

## Agreement for handling lent company equipment

I borrow company equipment and comply with the following matters.

Date: 2024/08/02

**Period:** 05/08/2024 to 09/08/2024

## Reason for lending:

For developing office project purpose, I need 1 server PC and 1 development PC.

 You are obligated to store and manage the company equipment lent by ULTRA-X BD LIMITED (hereafter "the company") from the time they receive the lease. If an accident such as theft or damage occurs, you shall be fully responsible for the damage caused.

2. If you lost or damaged the company equipment lent by the company, report to manager immediately.

3. Do not use the company equipment for purposes other than company business.

4. No hardware changes shall be made to the company equipment lent by the company. In addition, the change such as installation and removal of the software must not be made. However, this does not apply to the installation of software and the setting of security measures.

5. The company equipment lent by the company shall not be made available to others in any form.

6. The company equipment lent by the company shall not be pledged in any form.

 If the company gives instructions on the company equipment lent by the company, you must follow the instructions.

8. When the reason for lending no longer exists, you must return the company equipment lent by the company immediately.

**Date:** 2024/08/02

## Company equipment for lending:

Company equipment for lending:	
No.	1
Category	Laptop
Model	HP Pavilon i5-eg1678tu
S/N	5CD1474F2G
No.	2
Category	Laptop
Model	HP Laptop da1016TU
S/N	CND91252GC
No.	3
Category	Charger
Model	HP
S/N	CG20220608
No.	4
Category	Charger
Model	HP
S/N	CG20220608
No.	5
Category	Bag
Model	HP Bag
S/N	Serial number