

MAISHA MIR

Computer Science | University of Victoria

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SKILLS:

- Python, Java, C, C#, HTML, CSS, JavaScript, MATLAB, Photoshop, Blender
- Proficient shell scripting in Windows and Linux systems
- Highly motivated to work and excels in a collaborative environment

EDUCATION:

- University of Victoria - BSc., Computer Science Sept. 2016 - Present

WORK EXPERIENCE:

Instructor, Kumon Math and Reading Center Sept. 2015 - Aug. 2018

- Tutored K-12 children in math and reading in a motivating, fast-paced and collaborative work environment
- Worked both independently with minimal supervision and cooperatively as part of a team
- Organized and sorted files containing confidential student and parent information
- Communicated students' progress to respective parents to facilitate excellent client experience
- Inputted data into the Center Management Software (CMS) to keep track of students' progress and to implement additional help

EXTRACURRICULARS:

Member, University of Victoria Vikelabs Club Jan. 2020 - Present

- Developing Lecshare, a lecture transcription application, by collaborating with club members
- Achieving project deliverables by maximizing efficiency during weekly meetings

IT Facilitator (University of Victoria) Jan. 2019

- Taught seniors about the basics of computer applications, including Microsoft Suite, and internet applications such as Gmail and how to compose emails

Member, University of Victoria Women in Engineering and Computer Science Jan. 2019

- Participated in encouraging undergraduate women in the computer science program

Volunteer, OXFAM Rohingya Refugee Awareness (Cedar Hill Recreation Center) Dec. 2017

- Approached businesses and individuals to secure funds
- Recruited volunteers and coordinated and participated in volunteer work

UNDERGRADUATE COURSE PROJECTS:

User Interface Design:

- Designed a prototype of a user interface for a mobile application that supported students' mental health