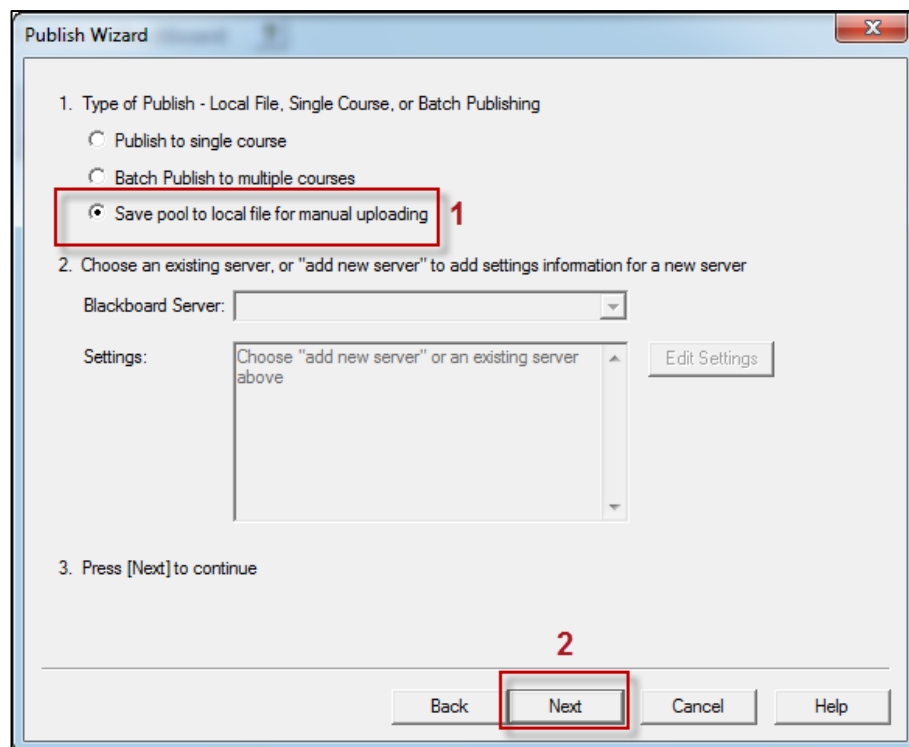


Publishing Respondus Quiz to Blackboard – Saving a Zip file for Manual Uploading

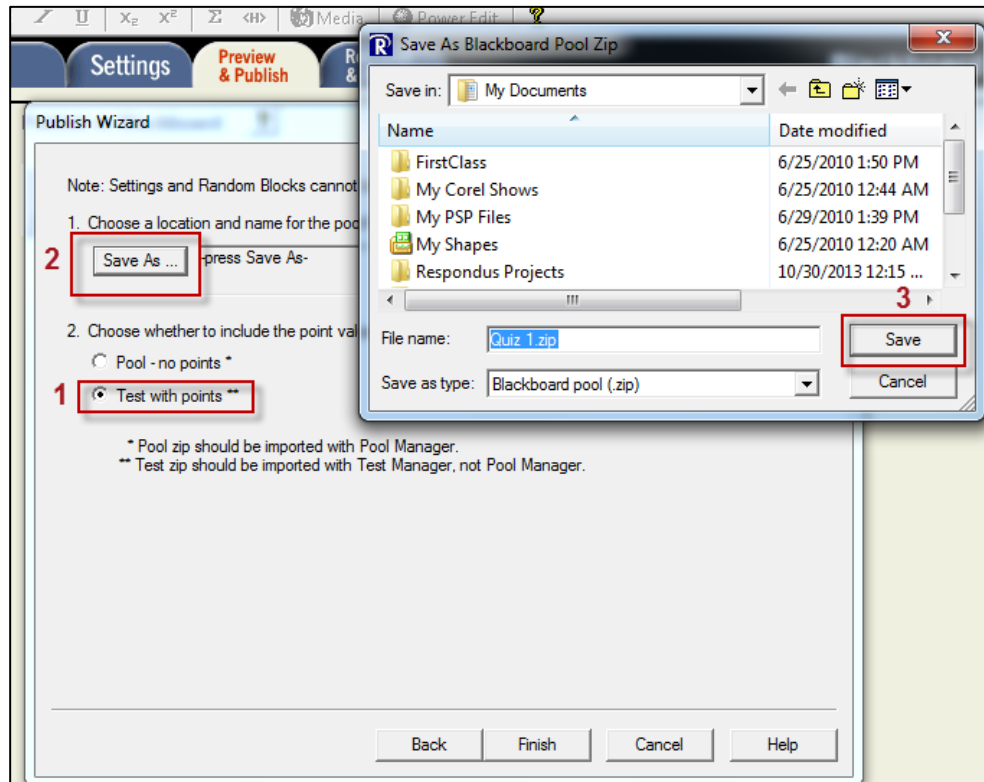
1. To publish the quiz to blackboard, click on “publish to blackboard” and click on the “Publish wizard”.



2. As soon as the dialog box opens up, click on “Save pool to local file for manual uploading” and click “Next” at the bottom.



- Click “Test with points” (1). Then click “Save As” to save the file onto computer (2). Choose location to save the **zip file** (3).



- Click “Finish” at the bottom (1). Click “OK” when the dialog box pops up (2).

