## To: INSERT\_TO\_COMPANY

**Attn:** INSERT\_NAME\_OF\_PERSON

**Project:** INSERT\_PROJECT\_NAME

**Date:** DATE

**Est:** EST

**We welcome this opportunity to submit our proposal based on the following:**

* INSERT\_ON\_THE\_BASIS\_PARAGRAPH\_HERE

# Cost summary

| **Options** |  | **COST** |
| --- | --- | --- |
| **INSERT\_COST\_ONE\_NAME** |  | **INSERT\_COST\_ONE\_VALUE** |
| **INSERT\_COST\_TWO\_NAME** |  | **INSERT\_COST\_TWO\_VALUE** |

**INSERT\_COST\_THREE\_NAME INSERT\_COST\_THREE\_NAME**

**INSERT\_COST\_FOUR\_NAME INSERT\_COST\_FOUR\_NAME**

## Yours truly,

PROJECT\_ORGANISER\_NAME

PROJECT\_ORGANISER\_TITLE

**DD Mac Electric**

**Direct: 905-857-1546**

# Items not included

* ITEM\_NOT\_INCLUDED\_1
* ITEM\_NOT\_INCLUDED\_2

# Qualifications

* QUALIFICATION\_1
* QUALIFICATION\_2