Steps to Place a Document on Any Table in Gather.town:

1. **Move to the Desired Table:** Navigate your avatar to the table where you want to place the document.

2. **Enter Edit Mode:**

   - If you have the appropriate permissions, click on the "Build" or "Edit" mode button in the bottom toolbar.

3. **Choose or Upload an Object:**

   - Use the "Object Picker" to select a suitable object, such as a piece of paper, notebook, or any custom object that represents the document.
   - You can also upload your own image file to use as the document icon.

4. **Place the Object on the Table:**

   - Drag the chosen object onto the table where you want the document to appear.
   - Position it correctly so it visually fits on the table.

5. **Attach the Document:**

   - Click on the object after placing it to open its settings.
   - Add a link to the document (e.g., Google Docs, PDF hosted online) or upload a file directly, depending on your Gather.town plan and permissions.
   - Set the interaction type (e.g., "Popup" or "Link") so that users can click the object and view the document.

6. **Save Your Changes:**

   - Once satisfied, save the layout and exit edit mode.

Key Considerations:

- Ensure you have the necessary permissions to edit objects in the space.
- Use meaningful object labels or custom objects so that users easily recognize the document.

This method allows you to place documents on any table within Gather.town, making them accessible for everyone interacting in that space.

To use the "Object Picker" in Gather.town to select or upload a suitable object that represents your document, follow these steps:

Steps to Use the Object Picker:

1. **Enter Build Mode:**

   - Make sure you have edit permissions in the space.
   - Click on the "Hammer" icon at the bottom toolbar or press X to enter **Build Mode**.

2. **Open the Object Picker:**

   - Once in Build Mode, look for the "Object" tab on the right side of your screen.
   - Click on "Objects" to open the Object Picker.

3. **Select an Existing Object:**

   - In the Object Picker, you can browse through categories like "Furniture," "Decorations," or "Paper Items."
   - Look for items like a piece of paper, notebook, or any other icon that could represent your document.

4. **Place the Object:**

   - After selecting the object, click on the table (or wherever you want to place it) in your space.
   - Adjust its position using your mouse or arrow keys.

5. **Customize the Object:**

   - Once the object is placed, you can customize it by clicking on it and selecting "Edit" to add interactions.
   - You can link a document, such as a Google Doc or PDF, by pasting the link in the interaction settings.

6. **Upload a Custom Object (Optional):**

   - If you want to use a specific image or icon, scroll down in the Object Picker and click on "Custom Object."
   - Upload your image file (PNG, JPG, etc.), and set it up with the same interaction options.

7. **Save Your Changes:**

   - After placing and customizing the object, click "Done" or exit Build Mode to save your changes.

Summary:

- Use the **Object Picker** to select a pre-made object or upload your own.
- Place the object on any table or surface and link your document to it.
- Customize the interaction so others can view the document by clicking on it.