




MAJ JENKINS

they/them

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EDUCATION

University of San Francisco (USF)
May 2022
Bachelor of Arts, Design
Minor in Classical Studies
GPA: 3.99

LEADERSHIP

University of San Francisco
Design Collectives Club
August 2021 - Present
President
• Collaborate with team to host art and design-related events to foster social and cultural development on campus

GSA Network
Youth Board of Directors
September 2017 - May 2018
Member, Co-chair
• Engaged in conversations about outreach, funding, budgeting, and progress evaluation
• Contributed to planning GSA Network's 20th Anniversary Gala

SFUSD Student Health
GSA Day Planning Committee
September 2017 - August 2018
Member and Designer
• Planned and organized the logistics of the SFUSD 2017 GSA Day with other LGBT SFUSD students
• Designed the visual identity and print materials including fliers and t-shirts

AWARDS AND SCHOLARSHIPS

Cotchett Speaker Showcase
Spring 2020

Tang Scholarship
Summer 2018

Print and Graphics Foundation
Scholarship
Summer 2018

Edith Garin English Award
May 2018

Ruth Adams Cup
May 2018

SOFT SKILLS

Organization	Social justice
Project management	Problem solving
Communication	Big-picture thinking
Collaboration	Attention to detail
Community building	Multimedia

WORK EXPERIENCE

Leo T. McCarthy Center (USF)
June 2019 - Present
Graphic Design Intern
• Design monthly print newsletters in InDesign, in collaboration with marketing & social media intern to keep in touch with our audience
• Create digital promotional graphics and edits photos to boost student and community engagement with the McCarthy Center
• Redesigned the Center's website using Wordpress to make an updated and more accessible online experience

Art+Architecture Department (USF)
August 2019 - Present
Lab Assistant
• Maintain computer lab facilities to ensure accessibility and cleanliness
• Supervise and assist students across design and architecture programs with IT, Adobe Suite, and printing

Bernal Heights Outdoor Cinema
June 2021 - November 2021
Graphic Designer
• Investigated the communication needs of this film festival nonprofit to engage its community
• Developed new brand identity and style based on guided conversations
• Redesigned website using Wordpress
• Created print materials using Illustrator, including business cards, letterhead, and fliers

Center for Asia Pacific Studies (USF)
Sept 2018 - Dec 2018
Graphic Design and Marketing Undergraduate Student Assistant
• Designed marketing graphics using PhotoShop, Illustrator, and InDesign for the center's events to be used in print,

PROGRAMS AND HARD SKILLS

Adobe Creative Suite	Wordpress
Google Office	Digital photography
Microsoft Office	Video editing
Mac and PC	Social media
HTML + CSS	YouTube

digital advertisements, and social media
• Photographed live on-campus events for promotional and archival usage

Lavender Youth Recreation and Information Center (LYRIC)
June 2018 - July 2018
Castro History Tour Intern
• Collaborated to develop a tour of the historic Castro neighborhood and performed tour in addition to proactively researching individual topic
• Workshopped with other LGBT and Ally youth to edit writing and team build

Root Division
June 2017 - July 2017
Education, Exhibition, and Communications Intern
• Created print materials including pamphlets, fliers, and postcards for publicity and community engagement
• Installed and de-installed art exhibitions by local Bay Area artists
• Co-lead art classes for youth at Buena Vista Horace Mann K-8 School

Youth Art Exchange
June 2016
Video Production Intern
• Scripted, filmed, and edited an original short film while learning photography and cinematography skills in collaboration with other interns

The Imagine Bus Project
June 2015 - May 2017
General Programs Intern
• Created print and web materials including postcards, fliers, and posters
• Managed FaceBook and Instagram to engage with online audience
• Participated in outreach by tabling at informational events