Assignment 1: MS PowerPoint Assessment

(Worth 20%)

1. Instructions

Create a PowerPoint presentation based on a scientific topic of interest you will be researching in your *Good Lab Practice and Core Skills* module. The purpose here is not to assess your research, but **to evaluate your skills** in using Microsoft PowerPoint effectively. Upload this to Moodle on or before Monday of Week 11.

2. Guidelines

- Presentation length: **8–12 slides**.

- Content: Use the topic from your other module, the focus is on presenting it clearly and professionally.

3. PowerPoint features to demonstrate

1) Footers on each slide (name, date, slide number).
2) Slide titles, bullet points, and readable font sizes and colours.
3) Appropriate use of images, charts, tables, SmartArt and/or diagrams.
4) Transitions and design elements.
5) A clear structure (title slide, presentation outline, introduction, main points, conclusion, references).
6) Aim for a professional, engaging design.
7) Use creative elements (animations, props, or visuals) to enhance engagement.
8) You are also required to use the recording feature of PowerPoint and add narration to your slides (max 5 mins).
   (For the ICT for Scientists module only as you will be presenting your work in Good Lab Practice and Core Skills)

Remember: The quality of research is not being graded here in this Module— only the use of PowerPoint features.

4. Marking Scheme

Recording of content	Keep text to a minimum	Consistent theme	Images	Tables/Charts	Smart Art	Animation	Transitions	Different Slide Layouts	Spelling andGrammar	Professionalism of presentation	Total
10	5	10	10	10	10	10	10	5	10	10	100