

CIS Microsoft 365 Foundations Benchmark

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Overview

This document, Security Configuration Benchmark for Microsoft 365, provides prescriptive guidance for establishing a secure configuration posture for Microsoft 365 running on any OS. This guide was tested against Microsoft 365, and includes recommendations for Exchange Online, SharePoint Online, OneDrive for Business, Skype/Teams, Azure Active Directory, and inTune. To obtain the latest version of this guide, please visit http://cisecurity.org. If you have questions, comments, or have identified ways to improve this guide, please write us at feedback@cisecurity.org.

Intended Audience

This benchmark is intended for system and application administrators, security specialists, auditors, help desk, and platform deployment personnel who plan to develop, deploy, assess, or secure solutions that incorporate Microsoft 365.

Consensus Guidance

This benchmark was created using a consensus review process comprised of subject matter experts. Consensus participants provide perspective from a diverse set of backgrounds including consulting, software development, audit and compliance, security research, operations, government, and legal.

Each CIS benchmark undergoes two phases of consensus review. The first phase occurs during initial benchmark development. During this phase, subject matter experts convene to discuss, create, and test working drafts of the benchmark. This discussion occurs until consensus has been reached on benchmark recommendations. The second phase begins after the benchmark has been published. During this phase, all feedback provided by the Internet community is reviewed by the consensus team for incorporation in the benchmark. If you are interested in participating in the consensus process, please visit https://workbench.cisecurity.org/.

Typographical Conventions

The following typographical conventions are used throughout this guide:

Convention	Meaning
Stylized Monospace font	Used for blocks of code, command, and script examples. Text should be interpreted exactly as presented.
Monospace font	Used for inline code, commands, or examples. Text should be interpreted exactly as presented.
<italic brackets="" font="" in=""></italic>	Italic texts set in angle brackets denote a variable requiring substitution for a real value.
Italic font	Used to denote the title of a book, article, or other publication.
Note	Additional information or caveats

Assessment Status

An assessment status is included for every recommendation. The assessment status indicates whether the given recommendation can be automated or requires manual steps to implement. Both statuses are equally important and are determined and supported as defined below:

Automated

Represents recommendations for which assessment of a technical control can be fully automated and validated to a pass/fail state. Recommendations will include the necessary information to implement automation.

Manual

Represents recommendations for which assessment of a technical control cannot be fully automated and requires all or some manual steps to validate that the configured state is set as expected. The expected state can vary depending on the environment.

Profile Definitions

The following configuration profiles are defined by this Benchmark:

• E3 Level 1

Items in this profile apply to customer deployments of Microsoft M365 with an E3 license and intend to:

- o be practical and prudent;
- o provide a clear security benefit; and
- o not inhibit the utility of the technology beyond acceptable means.

• E3 Level 2

This profile extends the "E3 Level 1" profile. Items in this profile exhibit one or more of the following characteristics and is focused on customer deployments of Microsoft M365 E3:

- o are intended for environments or use cases where security is paramount
- o acts as defense in depth measure
- o may negatively inhibit the utility or performance of the technology.

• E5 Level 1

Items in this profile extend what is provided by the "E3 Level 1" profile for customer deployments of Microsoft M365 with an E5 license and intend to:

- be practical and prudent;
- o provide a clear security benefit; and
- o not inhibit the utility of the technology beyond acceptable means.

• E5 Level 2

This profile extends the "E3 Level 1" and "E5 Level 1" profiles. Items in this profile exhibit one or more of the following characteristics and is focused on customer deployments of Microsoft M365 E5:

- o are intended for environments or use cases where security is paramount
- o acts as defense in depth measure
- o may negatively inhibit the utility or performance of the technology.

Acknowledgements

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Recommendations

1 Account / Authentication

1.1 Azure Active Directory

Section on AAD as the underlying AuthN / AuthZ for SaaS

1.1.1 (L1) Ensure multifactor authentication is enabled for all users in administrative roles (Automated)

Profile Applicability:

• E3 Level 1

Description:

Enable multifactor authentication for all users who are members of administrative roles in the Microsoft 365 tenant. These include roles such as:

- Global Administrator
- Billing Administrator
- Exchange Administrator
- SharePoint Administrator
- Password Administrator
- Skype for Business Administrator
- Service Support Administrator
- User Administrator
- Dynamics 365 Service Administrator
- Power BI Administrator

Rationale:

Multifactor authentication requires an individual to present a minimum of two separate forms of authentication before access is granted. Multifactor authentication provides additional assurance that the individual attempting to gain access is who they claim to be. With multifactor authentication, an attacker would need to compromise at least two different authentication mechanisms, increasing the difficulty of compromise and thus reducing the risk.

Impact:

Implementation of multifactor authentication for all users in administrative roles will necessitate a change to user routine. All users in administrative roles will be required to enroll in multifactor authentication using using phone, SMS, or an authentication application. After enrollment, use of multifactor authentication will be required for future access to the environment.

Audit:

To verify the multifactor authentication configuration for administrators, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Enterprise applications then, under Security, select Conditional Access.
- 4. Review the list of policies and ensure that there is a policy that requires the Grant access control with Require multi-factor authentication for the appropriate Directory roles under Users and groups

To verify the multifactor authentication configuration for administrators, use the M365 SecureScore service:

- 1. Log in to the Secure Score portal (https://security.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Click on Require MFA for Azure AD privileged roles policy to check MFA for admin users.
- 3. It will show the number of Admin users who do not have MFA configured.

This information is also available via the Microsoft Graph Security API:

To enable multifactor authentication for administrators, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com asa Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Enterprise applications then, under Security, select Conditional Access.
- 4. Click New policy
- 5. Go to Assignments > Users and groups > Include > Select users and groups > check Directory roles.
- 6. At a minimum, select the following roles: Billing admin, Conditional Access admin, Exchange admin, Global admin, Helpdesk admin, Security admin, SharePoint admin, and User admin.
- 7. Go to Cloud apps or actions > Cloud apps > Include > select All cloud apps (and don't exclude any apps).
- 8. Under Access controls > Grant > select Grant access > check Require multi-factor authentication (and nothing else).
- 9. Leave all other conditions blank.
- 10. Make sure the policy is enabled.
- 11. Create.

References:

1. https://docs.microsoft.com/en-us/graph/api/resources/security-api-overview?view=graph-rest-beta

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.5 Require MFA for Administrative Access Require MFA for all administrative access accounts, where supported, on all enterprise assets, whether managed on-site or through a third-party provider.	•	•	•
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•

1.1.2 (L2) Ensure multifactor authentication is enabled for all users in all roles (Manual)

Profile Applicability:

• E3 Level 2

Description:

Enable multifactor authentication for all users in the Microsoft 365 tenant. Users will be prompted to authenticate with a second factor upon logging in to Microsoft 365 services each day. The second factor is most commonly a text message to a registered mobile phone number where they type in an authorization code, or with a mobile application like Microsoft Authenticator.

Rationale:

Multifactor authentication requires an individual to present a minimum of two separate forms of authentication before access is granted. Multifactor authentication provides additional assurance that the individual attempting to gain access is who they claim to be. With multifactor authentication, an attacker would need to compromise at least two different authentication mechanisms, increasing the difficulty of compromise and thus reducing the risk.

Impact:

Implementation of multifactor authentication for all users will necessitate a change to user routine. All users will be required to enroll in multifactor authentication using using phone, SMS, or an authentication application. After enrollment, use of multifactor authentication will be required for future authentication to the environment.

Audit:

To verify the multifactor authentication configuration for all users, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Enterprise applications then, under Security, select Conditional Access.
- 4. Review the list of policies and ensure that there is a policy that requires the Grant access control with Require multi-factor authentication for All users under Users and groups

To verify the multifactor authentication configuration for administrators, use the M365 SecureScore service:

- 1. Log in to the Secure Score portal (https://security.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Click on Require MFA for all users policy to check MFA for all users.
- 3. It will show the number of users who do not have MFA configured.

This information is also available via the Microsoft Graph Security API:

GET https://graph.microsoft.com/beta/security/secureScores

Remediation:

To enable multifactor authentication for all users, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Enterprise applications then, under Security, select Conditional Access.
- 4. Click New policy
- 5. Select Cloud apps or actions > All cloud apps (and don't exclude any apps)
- Access Controls > Grant > Require multi-factor authentication (and nothing else)
- 7. Conditions > Client Apps > Configure (Yes) > Explicitly select Browser, Mobile apps and desktop clients, Modern authentication clients, Exchange ActiveSync clients, and Other clients
- 8. Leave all other conditions blank
- 9. Make sure the policy is enabled
- 10. Create

Default Value:

Disabled

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•

1.1.3 (L1) Ensure that between two and four global admins are designated (Automated)

Profile Applicability:

• E3 Level 1

Description:

More than one global administrator should be designated so a single admin can be monitored and to provide redundancy should a single admin leave an organization. Additionally, there should be no more than four global admins set for any tenant. Ideally global administrators will have no licenses assigned to them.

Rationale:

If there is only one global tenant administrator, he or she can perform malicious activity without the possibility of being discovered by another admin. If there are numerous global tenant administrators, the more likely it is that one of their accounts will be successfully breached by an external attacker.

Impact:

The potential impact associated with ensuring compliance with this requirement is dependent upon the current number of global administrators configured in the tenant. If there is only one global administrator in a tenant, an additional global administrator will need to be identified and configured. If there are more than four global administrators, a review of role requirements for current global administrators will be required to identify which of the users require global administrator access.

Audit:

To verify the number of global tenant administrators, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Select Users > Active Users.
- 3. Select Filter then select Global Admins.
- 4. Review the list of Global Admins to confirm there are from two to four such accounts.

To verify the number of global tenant administrators, you can also use the Office 365 PowerShell MSOL:

- 1. Connect to Microsoft 365 using Connect-MSOLService
- 2. Run the following PowerShell commands:

```
$role = Get-MsolRole -RoleName "Company Administrator"
Get-MsolRoleMember -RoleObjectId $role.objectid
```

This information is also available via the Microsoft Graph Security API:

GET https://graph.microsoft.com/beta/security/secureScores

Remediation:

To correct the number of global tenant administrators, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Select Users > Active Users.
- 3. In the Searchfield enter the name of the user to be made a Global Administrator.
- 4. To create a new Global Admin:
 - 1. Select the user's name.
 - 2. A window will appear to the right.
 - 3. Select Manage roles.
 - 4. Select Admin center access.
 - 5. Check Global Administrator.
 - 6. Click Save changes.
- 5. To remove Global Admins:
 - 1. Select User.
 - 2. Under Roles select Manage roles
 - 3. De-Select the appropriate role.
 - 4. Click Save changes.

To correct the number of global tenant administrators, you can also use the Office 365 PowerShell MSOL:

- 1. Connect to Microsoft 365 using Connect-MSOLService
- 2. Store the variables with the following Powershell

```
$dispName="<The Display Name of the account>"
$roleName="<The role name you want to assign to the account>"
```

3. Run the following PowerShell command:

```
Add-MsolRoleMember -RoleMemberEmailAddress (Get-MsolUser -All | Where DisplayName -eq $dispName).UserPrincipalName -RoleName $roleName
```

References:

1. https://docs.microsoft.com/en-us/office365/enterprise/powershell/assign-roles-to-user-accounts-with-office-365-powershell

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.4 Restrict Administrator Privileges to Dedicated Administrator Accounts Restrict administrator privileges to dedicated administrator accounts on enterprise assets. Conduct general computing activities, such as internet browsing, email, and productivity suite use, from the user's primary, non-privileged account.	•	•	•
v7	4.1 <u>Maintain Inventory of Administrative Accounts</u> Use automated tools to inventory all administrative accounts, including domain and local accounts, to ensure that only authorized individuals have elevated privileges.		•	•

1.1.4 (L1) Ensure self-service password reset is enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

Enabling self-service password reset allows users to reset their own passwords in Azure AD. When your users sign in to Microsoft 365, they will be prompted to enter additional contact information that will help them reset their password in the future.

Rationale:

Users will no longer need to engage the helpdesk for password resets, and the password reset mechanism will automatically block common, easily guessable passwords.

Impact:

The impact associated with this setting is that users will be required to provide additional contact information to enroll in self-service password reset. Additionally, minor user education may be required for users that are used to calling a help desk for assistance with password resets.

Audit:

To verify self-service password reset is enabled, use the Microsoft 365 Admin Center:

- 1. Under Admin centers choose Azure Active Directory.
- 2. Choose Users from the left hand navigation.
- 3. Choose Password reset.
- 4. On the Properties page, ensure that All is selected under Self service password reset enabled.

This information is also available via the Microsoft Graph Security API:

To enable self-service password reset, use the Microsoft 365 Admin Center:

- 1. Under Admin centers choose Azure Active Directory.
- 2. Choose Users from the left hand navigation.
- 3. Choose Password reset.
- 4. On the Properties page, select All under Self service password reset enabled.
- 5. Select Save.

References:

- 1. https://support.office.com/en-us/article/let-users-reset-their-own-passwords-in-office-365-5bc3f460-13cc-48c0-abd6-b80bae72d04a
- 2. https://gallerv.technet.microsoft.com/office/Enable-Self-Service-59846d88
- 3. https://docs.microsoft.com/en-us/azure/active-directory/authentication/quickstart-sspr

Controls Version	Control	IG 1	IG 2	IG 3
v8	14.3 <u>Train Workforce Members on Authentication Best Practices</u> Train workforce members on authentication best practices. Example topics include MFA, password composition, and credential management.	•	•	•
v7	16.2 <u>Configure Centralized Point of Authentication</u> Configure access for all accounts through as few centralized points of authentication as possible, including network, security, and cloud systems.		•	•

1.1.5 (L1) Ensure that password protection is enabled for Active Directory (Manual)

Profile Applicability:

• E3 Level 1

Description:

Enable Azure Active Directory Password Protection to Active Directory to protect against the use of common passwords.

Rationale:

Azure Active Directory protects an organization by prohibiting the use of weak or leaked passwords. In addition, organizations can create custom banned password lists to prevent their users from using easily guessed passwords that are specific to their industry. Deploying this feature to Active Directory will strengthen the passwords that are used in the environment.

Impact:

The potential impact associated with implementation of this setting is dependent upon the existing password policies in place in the environment. For environments that have strong password policies in place, the impact will be minimal. For organizations that do not have strong password policies in place, implementation of Azure Active Directory Password Protection may require users to change passwords, and adhere to more stringent requirements than they have been accustomed to.

Audit:

To verify that Azure Active Directory Password Protection is enabled, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Azure Active Directory then Security on the left side navigation followed by Authentication methods.
- 4. Select Password protection and ensure that Enable password protection on Windows Server Active Directory is set to Yes and also that Mode is set to Enforced
- 5. Verify that the Domain Controller Agent and Proxy's are deployed to the Domain Controllers in the environment

To setup Azure Active Directory Password Protection, use the following steps:

- 1. Download and install the Azure AD Password Proxies and DC Agents from the following location: https://www.microsoft.com/download/details.aspx?id=57071
- 2. After the installation is complete, login to https://admin.microsoft.comasa Global Administrator.
- 3. Go to Admin centers and click on Azure Active Directory.
- 4. Select Azure Active Directorythen Security on the left side navigation followed by Authentication methods.
- 5. Select Password protection and toggle Enable password protection on Windows Server Active Directory to Yes and Mode to Enforced
- 6. Click Save at the top of the right pane.

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.6 <u>Centralize Account Management</u> Centralize account management through a directory or identity service.		•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•

1.1.6 (L1) Enable Conditional Access policies to block legacy authentication (Automated)

Profile Applicability:

• E3 Level 1

Description:

Use Conditional Access to block legacy authentication protocols in Office 365.

Rationale:

Legacy authentication protocols do not support multi-factor authentication. These protocols are often used by attackers because of this deficiency. Blocking legacy authentication makes it harder for attackers to gain access.

Impact:

Enabling this setting will prevent users from connecting with older versions of Office, ActiveSync or using protocols like IMAP, POP or SMTP and may require upgrades to older versions of Office, and use of mobile mail clients that support modern authentication.

Audit:

To verify that legacy authentication is blocked, use the Microsoft 365 Admin Center:

- 1. Log in to https://admin.microsoft.com asa Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Azure Active Directory then Security.
- 4. Select Conditional Access.
- 5. Verify that either the policy Baseline policy: Block legacy authentication is set to On or find another with the following settings enabled:
 - o Under Conditions then Client apps ensure the settings are enabled for and Exchange ActiveSync clients and other clients.
 - o Under Access controls ensure the Grant is set to Block access
 - o Under Assignments ensure All users is enabled
 - o Under Assignments and Users and groups ensure the Exclude is set to least one low risk account or directory role. This is required as a best practice.

This information is also available via the Microsoft Graph Security API:

To setup a conditional access policy to block legacy authentication, use the following steps:

- 1. Log in to https://admin.microsoft.com as a Global Administrator.
- 2. Go to Admin centers and click on Azure Active Directory.
- 3. Select Azure Active Directory then Security.
- 4. Select Conditional Access.
- 5. Create a new policy by selecting New policy.
- 6. Set the following conditions within the policy.
 - o Select Conditions then Client apps enable the settings for and Exchange ActiveSync clients and other clients.
 - o Under Access controls set the Grant section to Block access
 - o Under Assignments enable All users
 - o Under Assignments and Users and groups set the Exclude to be at least one low risk account or directory role. This is required as a best practice.

Default Value:

Legacy authentication is enabled by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	9.2 Ensure Only Approved Ports, Protocols and Services Are Running Ensure that only network ports, protocols, and services listening on a system with validated business needs, are running on each system.		•	•

1.1.7 (L1) Ensure that password hash sync is enabled for resiliency and leaked credential detection (Manual)

Profile Applicability:

• E3 Level 1

Description:

Ensure that password hash sync is enabled for resiliency and leaked credential detection.

Rationale:

Password hash synchronization is one of the sign-in methods used to accomplish hybrid identity. Azure AD Connect synchronizes a hash, of the hash, of a user's password from an on-premises Active Directory instance to a cloud-based Azure AD instance. Password hash synchronization helps by reducing the number of passwords your users need to maintain to just one. Enabling password hash synchronization also allows for leaked credential reporting. It can also be used as a backup authentication method when federation is used, if the federation provider fails.

Impact:

Enabling password hash sync should not impact end users.

Audit:

To verify if Password Hash Sync is enabled, use the Azure AD Connect tool:

- 1. Log in to the server that hosts the Azure AD Connect tool
- 2. Run Azure AD Connect, and then click View current configuration. In the details pane, check whether Password synchronization is enabled on your tenant.

This information is also available via the Microsoft Graph Security API:

To setup Password Hash Sync, use the following steps:

- 1. Log in to the server that hosts the Azure AD Connect tool
- 2. Double-click the Azure AD Connect icon that was created on the desktop
- 3. Click Configure.
- 4. On the Additional tasks page, select Customize synchronization options and click Next.
- 5. Enter the username and password for your global administrator.
- 6. On the Connect your directories screen, click Next.
- 7. On the Domain and OU filtering screen, click Next.
- 8. On the Optional features screen, check Password hash synchronization and click Next.
- 9. On the Ready to configure screen click Configure.
- 10. Once the configuration completes, click Exit.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.1 Establish and Maintain a Data Management Process Establish and maintain a data management process. In the process, address data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	16.4 Encrypt or Hash all Authentication Credentials Encrypt or hash with a salt all authentication credentials when stored.		•	•

1.1.8 (L1) Enable Identity Protection to identify anomalous logon behavior (Manual)

Profile Applicability:

• E5 Level 1

Description:

Azure Active Directory Identity Protection monitors account behaviors and enables organizations to configure automated responses to detected suspicious actions related to user identities.

Rationale:

Azure Active Directory Identity Protection helps to discover at risk or compromised accounts in your environment. Identity based attacks continue to be a top source for breaches. Enabling Identity Protection not only helps to monitor and provide reporting, but also helps to automatically respond to identity based risks.

Impact:

The impacts associated with implementation of this setting are highly dependent upon the specific response actions configured in Identity Protection.

Audit:

To verify if Azure Active Directory Identity Protection is enabled, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the search enter Azure AD Identity Protection, then click on the result.
- 3. Select the User risk policy followed by the Sign-in risk policy and ensure they are enabled.
- 4. At the bottom of the page will be a toggle for Enforce policy, this should be set to On.

To setup Azure Active Directory Identity Protection, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the search enter Azure AD Identity Protection, then click on the result.
- 3. Select the User risk policy followed by the Sign-in risk policy and enable each.
- 4. At the bottom of the page will be a toggle for Enforce policy, also set this to on.

References:

1. https://docs.microsoft.com/en-us/azure/active-directory/identity-protection/concept-identity-protection-risks

Controls Version	Control	IG 1	IG 2	IG 3
v8	13.1 <u>Centralize Security Event Alerting</u> Centralize security event alerting across enterprise assets for log correlation and analysis. Best practice implementation requires the use of a SIEM, which includes vendor-defined event correlation alerts. A log analytics platform configured with security-relevant correlation alerts also satisfies this Safeguard.		•	•
v7	16.13 Alert on Account Login Behavior Deviation Alert when users deviate from normal login behavior, such as time-of-day, workstation location and duration.			•

1.1.9 (L2) Enable Azure AD Identity Protection sign-in risk policies (Manual)

Profile Applicability:

• E5 Level 2

Description:

Azure Active Directory Identity Protection sign-in risk detects risks in real-time and offline. A risky sign-in is an indicator for a sign-in attempt that might not have been performed by the legitimate owner of a user account.

Rationale:

Turning on the sign-in risk policy ensures that suspicious sign-ins are challenged for multifactor authentication.

Impact:

When the policy triggers, the user will need MFA to access the account. In the case of a user who hasn't registered MFA on their account, they would be blocked from accessing their account. It is therefore recommended that the MFA registration policy be configured for all users who are a part of the Sign-in Risk policy.

Audit:

To verify if a Sign-In risk policy is enabled, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to ${\tt https://portal.azure.com}$
- 2. In the Azure portal, click Services and search for and click on Azure AD Identity Protection.
- 3. Under Configure click on Sign-in risk policy.
- 4. Review the settings and ensure that Enforce Policy is set to On

This information is also available via the Microsoft Graph Security API:

To configure a Sign-In risk policy, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the Azure portal, click Services and search for and click on Azure AD Identity Protection.
- $3. \ \ Under \ \hbox{{\tt Configure}} \ click \ on \ \hbox{{\tt Sign-in}} \ \hbox{{\tt risk}} \ \hbox{{\tt policy}}.$
- 4. Under Assignments ensure that policy is applied to All users or the scope of users appropriate
- 5. Under Assignments choose Conditions and the appropriate Sign-in risk level
- 6. Under Controls, select Access and choose Allow access and Require multifactor authentication
- 7. Ensure that Enforce Policy is set to On

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	16.13 Alert on Account Login Behavior Deviation Alert when users deviate from normal login behavior, such as time-of-day, workstation location and duration.			•

1.1.10 (L2) Enable Azure AD Identity Protection user risk policies (Manual)

Profile Applicability:

• E5 Level 2

Description:

Azure Active Directory Identity Protection user risk policies detect the probability that a user account has been compromised.

Rationale:

With the user risk policy turned on, Azure AD detects the probability that a user account has been compromised. As an administrator, you can configure a user risk conditional access policy to automatically respond to a specific user risk level. For example, you can block access to your resources or require a password change to get a user account back into a clean state.

Impact:

When the policy triggers, access to the account will either be blocked or the user would be required to use multi-factor authentication and change their password. Users who haven't registered MFA on their account will be blocked from accessing it. If account access is blocked, an admin would need to recover the account. It is therefore recommended that the MFA registration policy be configured for all users who are a part of the User Risk policy.

Audit:

To verify if a User Risk policy is enabled, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to ${\tt https://portal.azure.com}$
- 2. In the Azure portal, click Services and search for and click on Azure AD Identity Protection.
- 3. Under Configure click on User risk policy.
- 4. Review the settings and ensure that Enforce Policy is set to On

This information is also available via the Microsoft Graph Security API:

Remediation:

To configure a User risk policy, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the Azure portal, click Services and search for and click on Azure AD Identity Protection.
- 3. Under Configure click on User risk policy.
- 4. Under Assignments ensure that policy is applied to All users or the scope of users appropriate
- 5. Under Assignments choose Conditions and the appropriate User risk level
- $\textbf{6.} \quad \textbf{Under} \, \texttt{Controls}, \textbf{select} \, \texttt{Access} \, \textbf{and} \, \textbf{choose} \, \texttt{Allow} \, \, \texttt{access} \, \textbf{and} \, \texttt{Require} \, \texttt{password} \, \\ \textbf{change}$
- 7. Ensure that Enforce Policy is set to On

Controls Version	Control	IG 1	IG 2	IG 3
v8	13.3 <u>Deploy a Network Intrusion Detection Solution</u> Deploy a network intrusion detection solution on enterprise assets, where appropriate. Example implementations include the use of a Network Intrusion Detection System (NIDS) or equivalent cloud service provider (CSP) service.		•	•
v7	16.13 <u>Alert on Account Login Behavior Deviation</u> Alert when users deviate from normal login behavior, such as time-of-day, workstation location and duration.			•

1.1.11 (L2) Use Just In Time privileged access to Office 365 roles (Manual)

Profile Applicability:

• E5 Level 2

Description:

Azure Active Directory Privileged Identity Management can be used to audit roles, allow just in time activation of roles and allow for periodic role attestation. Organizations should remove permanent members from privileged Office 365 roles and instead make them eligible, through a JIT activation workflow.

Rationale:

Organizations want to minimize the number of people who have access to secure information or resources, because that reduces the chance of a malicious actor getting that access, or an authorized user inadvertently impacting a sensitive resource. However, users still need to carry out privileged operations in Azure AD and Office 365. Organizations can give users just-in-time (JIT) privileged access to roles. There is a need for oversight for what those users are doing with their administrator privileges. PIM helps to mitigate the risk of excessive, unnecessary, or misused access rights.

Impact:

Implementation of Just in Time privileged access is likely to necessitate changes to administrator routine. Administrators will only be granted access to administrative roles when required. When administrators request role activation, they will need to document the reason for requiring role access, anticipated time required to have the access, and to reauthenticate to enable role access.

Audit:

To verify if Privileged Identity Management is being used for Role activation, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the Azure portal, click Services and search for and click on Azure AD Privileged Identity management.
- 3. Under Manage click on Azure AD Roles.
- 4. Under Manage click on Roles.
- 5. Inspect the following sensitive roles to ensure that the members are ${\tt Eligible}$ and

not Permanent:

Application Administrator Authentication Administrator Billing Administrator Cloud Application Administrator Cloud Device Administrator Compliance Administrator Customer LockBox Access Approver Device Administrators Exchange Administrators Global Administrators HelpDesk Administrator Information Protection Administrator Intune Service Administrator Kaizala Administrator License Administrator Password Administrator PowerBI Service Administrator Privileged Authentication Administrator Privileged Role Administrator Security Administrator SharePoint Service Administrator Skype for Business Administrator Teams Service Administrator User Administrator

Remediation:

To configure sensitive Azure AD roles for Privileged Identity Management Role activation, use the following steps:

- 1. Sign-on to your Azure portal as global administrator by going to https://portal.azure.com
- 2. In the Azure portal, click Services and search for and click on Azure AD Privileged Identity management.
- 3. Under Manage click on Azure AD Roles.
- 4. Under Manage click on Roles.
- 5. Inspect the following sensitive roles. For each of the members that have an ASSIGNMENT TYPE of Permanent, click on the ... and choose Make eligible:

Application Administrator

Authentication Administrator

Billing Administrator

Cloud Application Administrator

Cloud Device Administrator

Compliance Administrator

Customer LockBox Access Approver

Device Administrators

Exchange Administrators

Global Administrators

HelpDesk Administrator

Information Protection Administrator

Intune Service Administrator

Kaizala Administrator

License Administrator

Password Administrator

PowerBI Service Administrator

Privileged Authentication Administrator

Privileged Role Administrator

Security Administrator

SharePoint Service Administrator

Skype for Business Administrator

Teams Service Administrator

User Administrator

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.1 <u>Establish an Access Granting Process</u> Establish and follow a process, preferably automated, for granting access to enterprise assets upon new hire, rights grant, or role change of a user.	•	•	•
v8	6.2 <u>Establish an Access Revoking Process</u> Establish and follow a process, preferably automated, for revoking access to enterprise assets, through disabling accounts immediately upon termination, rights revocation, or role change of a user. Disabling accounts, instead of deleting accounts, may be necessary to preserve audit trails.	•	•	•
v7	4.1 <u>Maintain Inventory of Administrative Accounts</u> Use automated tools to inventory all administrative accounts, including domain and local accounts, to ensure that only authorized individuals have elevated privileges.		•	•

1.1.12 (L1) Ensure Security Defaults is disabled on Azure Active Directory (Manual)

Profile Applicability:

• E3 Level 1

Description:

Security defaults in Azure Active Directory (Azure AD) make it easier to be secure and help protect your organization. Security defaults contain preconfigured security settings for common attacks.

Microsoft is making security defaults available to everyone. The goal is to ensure that all organizations have a basic level of security-enabled at no extra cost. You turn on security defaults in the Azure portal.

The use of Security Defaults however will prohibit custom settings which are being set with more advanced settings from this benchmark

Rationale:

Security defaults provide secure default settings that we manage on behalf of organizations to keep customers safe until they are ready to manage their own identity security settings.

For example doing the following:

- Requiring all users and admins to register for MFA.
- Challenging users with MFA mostly when they show up on a new device or app, but more often for critical roles and tasks.
- Disabling authentication from legacy authentication clients, which can't do MFA.

Impact:

The potential impact associated with disabling of Security Defaults is dependent upon the security controls implemented in the environment. It is likely that most organizations disabling Security Defaults plan to implement equivalent controls to replace Security Defaults.

It may be necessary to check settings in other Microsoft products, such as Azure, to ensure settings and functionality are as expected when disabling security defaults for MS365.

Audit:

To ensure security defaults is disabled in your directory:

- 1. Sign in to the Azure portal as a security administrator, Conditional Access administrator, or global administrator.
- 2. Browse to Azure Active Directory > Properties.
- 3. Select Manage security defaults.
- 4. Verify the Enable security defaults toggle to No.

Remediation:

To disable security defaults in your directory:

- 1. Sign in to the Azure portal as a security administrator, Conditional Access administrator, or global administrator.
- 2. Browse to Azure Active Directory > Properties.
- 3. Select Manage security defaults.
- 4. Set the Enable security defaults toggle to No.
- 5. Select Save.

References:

- 1. https://docs.microsoft.com/en-us/azure/active-directory/fundamentals/concept-fundamentals-security-defaults
- 2. https://techcommunity.microsoft.com/t5/azure-active-directory-identity/introducing-security-defaults/ba-p/1061414

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.1 Establish and Maintain a Secure Configuration Process Establish and maintain a secure configuration process for enterprise assets (enduser devices, including portable and mobile, non-computing/IoT devices, and servers) and software (operating systems and applications). Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

1.1.13 (L2) Ensure that there are no public groups (Manual)

Profile Applicability:

• E3 Level 2

Description:

Ensure that public groups are willfully created.

Rationale:

In the Microsoft 365 Administration panel, when a group is created, the default privacy value is "Public". Make sure that public groups are willfully created. When a group has a "public" privacy, users may access data related to this group (e.g. SharePoint), through three methods:

By using the Azure portal, and adding themselves into the public group. In this case, administrators are not notified. By requiring access to the group from the Group application of the Access Panel. This method forces users to send a message to the group owner, but they still have immediately access to the group. By accessing the SharePoint URL. The SharePoint URL is usually guessable, and can be found from the Group application of the Access Panel. If group privacy is not controlled, any user may access sensitive information, according to the group they try to access.

Impact:

If the recommendation is applied, group owners could receive more access requests than usual, especially regarding groups originally meant to be public.

Audit:

Using the Microsoft 365 Administration portal:

In the Microsoft 365 Administration portal, go to:

- 1. Groups
- 2. Active groups
- 3. Sort by 'Privacy' and check the public groups

Using the Microsoft.Graph Powershell module:

To get the list of public groups, run the following.

```
Connect-Graph -Scopes "Group.Read.All"

Get-MgGroup | where {$_.Visibility -eq "Public"} | select

DisplayName, Visibility
```

Remediation:

In the Microsoft 365 Administration portal, go to:

- 1. Groups
- 2. Active groups
- 3. Select a Public group
- 4. Go to 'Settings'
- 5. Set Privacy to 'Private'

Default Value:

Public when create from the Administration portal; private otherwise.

References:

1. https://docs.microsoft.com/en-us/azure/active-directory/users-groups-roles/groups-self-service-management#self-service-group-membership-defaults

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.1 Establish and Maintain a Data Management Process Establish and maintain a data management process. In the process, address data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•

1.1.14 (L2) Ensure that collaboration invitations are sent to allowed domains only (Manual)

Profile Applicability:

• E3 Level 2

Description:

Users should be able to send collaboration invitations to allowed domains only.

Rationale:

By specifying allowed domains for collaborations, external users companies are explicitly identified. Also, this prevents internal users from inviting unknown external users such as personal accounts and give them access to resources.

Impact:

This could make harder collaboration if the setting is not quickly updated when a new domain is identified as "allowed".

Audit:

From the Azure portal:

- 1. Go to Azure Active Directory
- 2. Go to Users
- 3. Go to User settings
- 4. Under External users, click on Manage external collaboration settings
- 5. Under Collaboration restrictions, make sure that Allow invitations only to the specified domains (most restrictive) is selected. Then make sure that Target domains is checked and that allowed domains are specified.

Remediation:

From the Azure portal:

- 1. Go to Azure Active Directory
- 2. Go to Users
- 3. Go to User settings
- 4. Under External users, click on Manage external collaboration settings
- 5. Under Collaboration restrictions, select Allow invitations only to the specified domains (most restrictive), check the Target domains setting, and specify the domains allowed to collaborate.

Default Value:

Default value is Allow invitations to be sent to any domain (most inclusive) and thus no domain is specified.

References:

1. https://docs.microsoft.com/en-us/azure/active-directory/external-identities/allow-deny-list

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.1 Establish and Maintain a Data Management Process Establish and maintain a data management process. In the process, address data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•

1.1.15 (L2) Ensure that 'Expiration' settings are configured for temporary groups (Manual)

Profile Applicability:

• E3 Level 2

Description:

When temporary groups are created (e.g. a subcontractors group created for a given mission), expiration settings should be configured.

Rationale:

If Microsoft 365 temporary groups are not automatically deleted and are not well managed, they may not be manually deleted. Thus, data associated to the group (e.g. SharePoint) would be out of surveillance, and would lead to a poor governance.

Impact:

If this recommendation is applied, group owners (or group contact if no owners) will receive periodic email to be informed of the incoming group self-deletion. In addition, the group deletion also delete all associated resource. Thus, this setting must be handled carefully.

Audit:

From the Azure portal:

- 1. Go to Azure Active Directory
- 2. Select Groups
- 3. Under Settings, go to Expiration
- 4. Make sure that Group lifetime (in days) is set
- 5. Make sure that Email contact for groups with no owners is set
- 6. Make sure that Enable expiration for these Microsoft 365 groups is set to Selected and that the selected groups are temporary groups.

Remediation:

From the Azure portal

- 1. Go to Azure Active Directory
- 2. Select Groups
- 3. Under Settings, go to Expiration
- 4. Make sure that Group lifetime (in days) is set
- 5. Make sure that Email contact for groups with no owners is set
- 6. Make sure that Enable expiration for these Microsoft 365 groups is set to Selected. The selected groups must be the temporary groups only.

Default Value:

Expiration not configured

References:

1. https://docs.microsoft.com/en-us/azure/active-directory/users-groups-roles/groups-lifecycle

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.3 <u>Disable Dormant Accounts</u> Delete or disable any dormant accounts after a period of 45 days of inactivity, where supported.	•	•	•

1.1.16 (L2) Ensure that LinkedIn contact synchronization is disabled. (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should disable integration with LinkedIn as a measure to help prevent phishing scams.

Rationale:

Office 365 is the prime target of phishing scams. Phishing attacks are a subset of social engineering strategy that imitate a trusted source and concoct a seemingly logical scenario for handing over sensitive information. Social networking sites have made social engineering attacks easier to conduct.

LinkedIn integration is enabled by default in Office 365 that could lead to a risk scenario where an external party could be accidentally disclosed sensitive information.

Impact:

Users will not be able to sync contacts or use LinkedInintegration.

Audit:

To verify that LinkedIn contacts synchronization is disabled, perform the following steps via the Azure Active Directory admin center:

- 1. Navigate to https://admin.microsoft.com and login as a Global Admin.
- 2. Expand Admin centers then select Azure Active Directory.
- 3. Once the Azure AD Admin center is open select Azure Active Directory followed by User Settings.
- 4. Under LinkedIn account connections ensure No is highlighted.

Remediation:

To disabled LinkedIn account data sharing, perform the following steps via the Azure Active Directory admin center:

- 1. Navigate to https://admin.microsoft.com and login as a Global Admin.
- 2. Expand Admin centers then select Azure Active Directory.
- 3. Once the Azure AD Admin center is open select Azure Active Directory followed by User Settings.
- 4. Under LinkedIn account connections then click No.
- 5. Click save at the top of the page.

Default Value:

LinkedIn integration is enabled by default.

References:

1. https://docs.microsoft.com/en-us/azure/active-directory/enterprise-users/linkedin-integration

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.1 Establish and Maintain a Data Management Process Establish and maintain a data management process. In the process, address data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	13.3 Monitor and Block Unauthorized Network Traffic Deploy an automated tool on network perimeters that monitors for unauthorized transfer of sensitive information and blocks such transfers while alerting information security professionals.			•

1.2 (L1) Ensure modern authentication for Exchange Online is enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

Modern authentication in Microsoft 365 enables authentication features like multifactor authentication (MFA) using smart cards, certificate-based authentication (CBA), and third-party SAML identity providers. When you enable modern authentication in Exchange Online, Outlook 2016 and Outlook 2013 use modern authentication to log in to Microsoft 365 mailboxes. When you disable modern authentication in Exchange Online, Outlook 2016 and Outlook 2013 use basic authentication to log in to Microsoft 365 mailboxes.

When users initially configure certain email clients, like Outlook 2013 and Outlook 2016, they may be required to authenticate using enhanced authentication mechanisms, such as multifactor authentication. Other Outlook clients that are available in Microsoft 365 (for example, Outlook Mobile and Outlook for Mac 2016) always use modern authentication to log in to Microsoft 365 mailboxes.

Rationale:

Strong authentication controls, such as the use of multifactor authentication, may be circumvented if basic authentication is used by Exchange Online email clients such as Outlook 2016 and Outlook 2013. Enabling modern authentication for Exchange Online ensures strong authentication mechanisms are used when establishing sessions between email clients and Exchange Online.

Impact:

Users of older email clients, such as Outlook 2013 and Outlook 2016, will no longer be able to authenticate to Exchange using Basic Authentication, which will necessitate migration to modern authentication practices.

Audit:

To verify modern authentication is enabled, use the Exchange Online PowerShell Module:

- 1. Run the Microsoft Exchange Online PowerShell Module.
- 2. Connect to Exchange Online using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

Get-OrganizationConfig | Format-Table -Auto Name, OAuth*

4. Verify OAuth2ClientProfileEnabledisTrue.

Remediation:

To enable modern authentication, use the Exchange Online PowerShell Module:

- 1. Run the Microsoft Exchange Online PowerShell Module.
- 2. Connect to Exchange Online using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

Set-OrganizationConfig -OAuth2ClientProfileEnabled \$True

Default Value:

True

References:

1. https://support.office.com/en-gb/article/enable-or-disable-modern-authentication-in-exchange-online-58018196-f918-49cd-8238-56f57f38d662

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.10 Encrypt Sensitive Data in Transit Encrypt sensitive data in transit. Example implementations can include: Transport Layer Security (TLS) and Open Secure Shell (OpenSSH).		•	•
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•
v7	16.5 Encrypt Transmittal of Username and Authentication Credentials Ensure that all account usernames and authentication credentials are transmitted across networks using encrypted channels.		•	•

1.3 (L1) Ensure modern authentication for Skype for Business Online is enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

Modern authentication in Microsoft 365 enables authentication features like multifactor authentication (MFA) using smart cards, certificate-based authentication (CBA), and third-party SAML identity providers. When you enable modern authentication in Skype for Business, the Skype for Business client uses modern authentication to log in to Skype for Business Online.

Rationale:

Strong authentication controls, such as the use of multifactor authentication, may be circumvented if basic authentication is used by Skype for Business Online clients. Enabling modern authentication for Skype for Business Online ensures strong authentication mechanisms are used when establishing sessions between clients and Skype for Business Online.

Impact:

Implementation of modern authentication for Skype of Business Online will require users to authenticate to Skype for Business Online using modern authentication. This may cause a minor impact to typical user behavior.

Audit:

To verify modern authentication is enabled, use the Skype for Business Online PowerShell Module:

1. Connect to Skype for Business Online using the following Powershell commands:

```
Import-Module MicrosoftTeams Connect-MicrosoftTeams
$sfbSession = New-CsOnlineSession
Import-PSSession $sfbSession
```

2. Run the following PowerShell command to verify that modern authentication is enabled:

```
Get-CsOAuthConfiguration |fl ClientAdalAuthOverride
```

3. Verify that ClientAdalAuthOverride is set to Allowed.

Remediation:

To enable modern authentication, use the Skype for Business Online PowerShell Module:

1. Connect to Skype for Business Online using the following Powershell commands:

```
Import-Module MicrosoftTeams Connect-MicrosoftTeams
$sfbSession = New-CsOnlineSession
Import-PSSession $sfbSession
```

2. Run the following PowerShell command to verify that modern authentication is enabled:

```
Set-CsOAuthConfiguration -ClientAdalAuthOverride Allowed
```

References:

1. https://social.technet.microsoft.com/wiki/contents/articles/34339.skype-for-business-online-enable-your-tenant-for-modern-authentication.aspx

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•

1.4 (L1) Ensure modern authentication for SharePoint applications is required (Automated)

Profile Applicability:

• E3 Level 1

Description:

Modern authentication in Microsoft 365 enables authentication features like multifactor authentication (MFA) using smart cards, certificate-based authentication (CBA), and third-party SAML identity providers

Rationale:

Strong authentication controls, such as the use of multifactor authentication, may be circumvented if basic authentication is used by SharePoint applications. Requiring modern authentication for SharePoint applications ensures strong authentication mechanisms are used when establishing sessions between these applications, SharePoint, and connecting users.

Impact:

Implementation of modern authentication for SharePoint will require users to authenticate to SharePoint using modern authentication. This may cause a minor impact to typical user behavior.

Audit:

To verify SharePoint settings, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Share Point.
- 2. Expand the Policies section then select Access Control.
- 3. Select Apps that don't use modern authentication and ensure that it is set to Block.

To verify Apps that don't use modern authentication is set to Block, use the SharePoint Online PowerShell Module:

- 1. Connect to SharePoint Online using Connect-SPOService -Url https://tenant-admin.sharepoint.comreplacing tenant with your value.
- 2. Run the following Sharepoint Online PowerShell command:

Get-SPOTenant | ft LegacyAuthProtocolsEnabled

3. Verify LegacyAuthProtocolsEnabledisset False

Remediation:

To set SharePoint settings, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Share Point.
- 2. Expand the Policies section then select Access Control.
- 3. Select Apps that don't use modern authentication
- 4. Select the radio button for Block.
- 5. Click OK.

To set Apps that don't use modern authentication is set to Block, use the SharePoint Online PowerShell Module:

- 1. Connect to SharePoint Online using Connect-SPOService -Url https://tenant-admin.sharepoint.comreplacing tenant with your value.
- 2. Run the following Sharepoint Online PowerShell command:

Set-SPOTenant -LegacyAuthProtocolsEnabled \$false

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•

1.5 (L1) Ensure that Office 365 Passwords Are Not Set to Expire (Automated)

Profile Applicability:

• E3 Level 1

Description:

Review the password expiration policy, to ensure that user passwords in Office 365 are not set to expire.

Rationale:

NIST has updated their password policy recommendations to not arbitrarily require users to change their passwords after a specific amount of time, unless there is evidence that the password is compromised or the user forgot it. They suggest this even for single factor (Password Only) use cases, with a reasoning that forcing arbitrary password changes on users actually make the passwords less secure. Other recommendations within this Benchmark suggest the use of MFA authentication for at least critical accounts (at minimum), which makes password expiration even less useful as well as password protection for Azure AD.

Impact:

The primary impact associated with this change is ensuring that users understand the process for making or requesting a password change when required.

Audit:

To verify Office 365 Passwords Are Not Set to Expire, use the Microsoft 365 Admin Center:

- 1. Expand Settings then select the Org Settings subcategory.
- 2. Click on Security & Privacy.
- 3. Select Password expiration policy ensure that the Set user passwords to expire after a number of days is not checked.

To verify Office 365 Passwords Are Not Set to Expire, use the Microsoft Online PowerShell Module:

- 1. Connect to Microsoft Online service using Connect-MSOLService.
- 2. Run the following Microsoft Online PowerShell command:

Get-MsolPasswordPolicy -DomainName <DomainName> | ft ValidityPeriod

Remediation:

To set Office 365 Passwords to Expire, use the Microsoft 365 Admin Center:

- 1. Expand Settings then select the Org Settings subcategory.
- 2. Click on Security & Privacy.
- 3. Select Password expiration policy.
- 4. If the Set user passwords to expire after a number of days box is checked, uncheck it.
- 5. Click Save changes.

To set Office 365 Passwords Are Not Set to Expire, use the Microsoft Online PowerShell Module:

- $1. \ \ Connect \ to \ Microsoft \ Online \ service \ using \ {\tt Connect-MSOLService}.$
- 2. Run the following Microsoft Online PowerShell command:

Set-MsolPasswordPolicy -ValidityPeriod 2147483647 -DomainName <DomainName> - NotificationDays 30

References:

1. https://pages.nist.gov/800-63-3/sp800-63b.html

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•

2 Application Permissions

2.1 (L2) Ensure third party integrated applications are not allowed (Manual)

Profile Applicability:

• E3 Level 2

Description:

Do not allow third party integrated applications to connect to your services.

Rationale:

You should not allow third party integrated applications to connect to your services unless there is a very clear value and you have robust security controls in place. While there are legitimate uses, attackers can grant access from breached accounts to third party applications to exfiltrate data from your tenancy without having to maintain the breached account.

Impact:

Implementation of this change will impact both end users and administrators. End users will not be able to integrate third-party applications that they may wish to use. Administrators are likely to receive requests from end users to grant them permission to necessary third-party applications.

Audit:

To verify that third party integrated applications are not allowed, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Users from the Azure navigation pane
- 3. Select Users Settings.
- 4. Verify App Registrations is set to No.

Remediation:

To prohibit third party integrated applications, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Users from the Azure navigation pane
- 3. Select Users Settings.
- 4. Set App Registrations is set to No.

Default Value:

Yes

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.3 <u>Address Unauthorized Software</u> Ensure that unauthorized software is either removed from use on enterprise assets or receives a documented exception. Review monthly, or more frequently.	•	•	•
v7	18.4 Only Use Up-to-date And Trusted Third-Party Components Only use up-to-date and trusted third-party components for the software developed by the organization.		•	•

2.2 (L2) Ensure calendar details sharing with external users is disabled (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should not allow your users to share the full details of their calendars with external users.

Rationale:

Attackers often spend time learning about your organization before launching an attack. Publicly available calendars can help attackers understand organizational relationships and determine when specific users may be more vulnerable to an attack, such as when they are traveling.

Impact:

This functionality is not widely used. As a result, it is unlikely that implementation of this setting will cause an impact to most users. Users that do utilize this functionality are likely to experience a minor inconvenience when scheduling meetings or synchronizing calendars with people outside the tenant.

Audit:

To verify calendar details sharing with external users is disabled, use the Microsoft 365 Admin Center:

- 1. Select Admin Center and Click to expand Settings.
- 2. Click Org Settings.
- 3. Click Calendar.
- 4. Verify Let your users share their calendars with external users who have 0365 or Exchange is set to Off or unchecked.

To verify calendar details sharing with external users is disabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-EXOPSSession.
- 2. Run the following Exchange Online PowerShell command:

Get-SharingPolicy | Where-Object { \$_.Domains -like '*CalendarSharing*' }

3. Verify Enabled is set to False

Remediation:

To disable calendar details sharing with external users, use the Microsoft 365 Admin Center:

- 1. Select Admin Center and Click to expand Settings.
- 2. Click Org Settings.
- 3. Click Calendar.
- 4. Set Let your users share their calendars with external users who have 0365 or Exchange to Off or unchecked.
- 5. Click Save.

To disabled calendar details sharing with external users policy, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-EXOPSSession.
- 2. Run the following Exchange Online PowerShell command:

Set-SharingPolicy -Identity "Name of the policy" -Enabled \$False

Default Value:

On

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v7	14.6 <u>Protect Information through Access Control Lists</u> Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

2.3 (L2) Ensure O365 ATP SafeLinks for Office Applications is Enabled (Automated)

Profile Applicability:

• E5 Level 2

Description:

Enabling the Advanced Threat Protection (ATP) Safe Links policy for Office applications allows URL's that existing inside of Office documents opened by Office, Office Online and Office mobile to be processed against ATP time-of-click verification.

Rationale:

ATP Safe Links for Office applications extends phishing protection to documents that contain hyperlinks, even after they have been delivered to a user.

Impact:

User impact associated with this change is minor - users may experience a very short delay when clicking on URLs in Office documents before being directed to the requested site.

Audit:

To verify the ATP Safe Links policy for Office is enabled, use the Microsoft 365 Admin Center:

- 1. Under Admin centers click Security.
- 2. Navigate to Threat management and select Policy
- 3. Select Safe Links followed by Global Settings.
- 4. Ensure 'Use Safe Links in Office 365 apps' and Do not let users click through to the original URL in Office 365 apps is selected.

To verify the ATP Safe Links policy is enabled, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-EXOPSSession.
- 2. Run the following PowerShell command:

Get-AtpPolicyForO365 | fl
Name,AllowClickThrough,EnableSafeLinksForClients,EnableSafeLinksForWebAccessC
ompanion,EnableSafeLinksForO365Clients

3. Verify the value for AllowClickThrough is set to False and the rest are set for True.

Remediation:

To enable the ATP Safe Links policy for Office, use the Microsoft 365 Admin Center:

- 1. Under Admin centers click Security.
- 2. Navigate to Threat management and select Policy
- 3. Select Safe Links followed by Global Settings.
- 4. Select Use Safe Links in Office 365 apps and Do not let users click through to the original URL in Office 365 apps.
- 5. Click Save

To enable the ATP Safe Links policy for Office 365, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-EXOPSSession.
- 2. Run the following PowerShell command:

Set-AtpPolicyForO365 -AllowClickThrough \$False -EnableSafeLinksForClients \$true

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.3 <u>Maintain and Enforce Network-Based URL Filters</u> Enforce and update network-based URL filters to limit an enterprise asset from connecting to potentially malicious or unapproved websites. Example implementations include category-based filtering, reputation-based filtering, or through the use of block lists. Enforce filters for all enterprise assets.		•	•
v7	7.4 Maintain and Enforce Network-Based URL Filters Enforce network-based URL filters that limit a system's ability to connect to websites not approved by the organization. This filtering shall be enforced for each of the organization's systems, whether they are physically at an organization's facilities or not.		•	•

2.4 (L2) Ensure Office 365 ATP for SharePoint, OneDrive, and Microsoft Teams is Enabled (Automated)

Profile Applicability:

• E5 Level 2

Description:

Office 365 ATP for SharePoint, OneDrive, and Microsoft Teams scans these services for malicious files.

Rationale:

Office 365 ATP for SharePoint, OneDrive, and Microsoft Teams protects your organization from inadvertently sharing malicious files. When a malicious file is detected, that file is blocked so that no one can open, copy, move, or share it until further actions are taken by the organization's security team.

Impact:

Impact associated with O365 ATP is minimal, and equivalent to impact associated with anti-virus scanners in an environment.

Audit:

To verify that 0365 ATP is enabled for SharePoint, OneDrive, and Microsoft Teams, use the Microsoft 365 Admin Center:

- 1. Under Admin centers click Security to open the Microsoft 365 Security Center.
- 2. Expand Threat management then select Policy, then click Safe Attachments.
- 3. Click Global Settings.
- 4. Verify that toggle is selected to Turn on Defender for Office 365 for SharePoint, OneDrive, and Microsoft Teams.

To verify that O365 ATP is enabled for SharePoint, OneDrive, and Microsoft Teams, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-EXOPSSession.
- 2. Run the following PowerShell command:

Get-AtpPolicyForO365 | fl Name,EnableATPForSPOTeamsODB

3. Verify the value for EnableATPForSPOTeamsODB is set to True.

Remediation:

To enable 0365 ATP for SharePoint, OneDrive, and Microsoft Teams, use the Microsoft 365 Admin Center:

- 1. Under Admin centers click Security to open the Microsoft 365 Security Center.
- 2. Expand Threat management then select Policy, then click Safe Attachments.
- 3. Click Global Settings.
- 4. Click the toggle so that Turn on Defender for Office 365 for SharePoint, OneDrive, and Microsoft Teams is turned on.

To enable 0365 ATP for SharePoint, OneDrive, and Microsoft Teams, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-EXOPSSession.
- 2. Run the following PowerShell command:

Set-AtpPolicyForO365 -EnableATPForSPOTeamsODB \$True

Controls Version	Control	IG 1	IG 2	IG 3
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v8	10.7 <u>Use Behavior-Based Anti-Malware Software</u> Use behavior-based anti-malware software.		•	•
v7	7.10 <u>Sandbox All Email Attachments</u> Use sandboxing to analyze and block inbound email attachments with malicious behavior.			•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•

2.5 (L2) Ensure Office 365 SharePoint infected files are disallowed for download (Automated)

Profile Applicability:

• E5 Level 2

Description:

By default SharePoint online allows files that ATP has detected as infected to be downloaded.

Rationale:

Office 365 ATP for SharePoint, OneDrive, and Microsoft Teams protects your organization from inadvertently sharing malicious files. When an infected file is detected, that file is blocked so that no one can open, copy, move, or share it until further actions are taken by the organization's security team.

Impact:

The only potential impact associated with implementation of this setting is potential inconvenience associated with the small percentage of false positive detections that may occur.

Audit:

To check that 0365 SharePoint is set to not allow infected files to be downloaded, use Powershell:

- 1. Connect using Connect-SPOService, you will need to enter the URL for your Sharepoint Online admin page https://*-admin.sharepoint.com as well as a Global Admin account.
- 2. Run the following Powershell command

Get-SPOTenant | Select-Object DisallowInfectedFileDownload

3. Verify the value for DisallowInfectedFileDownload is set to True.

Remediation:

To set 0365 SharePoint to disallow download of infected files, use Powershell:

- 1. Connect using Connect-SPOService, you will need to enter the URL for your Sharepoint Online admin page https://*-admin.sharepoint.com as well as a Global Admin account.
- 2. Run the following Powershell command to set the value to True.

Set-SPOTenant -DisallowInfectedFileDownload \$true

3. After several minutes run the following to verify the value for DisallowInfectedFileDownload has been set to True.

Get-SPOTenant | Select-Object DisallowInfectedFileDownload

References:

- 1. https://docs.microsoft.com/en-us/microsoft-365/security/office-365-security/turn-on-atp-for-spo-odb-and-teams
- 2. https://docs.microsoft.com/en-us/microsoft-365/security/office-365-security/virus-detection-in-spo?view=0365-worldwide

Controls Version	Control	IG 1	IG 2	IG 3
v8	10.5 <u>Enable Anti-Exploitation Features</u> Enable anti-exploitation features on enterprise assets and software, where possible, such as Microsoft® Data Execution Prevention (DEP), Windows® Defender Exploit Guard (WDEG), or Apple® System Integrity Protection (SIP) and Gatekeeper™.		•	•
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v7	7.10 <u>Sandbox All Email Attachments</u> Use sandboxing to analyze and block inbound email attachments with malicious behavior.			•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•

2.6 (L2) Ensure user consent to apps accessing company data on their behalf is not allowed (Automated)

Profile Applicability:

• E3 Level 2

Description:

By default, users can consent to applications accessing your organization's data, although only for some permissions. For example, by default a user can consent to allow an app to access their own mailbox or the Teams conversations for a team the user owns, but cannot consent to allow an app unattended access to read and write to all SharePoint sites in your organization.

Do not allow users to grant consent to apps accessing company data on their behalf.

Rationale:

Attackers commonly use custom applications to trick users into granting them access to company data.

While allowing users to consent by themselves does allow users to easily acquire useful applications that integrate with Microsoft 365, Azure and other services, it can represent a risk if not used and monitored carefully.

Disable future user consent operations to help reduce your threat-surface and mitigate this risk. If user consent is disabled, previous consent grants will still be honored but all future consent operations must be performed by an administrator.

Impact:

If user consent is disabled, previous consent grants will still be honored but all future consent operations must be performed by an administrator. Tenant-wide admin consent can be requested by users through an integrated administrator consent request workflow or through organizational support processes.

Audit:

To verify that user consent to apps accessing company data on their behalf is not allowed, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Enterprise Applications from the Azure navigation pane.
- 3. Select Users Settings.
- 4. Verify Users can consent to apps accessing company data on their behalf is set to No.

To verify that user consent to apps accessing company data on their behalf is not allowed, use the Microsoft Online PowerShell Module:

- 1. Connect to Microsoft Online service using Connect-MSOLService.
- 2. Run the following Microsoft Online PowerShell command:

Get-MsolCompanyInformation | Select-Object
UsersPermissionToUserConsentToAppEnabled

3. Verify the value for UsersPermissionToUserConsentToAppEnabled is set to False.

Remediation:

To prohibit user consent to apps accessing company data on their behalf, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Enterprise Applications from the Azure navigation pane.
- 3. Select Users Settings.
- 4. Set Users can consent to apps accessing company data on their behalf to
- 5. Click the Save option at the top of the window.

To prohibit user consent to apps accessing company data on their behalf, use the Microsoft Online PowerShell Module:

- 1. Connect to Microsoft Online service using Connect-MSOLService.
- 2. Run the following Microsoft Online PowerShell command:

Set-MsolCompanySettings -UsersPermissionToUserConsentToAppEnabled \$False

Default Value:

UI - Yes PowerShell - True

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v8	3.8 <u>Document Data Flows</u> Document data flows. Data flow documentation includes service provider data flows and should be based on the enterprise's data management process. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•
v7	14.6 Protect Information through Access Control Lists Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

2.7 (L2) Ensure the admin consent workflow is enabled (Automated)

Profile Applicability:

• E3 Level 2

Description:

Without an admin consent workflow (Preview), a user in a tenant where user consent is disabled will be blocked when they try to access any app that requires permissions to access organizational data. The user sees a generic error message that says they're unauthorized to access the app and they should ask their admin for help.

Rationale:

The admin consent workflow (Preview) gives admins a secure way to grant access to applications that require admin approval. When a user tries to access an application but is unable to provide consent, they can send a request for admin approval. The request is sent via email to admins who have been designated as reviewers. A reviewer takes action on the request, and the user is notified of the action.

Impact:

To approve requests, a reviewer must be a global administrator, cloud application administrator, or application administrator. The reviewer must already have one of these admin roles assigned; simply designating them as a reviewer doesn't elevate their privileges.

Audit:

To verify the admin consent workflow (Preview) is enabled, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Enterprise Applications from the Azure Navigation pane.
- 3. Select Users Settings.
- 4. Verify that Admin consent requests (Preview) is set to Yes.

Remediation:

To enable the admin consent workflow (Preview), use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Azure Active Directory.
- 2. Select Enterprise Applications from the Azure Navigation pane.
- 3. Select Users Settings.
- 4. Set Admin consent requests (Preview) to Yes.
- 5. Select Select admin consent request reviewers and choose the admins you would like to review user generated app consent requests.
- 6. Select Save at the top of the window.

Default Value:

- Users can request admin consent to apps they are unable to consent to: No
- Selected users to review admin consent requests: None
- Selected users will receive email notifications for requests: Yes
- Selected users will receive request expiration reminders: Yes
- Consent request expires after (days):30

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.3 <u>Address Unauthorized Software</u> Ensure that unauthorized software is either removed from use on enterprise assets or receives a documented exception. Review monthly, or more frequently.	•	•	•
v8	2.5 <u>Allowlist Authorized Software</u> Use technical controls, such as application allowlisting, to ensure that only authorized software can execute or be accessed. Reassess bi-annually, or more frequently.		•	•
v7	18.3 <u>Verify That Acquired Software is Still Supported</u> Verify that the version of all software acquired from outside your organization is still supported by the developer or appropriately hardened based on developer security recommendations.		•	•

2.8 (L2) - Ensure users installing Outlook add-ins is not allowed (Automated)

Profile Applicability:

• E3 Level 2

Description:

By default, users can install add-ins in their Microsoft Outlook Desktop client, allowing data access within the client application.

Do not allow users to install add-ins in Outlook.

Rationale:

Attackers commonly use vulnerable and custom-built add-ins to access data in user applications.

While allowing users to install add-ins by themselves does allow them to easily acquire useful add-ins that integrate with Microsoft applications, it can represent a risk if not used and monitored carefully.

Disable future user's ability to install add-ins in Microsoft Outlook helps reduce your threat-surface and mitigate this risk.

Impact:

Implementation of this change will impact both end users and administrators. End users will not be able to integrate third-party applications that they may wish to use. Administrators are likely to receive requests from end users to grant them permission to necessary third-party applications.

Audit:

To verify that users installing Outlook add-ins is not allowed, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Exchange, then select Classic Exchange admin center.
- 2. Select Permissions from the Exchange navigation pane.
- 3. Select User Roles.
- 4. Verify My Custom Apps My Marketplace Apps and My ReadWriteMailboxApps are Not Checked.

To verify that users installing Outlook add-ins is not allowed, use the Microsoft Online PowerShell Module:

- 1. Connect to Microsoft Online service using Connect-EXOPSSession.
- 2. Run the following Microsoft Online PowerShell command:

```
Get-Mailbox | Select-Object -Unique RoleAssignmentPolicy | ForEach-Object {
Get-RoleAssignmentPolicy -Identity $ _.RoleAssignmentPolicy | Where-Object
{$ _.AssignedRoles -like "*Apps*"}} | Select-Object Identity,
@{Name="AssignedRoles"; Expression={Get-Mailbox | Select-Object -Unique
RoleAssignmentPolicy | ForEach-Object { Get-RoleAssignmentPolicy -Identity
$ _.RoleAssignmentPolicy | Select-Object -ExpandProperty AssignedRoles |
Where-Object {$ _ -like "*Apps*"}}}}
```

3. Verify My Custom Apps My Marketplace Apps and My ReadWriteMailboxApps are not present.

Remediation:

To prohibit users installing Outlook add-ins, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and Exchange, then select Classic Exchange admin center.
- 2. Select Permissions from the Exchange navigation pane.
- 3. Select User Roles.
- 4. De-Select My Custom Apps My Marketplace Apps and My ReadWriteMailboxApps.

To prohibit users installing Outlook add-ins, use the Microsoft Online PowerShell Module:

- 1. Connect to Microsoft Online service using Connect-MSOLService.
- 2. Run the following Microsoft Online PowerShell command:

```
$newPolicyName = "Role Assignment Policy - Prevent Add-ins"
$revisedRoles = "MyTeamMailboxes", "MyTextMessaging", "MyDistributionGroups",
"MyMailSubscriptions", "MyBaseOptions", "MyVoiceMail",
"MyProfileInformation", "MyContactInformation", "MyRetentionPolicies",
"MyDistributionGroupMembership"

New-RoleAssignmentPolicy -Name $newPolicyName -Roles $revisedRoles
Set-RoleAssignmentPolicy -id $newPolicyName -IsDefault
Get-Mailbox -ResultSize Unlimited | Set-Mailbox -RoleAssignmentPolicy
$newPolicyName
```

If you have other Role Assignment Policies modify the last line to filter out your custom policies

Default Value:

UI - My Custom Apps is Checked, My Marketplace Apps is Checked, and My ReadWriteMailboxApps is Checked

PowerShell - My Custom Apps My Marketplace Apps and My ReadWriteMailboxApps are Present

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.1 Establish and Maintain a Software Inventory Establish and maintain a detailed inventory of all licensed software installed on enterprise assets. The software inventory must document the title, publisher, initial install/use date, and business purpose for each entry; where appropriate, include the Uniform Resource Locator (URL), app store(s), version(s), deployment mechanism, and decommission date. Review and update the software inventory bi-annually, or more frequently.	•	•	•
v8	9.4 Restrict Unnecessary or Unauthorized Browser and Email Client Extensions Restrict, either through uninstalling or disabling, any unauthorized or unnecessary browser or email client plugins, extensions, and add-on applications.		•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

2.9 (L1) - Ensure users installing Word, Excel, and PowerPoint add-ins is not allowed (Manual)

Profile Applicability:

• E3 Level 1

Description:

By default, users can install add-ins in their Microsoft Word, Excel, and PowerPoint applications, allowing data access within the application.

Do not allow users to install add-ins in Word, Excel, or PowerPoint.

Rationale:

Attackers commonly use vulnerable and custom-built add-ins to access data in user applications.

While allowing users to install add-ins by themselves does allow them to easily acquire useful add-ins that integrate with Microsoft applications, it can represent a risk if not used and monitored carefully.

Disable future user's ability to install add-ins in Microsoft Word, Excel, or PowerPoint helps reduce your threat-surface and mitigate this risk.

Impact:

Implementation of this change will impact both end users and administrators. End users will not be able to install add-ins that they may want to install.

Audit:

To verify that users installing Word, Excel, and PowerPoint add-ins is not allowed, use the Microsoft 365 Admin Center:

- 1. Select Settings from the navigation pane.
- 2. Select Org Settings from the navigation pane.
- 3. Under Services select User Owned apps and services.
- 4. Verify Let users access the Office Store and Let users install trial apps and services are Not Checked.

Remediation:

To prohibit users installing Word, Excel, and PowerPoint add-ins, use the Microsoft 365 Admin Center:

- 1. Select Settings from the navigation pane.
- 2. Select Org Settings from the navigation pane.
- 3. Under Services select User Owned apps and services.
- 4. De-Select Let users access the Office Store and Let users install trial apps and services.

Default Value:

Let users access the Office Store is Checked

Let users install trial apps and services is Checked

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.1 Establish and Maintain a Software Inventory Establish and maintain a detailed inventory of all licensed software installed on enterprise assets. The software inventory must document the title, publisher, initial install/use date, and business purpose for each entry; where appropriate, include the Uniform Resource Locator (URL), app store(s), version(s), deployment mechanism, and decommission date. Review and update the software inventory bi-annually, or more frequently.	•	•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

2.10 (L1) Ensure internal phishing protection for Forms is enabled (Manual)

Profile Applicability:

• E3 Level 1

Description:

Microsoft Forms can be used for phishing attacks by asking personal or sensitive information and collecting the results. Microsoft 365 has built-in protection that will proactively scan for phishing attempt in forms such personal information request.

Rationale:

Enabling internal phishing protection for Microsoft Forms will prevent attackers using forms for phishing attacks by asking personal or other sensitive information and URLs.

Impact:

If potential phishing was detected, the form will be temporarily blocked and cannot be distributed and response collection will not happen until it is unblocked by the administrator or keywords were removed by the creator.

Audit:

To verify Microsoft Forms settings use the Microsoft 365 Admin Center:

- 1. Expand Settings then select Org settings.
- 2. Under Services select Microsoft Forms.
- 3. Ensure the checkbox labeled Add internal phishing protection is checked.

Remediation:

To set Microsoft Forms settings use the Microsoft 365 Admin Center:

- 1. Expand Settings then select Org settings.
- 2. Under Services select Microsoft Forms.
- 3. Select the checkbox for Add internal phishing protection.
- 4. Click Save.

Default Value:

Internal Phishing Protection enabled.

References:

- 1. https://support.microsoft.com/en-us/office/administrator-settings-for-microsoft-forms-48161c55-fbae-4f37-8951-9e3befc0248b
- 2. https://support.microsoft.com/en-us/office/review-and-unblock-forms-or-users-detected-and-blocked-for-potential-phishing-879a90d7-6ef9-4145-933a-fb53a430bced

Controls Version	Control	IG 1	IG 2	IG 3
v8	10.7 <u>Use Behavior-Based Anti-Malware Software</u> Use behavior-based anti-malware software.		•	•
v8	14.2 <u>Train Workforce Members to Recognize Social</u> <u>Engineering Attacks</u> Train workforce members to recognize social engineering attacks, such as phishing, pre-texting, and tailgating.	•	•	•

2.11 (L1) Ensure that Sways cannot be shared with people outside of your organization (Manual)

Profile Applicability:

• E3 Level 1

Description:

Disable external sharing of Sway items such as reports, newsletters, presentations etc that could contain sensitive information.

Rationale:

Disable external sharing of Sway documents that can contain sensitive information to prevent accidental or arbitrary data leak.

Impact:

Interactive reports, presentations, newsletters and other items created in Sway will not be shared outside the organization by users.

Audit:

To verify Sways cannot be viewed outside of your organization use the Microsoft 365 Admin Center:

- 1. Expand Settings then select Org settings.
- 2. Under Services select Sway.
- 3. Confirm that under Sharing the following are not checked
- Let people in your organization share their sways with people outside your organization

Remediation:

To ensure Sways cannot be viewed outside of your organization use the Microsoft 365 Admin Center:

- 1. Expand Settings then select Org settings.
- 2. Under Services select Sway.
- 3. Under Sharing check the following
- Let people in your organization share their sways with people outside your organization
- 4. Click Save

Default Value:

Let people in your organization share their sways with people outside your organization- Enabled

References:

1. https://support.microsoft.com/en-us/office/administrator-settings-for-sway-d298e79b-b6ab-44c6-9239-aa312f5784d4#:~:text=Navigate%20to%20Settings%20%3E%20Settings.options%2C%20uncheck%20the%20check%20boxes.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v8	3.8 <u>Document Data Flows</u> Document data flows. Data flow documentation includes service provider data flows and should be based on the enterprise's data management process. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•

3 Data Management

3.1 (L2) Ensure the customer lockbox feature is enabled (Automated)

Profile Applicability:

• E5 Level 2

Description:

You should enable the Customer Lockbox feature. It requires Microsoft to get your approval for any datacenter operation that grants a Microsoft support engineer or other employee direct access to any of your data. For example, in some cases a Microsoft support engineer might need access to your Microsoft 365 content in order to help troubleshoot and fix an issue for you. Customer lockbox requests also have an expiration time, and content access is removed after the support engineer has fixed the issue.

Rationale:

Enabling this feature protects your data against data spillage and exfiltration.

Impact:

The impact associated with this setting is a requirement to grant Microsoft access to the tenant environment prior to a Microsoft engineer accessing the environment for support or troubleshooting.

Audit:

To verify the Customer Lockbox feature is enabled, use the Microsoft 365 Admin Portal:

- 1. Browse to the Microsoft 365 admin center.
- 2. Expand Settings then select Org Settings
- 3. Choose Security & privacy in the right pane.
- 4. Click Customer Lockbox.
- 5. Ensure the box labeled Require approval for all data access requests is checked.

To verify the Customer Lockbox feature is enabled, use the Microsoft 365 SecureScore Portal:

- 1. Log in to the Microsoft 365 SecureScore portal (https://securescore.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Search for Turn on customer lockbox feature under Improvement actions

To verify the Customer Lockbox feature is enabled, use the REST API:

GET https://graph.microsoft.com/beta/security/secureScores

To verify the Customer Lockbox feature is enabled, use the Microsoft Online PowerShell Module:

- 1. Run Exchange Online PowerShell Module.
- 2. Connect using Connect-EXOPSSession.
- 3. Run the following PowerShell command:

Get-OrganizationConfig | Select-Object CustomerLockBoxEnabled

4. Verify the value is set to True

Remediation:

To enable the Customer Lockbox feature, use the Microsoft 365 Admin Portal:

- 1. Browse to the Microsoft 365 admin center.
- 2. Expand Settings then select Org Settings
- 3. Choose Security & privacy in the right pane.
- 4. Click Customer Lockbox.
- 5. Check the the box Require approval for all data access requests.
- 6. Click Save changes.

To set the Customer Lockbox feature to enabled, use the Microsoft Online PowerShell Module:

- 1. Run Exchange Online PowerShell Module.
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

Set-OrganizationConfig -CustomerLockBoxEnabled \$true

Default Value:

Disabled

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.1 Establish and Maintain a Data Management Process Establish and maintain a data management process. In the process, address data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	3.13 <u>Deploy a Data Loss Prevention Solution</u> Implement an automated tool, such as a host-based Data Loss Prevention (DLP) tool to identify all sensitive data stored, processed, or transmitted through enterprise assets, including those located onsite or at a remote service provider, and update the enterprise's sensitive data inventory.			•
v7	13 <u>Data Protection</u> Data Protection			
v7	13.3 Monitor and Block Unauthorized Network Traffic Deploy an automated tool on network perimeters that monitors for unauthorized transfer of sensitive information and blocks such transfers while alerting information security professionals.			•

3.2 (L2) Ensure SharePoint Online data classification policies are set up and used (Manual)

Profile Applicability:

• E3 Level 2

Description:

You should set up and use SharePoint Online data classification policies on data stored in your SharePoint Online sites.

Rationale:

The policies will help categorize your most important data so you can effectively protect it from illicit access, and will help make it easier to investigate discovered breaches.

Impact:

Creation of data classification policies will not cause a significant impact to an organization. However, ensuring long term adherence with policies can potentially be a significant training and ongoing compliance effort across an organization. Organizations should ensure that training and compliance planning is part of the classification policy creation process.

Audit:

To verify data classification policies are set up, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Security to open the Microsoft 365 Security Center.
- 2. Expand Classification then choose Sensitivity labels.
- 3. Ensure Labels exist.

Remediation:

To set up data classification policies, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Security to open the Microsoft 365 Security Center
- 2. Expand Classification then choose Sensitivity labels.
- 3. Click Create label to create a label.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v8	3.7 Establish and Maintain a Data Classification Scheme Establish and maintain an overall data classification scheme for the enterprise. Enterprises may use labels, such as "Sensitive," "Confidential," and "Public," and classify their data according to those labels. Review and update the classification scheme annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•
v7	13.1 <u>Maintain an Inventory Sensitive Information</u> Maintain an inventory of all sensitive information stored, processed, or transmitted by the organization's technology systems, including those located onsite or at a remote service provider.	•	•	•
v7	14.6 <u>Protect Information through Access Control Lists</u> Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

3.3 (L2) Ensure external domains are not allowed in Skype or Teams (Manual)

Profile Applicability:

• E3 Level 2

Description:

Disable the ability of your users to communicate via Skype or Teams with users outside your organization.

Rationale:

You should not allow your users to communicate with Skype or Teams users outside your organization. While there are legitimate, productivity-improving scenarios for this, it also represents a potential security threat because those external users will be able to interact with your users over Skype for Business or Teams. Attackers may be able to pretend to be someone your user knows and then send malicious links or attachments, resulting in an account breach or leaked information.

Impact:

Impact associated with this change is highly dependent upon current practices in the tenant. If users do not regularly communicate with external parties using Skype or Teams channels, then minimal impact is likely. However, if users do regularly utilize Teams and Skype for client communication, potentially significant impacts could occur, and users should be contacts, and if necessary, alternate mechanisms to continue this communication should be identified prior to disabling external access to Teams and Skype.

Audit:

To verify Skype for Business and Teams access with external users is disabled, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers choose Teams.
- 2. Expand Org Wide Settings then select External Access.
- 3. Verify that Users can communicate with Skype for Business and Teams users is set to Off.
- 4. Verify that Skype for Business users can communicate with Skype users is set to Off.

Remediation:

To disable Skype for Business and Teams access with external users, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers choose Teams.
- 2. Expand Org Wide Settings then select External Access.
- $\textbf{4. Set} \; \texttt{Skype for Business users can communicate with Skype users} \; \textbf{to} \, \texttt{Off.}$

Default Value:

On

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.1 Establish and Maintain a Secure Configuration Process Establish and maintain a secure configuration process for enterprise assets (enduser devices, including portable and mobile, non-computing/IoT devices, and servers) and software (operating systems and applications). Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	14.6 Protect Information through Access Control Lists Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

3.4 (L1) Ensure DLP policies are enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

Enabling Data Loss Prevention (DLP) policies allows Exchange Online and SharePoint Online content to be scanned for specific types of data like social security numbers, credit card numbers, or passwords.

Rationale:

Enabling DLP policies alerts users and administrators that specific types of data should not be exposed, helping to protect the data from accidental exposure.

Impact:

Enabling a Teams DLP policy will allow sensitive data in Exchange Online and SharePoint Online to be detected or blocked. Always ensure to follow appropriate procedures in regards to testing and implementation of DLP policies based on your organizational standards.

Audit:

To verify DLP policies are enabled, use the Microsoft 365 Admin Center:

- 1. Under Admin centers Select Compliance.
- 2. From the Microsoft 365 compliance center expand Data loss prevention then choose Policies.
- 3. Verify that policies exist and are enabled

To verify the DLP feature is enabled, use the Microsoft 365 SecureScore Portal:

- 1. Login to Microsoft 365 SecureScore portal (https://securescore.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Click on Apply Data Loss Prevention policies policy to check if policies are being applied.
- 3. Check the number of data loss prevention policy applied

To verify the DLP feature is enabled, use the REST API:

GET https://graph.microsoft.com/beta/security/secureScores

Remediation:

To enable DLP policies, use the Microsoft 365 Admin Center:

- $1. \ \ Under \ {\tt Admin \ centers \ } Select \ {\tt Compliance.}$
- 2. From the Microsoft 365 compliance center expand Data loss prevention then choose Policies.
- 3. Click Create a policy.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.13 <u>Deploy a Data Loss Prevention Solution</u> Implement an automated tool, such as a host-based Data Loss Prevention (DLP) tool to identify all sensitive data stored, processed, or transmitted through enterprise assets, including those located onsite or at a remote service provider, and update the enterprise's sensitive data inventory.			•
v8	3.14 Log Sensitive Data Access Log sensitive data access, including modification and disposal.			•
v7	13 <u>Data Protection</u> Data Protection			
v7	14.7 Enforce Access Control to Data through Automated Tools Use an automated tool, such as host-based Data Loss Prevention, to enforce access controls to data even when data is copied off a system.			•

3.5 (L1) Ensure DLP policies are enabled for Microsoft Teams (Manual)

Profile Applicability:

• E5 Level 1

Description:

Enabling Data Loss Prevention (DLP) policies for Microsoft Teams, blocks sensitive content when shared in teams or channels. Content to be scanned for specific types of data like social security numbers, credit card numbers, or passwords.

Rationale:

Enabling DLP policies alerts users and administrators that specific types of data should not be exposed, helping to protect the data from accidental exposure.

Impact:

Enabling a Teams DLP policy will allow sensitive data in Teams channels or chat messages to be detected or blocked.

Audit:

To verify DLP policies are enabled, use the Microsoft 365 Admin Center:

- 1. Select Compliance under Admin centers.
- 2. From the Microsoft 365 compliance center choose Policies select Data loss prevention
- 3. Select Data loss prevention.
- 4. Click Policy.
- 5. Verify that policies exist and are enabled
- 6. Ensure that the policies include the location Teams chat and channel messages

To verify the DLP feature is enabled, use the Microsoft 365 SecureScore Portal:

- 1. Login to Microsoft 365 SecureScore portal (https://securescore.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Click on Apply Data Loss Prevention policies policy to check if policies are being applied.
- 3. Check the number of data loss prevention policy applied

To verify the DLP feature is enabled, use the REST API:

GET https://graph.microsoft.com/beta/security/secureScores

Remediation:

To enable DLP policies, use the Microsoft 365 Admin Center:

- 1. Select Compliance under Admin centers.
- 2. From the Microsoft 365 compliance center choose Policies select Data loss prevention
- 3. Select Data loss prevention.
- 4. Click Policy.
- 5. Click Create a policy.
- 6. Either start with a template or create a custom policy.
- 7. Provide a Name for your policy
- 8. At the Choose locations step, either choose Protect content in Exchange email, Teams chats and channel messages and OneDrive and SharePoint documents or select Let me choose specific locations. If you select Let me choose specific locations, ensure that Teams chat and channel messages is selected.
- 9. Ensure that the proper DLP rules are created for the type of content to be detected and what actions should be taken.

Default Value:

This is not enabled by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.13 <u>Deploy a Data Loss Prevention Solution</u> Implement an automated tool, such as a host-based Data Loss Prevention (DLP) tool to identify all sensitive data stored, processed, or transmitted through enterprise assets, including those located onsite or at a remote service provider, and update the enterprise's sensitive data inventory.			•
v8	3.14 Log Sensitive Data Access Log sensitive data access, including modification and disposal.			•
v7	13 <u>Data Protection</u> Data Protection			
v7	14.7 Enforce Access Control to Data through Automated Tools Use an automated tool, such as host-based Data Loss Prevention, to enforce access controls to data even when data is copied off a system.			•

3.6 (L2) Ensure that external users cannot share files, folders, and sites they do not own (Automated)

Profile Applicability:

• E3 Level 2

Description:

SharePoint gives users the ability to share files, folder, and site collections. Internal users can share with external collaborators, who with the right permissions, could share those to another external party.

Rationale:

Sharing and collaboration are key; however, file, folder, or site collection owners should have the authority over what external users get shared with to prevent unauthorized disclosures of information.

Impact:

Impact associated with this change is highly dependent upon current practices. If users do not regularly share with external parties, then minimal impact is likely. However, if users do regularly share with guests/externally, minimum impacts could occur as those external users will be unable to 're-share' content.

Audit:

To verify SharePoint sharing settings, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Share Point.
- 2. Expand Policies then select Sharing.
- 3. Expand More external sharing settings, verify that Allow guests to share items they don't own is unchecked.

To verify Prevent external users from sharing files, folders, and sites that they don't own, use the SharePoint Online PowerShell Module:

- 1. Connect to SharePoint Online service using Connect-SPOService.
- 2. Run the following SharePoint Online PowerShell command:

Get-SPOTenant | ft PreventExternalUsersFromResharing

3. Verify PreventExternalUsersFromResharing is set True

Remediation:

To set SharePoint sharing settings, use the Microsoft 365 Admin Center:

- 1. Under Admin centers select Share Point.
- 2. Expand Policies then select Sharing.
- 3. Expand More external sharing settings, uncheck Allow guests to share items they don't own.
- 4. Click Save.

To Set Prevent external users from sharing files, folders, and sites that they don't own, use the SharePoint Online PowerShell Module:

- 1. Connect to SharePoint Online service using Connect-MSOLService.
- 2. Run the following SharePoint Online PowerShell command:

Set-SPOTenant -PreventExternalUsersFromResharing \$True

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v7	14.6 <u>Protect Information through Access Control Lists</u> Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

3.7 (L2) Ensure external file sharing in Teams is enabled for only approved cloud storage services (Manual)

Profile Applicability:

• E3 Level 2

Description:

Microsoft Teams enables collaboration via file sharing. This file sharing is conducted within Teams, using SharePoint Online, by default; however, third-party cloud services are allowed as well.

Rationale:

Ensuring that only authorized cloud storage providers are accessible from Teams will help to dissuade the use of non-approved storage providers.

Impact:

Impact associated with this change is highly dependent upon current practices in the tenant. If users do not use other storage providers, then minimal impact is likely. However, if users do regularly utilize providers outside of the tenant this will affect their ability to continue to do so.

Audit:

To verify external file sharing in Teams, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers choose Teams.
- 2. Expand Org-wide settings select Teams settings.
- 3. Verify Files is set to On for only authorized cloud storage options.

** To verify external file sharing in Teams you may also utilize Powershell. Ensure that the Skype for business online, Windows Powershell module and Microsoft Teams module are both installed. **

1. Install the Powershell module for teams. Skype module will need downloaded from Microsoft.

Install-Module MicrosoftTeams
Import-Module SkypeOnlineConnector

- 2. Connect to your tenant as a Global Administrator, methods will differ based on whether 2FA is enabled. See the following article for more information https://docs.microsoft.com/en-us/office365/enterprise/powershell/manage-skype-for-business-online-with-office-365-powershell
- 3. Run the following command to verify which cloud storage providers are enabled for Teams

Get-CsTeamsClientConfiguration | select allow*

4. Verify that only allowed authorized providers are set to 'True'.

Remediation:

To Set external file sharing in Teams, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers choose Teams.
- 2. Expand Org-wide settings select Teams settings.
- 3. Set each cloud storage service under Files to On if it is authorized.

** To verify external file sharing in Teams you may also utilize Powershell. Ensure that the Skype for business online, Windows Powershell module and Microsoft Teams module are both installed. **

1. Install the Powershell module for teams. Skype module will need downloaded from Microsoft.

Install-Module MicrosoftTeams
Import-Module SkypeOnlineConnector

- 2. Connect to your tenant as a Global Administrator, methods will differ based on whether 2FA is enabled. See the following article for more information https://docs.microsoft.com/en-us/office365/enterprise/powershell/manage-skype-for-business-online-with-office-365-powershell
- 3. Run the following command to verify which cloud storage providers are enabled for Teams

Get-CsTeamsClientConfiguration | select allow*

4. Run the following Powershell command to disable external providers that are not authorized. (the example disables ShareFile, GoogleDrive, Box, and DropBox

Set-CsTeamsClientConfiguration -AllowGoogleDrive \$false -AllowShareFile \$false -AllowBox \$false -AllowDropBox \$false -AllowEgnyte \$false

5. You may verify this worked by running the following Powershell command again.

Get-CsTeamsClientConfiguration | select allow*

Default Value:

On

Additional Information:

Skype Online Connector - https://www.microsoft.com/enus/download/details.aspx?id=39366

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v8	3.13 <u>Deploy a Data Loss Prevention Solution</u> Implement an automated tool, such as a host-based Data Loss Prevention (DLP) tool to identify all sensitive data stored, processed, or transmitted through enterprise assets, including those located onsite or at a remote service provider, and update the enterprise's sensitive data inventory.			•
v7	14.7 Enforce Access Control to Data through Automated Tools Use an automated tool, such as host-based Data Loss Prevention, to enforce access controls to data even when data is copied off a system.			•

3.8 (L1) Ensure that Microsoft Teams is using OneDrive for Business and SharePoint for meeting recordings (Manual)

Profile Applicability:

• E3 Level 1

Description:

Meetings in Microsoft Teams may be recording to Microsoft Steam in which access is controlled outside of Sharepoint/OneDrive policies. Starting July 2021 Microsoft will slowly switch tenants to utilize OneDrive/Sharepoint however, it is recommended to ensure this is complete.

Rationale:

Ensuring that meetings are recorded to OneDrive/Sharepoint will ensure that polices setup for these storage options will be in effect so that there is no accidental public sharing of videos.

Impact:

No impact to the end user.

Audit:

To verify meeting recordings are utilizing OneDrive for Business and SharePoint:

- 1. Connect to Microsoft Teams using Connect-Microsoft Teams
- 2. Run the following PowerShell command:

Get-CsTeamsMeetingPolicy -Identity Global | fl RecordingStorageMode

3. Verify that RecordingStorageMode is set to OneDriveForBusiness.

NOTE: You will need the Microsoft Teams Module imported for this operation.

To verify meeting recordings are utilizing OneDrive for Business and SharePoint:

- 1. Connect to Microsoft Teams using Connect-Microsoft Teams
- 2. Run the following PowerShell command:

Set-CsTeamsMeetingPolicy -Identity Global -RecordingStorageMode "OneDriveForBusiness"

3. Verify the command was successful.

NOTE: You will need the Microsoft Teams Module imported for this operation.

Default Value:

On a rolling basis this is the default starting July 2021.

References:

1. https://docs.microsoft.com/en-us/microsoftteams/tmr-meeting-recording-change

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v8	3.13 <u>Deploy a Data Loss Prevention Solution</u> Implement an automated tool, such as a host-based Data Loss Prevention (DLP) tool to identify all sensitive data stored, processed, or transmitted through enterprise assets, including those located onsite or at a remote service provider, and update the enterprise's sensitive data inventory.			•

4 Email Security / Exchange Online

4.1 (L1) Ensure the Common Attachment Types Filter is enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

The Common Attachment Types Filter lets a user block known and custom malicious file types from being attached to emails.

Rationale:

Blocking known malicious file types can help prevent malware-infested files from infecting a host.

Impact:

Blocking common malicious file types should not cause an impact in modern computing environments.

Audit:

To verify the Common Attachment Types Filter is enabled, use the Microsoft 365 Admin Portal:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Anti-malware.
- 3. Edit the Default profile.
- 4. In the Edit tab under Protection Settings, verify that the Enable the common attachments filter is set to Always on.

To verify the Common Attachment Types Filter is enabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

Get-MalwareFilterPolicy -Identity Default | Select-Object EnableFileFilter

3. Verify EnableFileFilterisset to True.

Remediation:

To enable the Common Attachment Types Filter, use the Microsoft 365 Admin Portal:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Anti-malware.
- 3. Edit the Default profile, then click Edit protection settings at the bottom of the window.
- 4. Select Enable the common attachments filter.
- 5. Click Save.

To enable the Common Attachment Types Filter, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

Set-MalwareFilterPolicy -Identity Default -EnableFileFilter \$true

Default Value:

off

References:

- 1. https://docs.microsoft.com/en-us/powershell/module/exchange/antispam-antimalware/Get-MalwareFilterPolicy?view=exchange-ps
- 2. <a href="https://docs.microsoft.com/en-us/office365/SecurityCompliance/configure-anti-malware-policies#use-remote-powershell-to-configure-anti-malware-policies#use-powershell-to-configure-anti-malware-policies#use-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-powershell-to-configure-anti-malware-a

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.6 <u>Block Unnecessary File Types</u> Block unnecessary file types attempting to enter the enterprise's email gateway.		•	•
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v7	7.9 <u>Block Unnecessary File Types</u> Block all e-mail attachments entering the organization's e-mail gateway if the file types are unnecessary for the organization's business.		•	•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•

4.2 (L1) Ensure Exchange Online Spam Policies are set correctly (Automated)

Profile Applicability:

• E3 Level 1

Description:

You should set your Exchange Online Spam Policies to copy emails and notify someone when a sender in your tenant has been blocked for sending spam emails.

Rationale:

A blocked account is a good indication that the account in question has been breached and an attacker is using it to send spam emails to other people.

Impact:

Notification of users that have been blocked should not cause an impact to the user.

Audit:

To verify the Exchange Online Spam Policies are set correctly, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Anti-spam.
- 3. Click Anti-spam outbound policy.
- 4. Verify that Send a copy of outbound messages that exceed these limits to these users and groups is set to On, ensure the email address is correct.
- 5. Verify that Notify specific people if senders are blocked is set to On, ensure the email address is correct.

To verify the Exchange Online Spam Policies are set correctly, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

Get-HostedOutboundSpamFilterPolicy | Select-Object Bcc*, Notify*

3. Verify both BccSuspiciousOutboundMail and NotifyOutboundSpamare set to True and the email addresses to be notified are correct.

Remediation:

To set the Exchange Online Spam Policies correctly, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Anti-spam.
- 3. Click Anti-spam outbound policy.
- 4. Select Edit policy then expand Notifications
- 5. Check Send a copy of outbound messages that exceed these limits to these users and groups then select +Add people, enter the desired email addresses.
- 6. Check Notify specific people if senders are blocked then select +Add people, enter the desired email addresses.
- 7. Click Save.

To set the Exchange Online Spam Policies correctly, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

```
$BccEmailAddress = @("<INSERT-EMAIL>")

$NotifyEmailAddress = @("<INSERT-EMAIL>")

Set-HostedOutboundSpamFilterPolicy -Identity Default -
BccSuspiciousOutboundAdditionalRecipients $BccEmailAddress -
BccSuspiciousOutboundMail $true -NotifyOutboundSpam $true -
NotifyOutboundSpamRecipients $NotifyEmailAddress
```

Default Value:

Disabled

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.7 <u>Deploy and Maintain Email Server Anti-Malware</u> <u>Protections</u> Deploy and maintain email server anti-malware protections, such as attachment scanning and/or sandboxing.			•
v8	10.5 <u>Enable Anti-Exploitation Features</u> Enable anti-exploitation features on enterprise assets and software, where possible, such as Microsoft® Data Execution Prevention (DEP), Windows® Defender Exploit Guard (WDEG), or Apple® System Integrity Protection (SIP) and Gatekeeper™.		•	•
v7	7.9 <u>Block Unnecessary File Types</u> Block all e-mail attachments entering the organization's e-mail gateway if the file types are unnecessary for the organization's business.		•	•
v7	7.10 Sandbox All Email Attachments Use sandboxing to analyze and block inbound email attachments with malicious behavior.			•

4.3 (L1) Ensure mail transport rules do not forward email to external domains (Automated)

Profile Applicability:

• E3 Level 1

Description:

You should set your Exchange Online mail transport rules to not forward email to domains outside of your organization.

Rationale:

Attackers often create these rules to exfiltrate data from your tenancy.

Impact:

Care should be taken before implementation to ensure there is no business need for case-by-case auto-forwarding. Disabling auto-forwarding to remote domains will affect all users and in an organization.

Audit:

To verify the mail transport rules do not forward email to external domains, use the Microsoft 365 Admin Center:

- 1. Select Exchange.
- 2. Select Mail Flow and Rules.
- 3. Review the rules and verify that none of them are forwards to external domains.

To verify that no rules are forwarding the email to external domains, you can also use the Exchange Online PowerShell module:

- 1. Connect to Exchange online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command to review the Transport Rules that are redirecting email:

```
Get-TransportRule | Where-Object {$_.RedirectMessageTo -ne $null} | ft
Name,RedirectMessageTo
```

3. Verify that none of the addresses are going to external domains

To alter the mail transport rules so they do not forward email to external domains, use the Microsoft 365 Admin Center:

- 1. Select Exchange.
- 2. Select Mail Flow and Rules.
- 3. For each rule that forwards email to external domains, select the rule and click the 'Delete' icon.

To perform remediation you may also use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online user Connect-ExchangeOnline.
- 2. Run the following Powershell command:

Remove-TransportRule {RuleName}

3. To verify this worked you may re-run the audit command as follows:

Get-TransportRule | Where-Object {\$_.RedirectMessageTo -ne \$null} | ft
Name,RedirectMessageTo

References:

1. https://docs.microsoft.com/en-us/exchange/policy-and-compliance/mail-flow-rules/mail-flow-rule-procedures?view=exchserver-2019

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.8 <u>Document Data Flows</u> Document data flows. Data flow documentation includes service provider data flows and should be based on the enterprise's data management process. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			

4.4 (L2) Ensure automatic forwarding options are disabled (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should disable automatic forwarding to prevent users from auto-forwarding mail through Outlook and Outlook on the Web.

Rationale:

In the event that an attacker gains control of an end-user account they could create rules to ex-filtrate data from your environment.

Impact:

Care should be taken before implementation to ensure there is no business need for caseby-case auto-forwarding. Disabling auto-forwarding to remote domains will affect all users and in an organization.

Audit:

To verify that auto-forwarding is disabled, you may use the Exchange Online PowerShell:

- 1. Connect to Exchange online using Connect-ExchangeOnline.
- 2. Run the following Powershell to find if auto-forwarding is enabled to remote domains:

Get-RemoteDomain Default | fl AllowedOOFType, AutoForwardEnabled

3. Review the AutoForwardEnabled parameter, and verify it is set to False.

To perform remediation you may use the Exchange Online PowerShell Module:

- 1. Connect to Exchange online using Connect-ExchangeOnline.
- 2. Run the following Powershell to disable auto-forwarding to remote domains:

Set-RemoteDomain Default -AutoForwardEnabled \$false

3. Run the following Powershell to verify AutoForwardEnabled is now set to False.

Get-RemoteDomain Default | fl AllowedOOFType, AutoForwardEnabled

Default Value:

True

References:

- 1. https://docs.microsoft.com/en-us/archive/blogs/exovoice/disable-automatic-forwarding-in-office-365-and-exchange-server-to-prevent-information-leakage
- 2. https://docs.microsoft.com/en-us/powershell/module/exchange/mail-flow/set-remotedomain?view=exchange-ps

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.8 <u>Document Data Flows</u> Document data flows. Data flow documentation includes service provider data flows and should be based on the enterprise's data management process. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			

4.5 (L1) Ensure mail transport rules do not whitelist specific domains (Automated)

Profile Applicability:

• E3 Level 1

Description:

You should set your Exchange Online mail transport rules so they do not whitelist any specific domains.

Rationale:

Whitelisting domains in transport rules bypasses regular malware and phishing scanning, which can enable an attacker to launch attacks against your users from a safe haven domain.

Impact:

Care should be taken before implementation to ensure there is no business need for caseby-case whitelisting. Removing all whitelisted domains could affect incoming mail flow to an organization although modern systems sending legitimate mail should have no issue with this.

Audit:

To verify the mail transport rules do not whitelist any specific domains, use the Microsoft 365 Admin Center:

- 1. Select Exchange.
- 2. Select Mail Flow and Rules.
- 3. Review the rules and verify that none of them whitelist any specific domains.

To verify that mail transport rules do not whitelist any domains, you can also use the Exchange Online PowerShell:

- 1. Connect to Exchange online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

```
Get-TransportRule | Where-Object { ($_.setscl -eq -1 -and $_.SenderDomainIs -
ne $null)} | ft Name, SenderDomainIs
```

To alter the mail transport rules so they do not whitelist any specific domains, use the Microsoft 365 Admin Center:

- 1. Select Exchange.
- 2. Select Mail Flow and Rules.
- 3. For each rule that whitelists specific domains, select the rule and click the 'Delete' icon.

To remove mail transport rules you may also use the Exchange Online PowerShell:

- 1. Connect to Exchange online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

Remove-TransportRule {RuleName}

3. Verify the rules no longer exists.

Get-TransportRule | Where-Object { (\$_.setscl -eq -1 -and \$_.SenderDomainIs ne \$null)} | ft Name, SenderDomainIs

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.7 <u>Deploy and Maintain Email Server Anti-Malware</u> <u>Protections</u> Deploy and maintain email server anti-malware protections, such as attachment scanning and/or sandboxing.			•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			

4.6 (L2) Ensure the Client Rules Forwarding Block is enabled (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should enable the Client Rules Forwarding Block, which prevents the use of any clientside rules that forward email to an external domain.

Rationale:

The use of client-side forwarding rules to exfiltrate data to external recipients is an increasingly used vector for data exfiltration by bad actors.

Impact:

Care should be taken before implementation to ensure there is no business need for case-by-case auto-forwarding. Disabling auto-forwarding to remote domains will affect all users and in an organization.

Audit:

To verify the Client Rules Forwarding Block is enabled, use the Microsoft 365 Admin Center:

- 1. Go to Exchange Admin Center.
- 2. Select mail flow.
- 3. Select Rules.
- 4. Verify that 'Client Rules To External Block' exists.

To verify the Client Rules Forwarding Block is enabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

```
Get-TransportRule | where { $_.Identity -like '*Client Rules To External
Block*' }
```

3. Verify that 'Client Rules To External Block' state is set to Enabled.

Remediation:

To create the Client Rules Forwarding Block, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell commands to create a rule:

\$rejectMessageText = "To improve security, auto-forwarding rules to external
addresses have been disabled. Please contact your Microsoft Partner if you'd
like to set up an exception."

New-TransportRule -name "Client Rules To External Block" -Priority 0 - SentToScope NotInOrganization -FromScope InOrganization -MessageTypeMatches AutoForward -RejectMessageEnhancedStatusCode 5.7.1 -RejectMessageReasonText \$rejectMessageText

3. Verify that Client Rules To External Block gets created.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.8 <u>Document Data Flows</u> Document data flows. Data flow documentation includes service provider data flows and should be based on the enterprise's data management process. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.		•	•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			

4.7 (L2) Ensure the Advanced Threat Protection Safe Links policy is enabled (Automated)

Profile Applicability:

• E5 Level 2

Description:

Enabling the Advanced Threat Protection (ATP) Safe Links policy allows email messages that include URLs to be processed and rewritten if required. ATP Safe Links provides time-of-click verification of web addresses in email messages and Office documents.

Rationale:

ATP Safe Links extends phishing protection to include redirecting all email hyperlinks through a forwarding service which will block malicious ones even after the email has been delivered to the end user.

Impact:

When enabling and configuring ATP Safe Links impact to the end-user should be low. Users should be informed of the change as, in the event a link is unsafe and blocked, they will receive a message that it has been blocked.

Audit:

To verify the Safe Links policy is enabled, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management > Policy > Safe Links.
- 3. Under Policies that apply to specific recipients, verify that at least one policy exists and click Edit.
- 4. Select Settings.
- 5. Verify Select the action for unknown potentially malicious URLs in messages is set to On.
- 6. Verify that at least both Do not let users click through safe links to original URL and Apply safe links to messages sent within the organization are checked.

To verify the ATP Safe Links policy is enabled, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

```
Get-SafeLinksPolicy | Select-Object Name, IsEnabled, ScanUrls, EnableForInternalSenders, AllowClickThrough
```

3. Verify the values for IsEnabled and ScanUrls are set to True, and AllowClickThrough is set to False.

Remediation:

To enable the Safe Links policy, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management > Policy > Safe Links.
- 3. Click +Create, name the policy, then click Next.
- 4. Choose whether the policy will apply to Users, Groups, or Domains then select Next.
- 5. Under Protection settings click On URLs will be rewritten and checked against a list of known malicious links when user clicks on the link., select the same for Microsoft Teams.
- 6. Click the following options Apply Safe Links to email messages sent within the organization, Do not let users click through to the original URL then click Next.
- 7. You may choose to use default or a custom text, then click Next.
- 8. Click Submit.

To enable the ATP Safe Links policy, use the Exchange Online PowerShell Module:

- 1. Connect using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

```
$SafeLinksPolicy = Get-SafeLinksPolicy

If (-not $SafeLinksPolicy.Identity) {
   $SafeLinksPolicy = New-SafeLinksPolicy -Name "Safe Links"
}

Set-SafeLinksPolicy -Identity $SafeLinksPolicy.Identity -IsEnabled $True -
ScanUrls $True -EnableForInternalSenders $True -AllowClickThrough $False
```

Default Value:

Disabled

References:

- 1. https://docs.microsoft.com/en-us/office365/securitycompliance/atp-safe-links
- 2. https://docs.microsoft.com/en-us/office365/securitycompliance/set-up-atp-safe-links-policies

Additional Information:

ATP Safe Links features are part of Advanced Threat Protection, which is included in Office 365 Enterprise E5, Microsoft 365 Business, and Microsoft 365 Enterprise.

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.3 <u>Maintain and Enforce Network-Based URL Filters</u> Enforce and update network-based URL filters to limit an enterprise asset from connecting to potentially malicious or unapproved websites. Example implementations include category-based filtering, reputation-based filtering, or through the use of block lists. Enforce filters for all enterprise assets.		•	•
v7	7.4 Maintain and Enforce Network-Based URL Filters Enforce network-based URL filters that limit a system's ability to connect to websites not approved by the organization. This filtering shall be enforced for each of the organization's systems, whether they are physically at an organization's facilities or not.		•	•

4.8 (L2) Ensure the Advanced Threat Protection Safe Attachments policy is enabled (Automated)

Profile Applicability:

• E5 Level 2

Description:

Enabling the Advanced Threat Protection Safe Attachments policy extends malware protections to include routing all messages and attachments without a known malware signature to a special hypervisor environment. In that environment, a behavior analysis is performed using a variety of machine learning and analysis techniques to detect malicious intent.

Rationale:

This policy increases the likelihood of identifying and stopping previously unknown malware.

Impact:

Delivery of email with attachments may be delayed while scanning is occurring.

Audit:

To verify the Safe Attachments policy is enabled, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Safe Attachments.
- 3. Verify that at least one policy exists.

To verify the ATP Safe Attachments policy is enabled, you can also use the Exchange Online PowerShell:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following PowerShell command:

Get-SafeAttachmentPolicy | where-object {\$.Enable -eq "True"}

To enable the ATP Safe Attachments policy, use the Microsoft 365 Admin Center:

- 1. Click Security to open the Security portal.
- 2. Navigate to Threat management, then Policy, select Safe Attachments.
- 3. Click +.
- 4. Enter Policy Name and Description followed by the Users, Groups, or Domains it will apply to.
- 5. Select Block, Monitor, Replace or Dynamic Delivery based on your organizational policies.
- 6. Select Next.
- 7. Select Submit followed by Done.

Default Value:

disabled

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.6 <u>Block Unnecessary File Types</u> Block unnecessary file types attempting to enter the enterprise's email gateway.		•	•
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v7	7.10 Sandbox All Email Attachments Use sandboxing to analyze and block inbound email attachments with malicious behavior.			•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•

4.9 (L2) Ensure basic authentication for Exchange Online is disabled (Automated)

Profile Applicability:

• E3 Level 2

Description:

Basic authentication may allow users to access Exchange Online using legacy or unapproved email clients that do not support modern authentication mechanisms, such as multifactor authentication.

Rationale:

Disabling basic authentication prevents use of legacy and unapproved email clients with weaker authentication mechanisms that would increase the risk of email account credential compromise.

Impact:

Blocking basic authentication will block the following legacy Exchange Online features:

- App passwords: An app password is a code that gives an app or device permission to access your Microsoft 365 account. If multi-factor authentication is enabled for your organization and you're using apps that connect to your Microsoft 365 account, you'll need to generate an app password so the app can connect to Microsoft 365. For example, if you're using Outlook 2016 or earlier with Microsoft 365, an app password is required.
- Availability address spaces: These contain a service account that's used to share calendar free/busy information in hybrid and federated deployments. The service account authenticates with a username and password, so blocking Basic authentication blocks the authentication flow.

Blocking basic authentication may also be accomplished via other methods such as conditional access.

Audit:

To verify basic authentication is disabled, use the Exchange Online PowerShell Module:

- 1. Run the Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

```
Get-OrganizationConfig | Select-Object -ExpandProperty
DefaultAuthenticationPolicy | ForEach { Get-AuthenticationPolicy $_ | Select-Object AllowBasicAuth* }
```

- 4. Verify each of the basic authentication types is set to false. If no results are shown or an error is displayed, then no default authentication policy has been defined for your organization.
- 5. Verify Exchange Online users are configured to use the appropriate authentication policy (in this case Block Basic Auth) by running the following PowerShell command:

Get-User -ResultSize Unlimited | Select-Object UserPrincipalName,
AuthenticationPolicy

To disable basic authentication, use the Exchange Online PowerShell Module:

- 1. Run the Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

*Note: If a policy exists and a command fails you may run Remove-AuthenticationPolicy first to ensure policy creation/application occurs as expected.

```
$AuthenticationPolicy = Get-OrganizationConfig | Select-Object
DefaultAuthenticationPolicy
If (-not $AuthenticationPolicy.Identity) {
  $AuthenticationPolicy = New-AuthenticationPolicy "Block Basic Auth";
  Set-OrganizationConfig -DefaultAuthenticationPolicy
$AuthenticationPolicy. Identity
Set-AuthenticationPolicy - Identity $AuthenticationPolicy. Identity -
AllowBasicAuthActiveSync:$false -AllowBasicAuthAutodiscover:$false -
AllowBasicAuthImap: $false -AllowBasicAuthMapi: $false -
AllowBasicAuthOfflineAddressBook: $false -AllowBasicAuthOutlookService: $false
-AllowBasicAuthPop:$false -AllowBasicAuthPowershell:$false -
AllowBasicAuthReportingWebServices:$false -AllowBasicAuthRpc:$false -
AllowBasicAuthSmtp:$false -AllowBasicAuthWebServices:$false
Get-User -ResultSize Unlimited | ForEach-Object { Set-User -Identity
$ .Identity -AuthenticationPolicy $AuthenticationPolicy.Identity -
STSRefreshTokensValidFrom $([System.DateTime]::UtcNow) }
```

Default Value:

false

References:

1. https://docs.microsoft.com/en-us/exchange/clients-and-mobile-in-exchange-online/disable-basic-authentication-in-exchange-online-bba2059a-7242-41d0-bb3f-baaf7ec1abd7

Controls Version	Control	IG 1	IG 2	IG 3
v8	6.3 Require MFA for Externally-Exposed Applications Require all externally-exposed enterprise or third-party applications to enforce MFA, where supported. Enforcing MFA through a directory service or SSO provider is a satisfactory implementation of this Safeguard.		•	•
v8	9.1 Ensure Use of Only Fully Supported Browsers and Email Clients Ensure only fully supported browsers and email clients are allowed to execute in the enterprise, only using the latest version of browsers and email clients provided through the vendor.	•	•	•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			
v7	16.3 <u>Require Multi-factor Authentication</u> Require multi-factor authentication for all user accounts, on all systems, whether managed onsite or by a third-party provider.		•	•

4.10 (L1) Ensure that an anti-phishing policy has been created (Automated)

Profile Applicability:

• E5 Level 1

Description:

By default, Office 365 includes built-in features that help protect your users from phishing attacks. Set up anti-phishing polices to increase this protection, for example by refining settings to better detect and prevent impersonation and spoofing attacks. The default policy applies to all users within the organization, and is a single view where you can fine-tune anti-phishing protection. Custom policies can be created and configured for specific users, groups or domains within the organization and will take precedence over the default policy for the scoped users.

Rationale:

Protects users from phishing attacks (like impersonation and spoofing), and uses safety tips to warn users about potentially harmful messages.

Impact:

Turning on Anti-Phishing should not cause an impact, messages will be displayed when applicable.

Audit:

To review the anti-phishing policy, use the Microsoft 365 Admin Center:

- 1. Select Security.
- 2. Expand Threat Management then select Policy.
- 3. Select Anti-phishing.
- 4. Verify a policy exists.

To verify anti-phishing policy, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online service using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

Get-AntiPhishPolicy | ft Name

3. Verify Office 365 Antiphish Default policy exists

To set the anti-phishing policy, use the Microsoft 365 Admin Center:

- 1. Select Security.
- 2. Expand Threat Management then select Policy.
- 3. Select Anti-phishing.
- 4. Click Create to create an anti-phishing policy.

To create an anti-phishing policy, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online service using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

New-AntiPhishPolicy -Name "Office365 AntiPhish Policy"

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.7 <u>Deploy and Maintain Email Server Anti-Malware</u> <u>Protections</u> Deploy and maintain email server anti-malware protections, such as attachment scanning and/or sandboxing.			•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			

4.11 (L1) Ensure that DKIM is enabled for all Exchange Online Domains (Automated)

Profile Applicability:

• E3 Level 1

Description:

You should use DKIM in addition to SPF and DMARC to help prevent spoofers from sending messages that look like they are coming from your domain.

Rationale:

By enabling DKIM with Office 365, messages that are sent from Exchange Online will by cryptographically signed. This will allow the receiving email system to validate that the messages were generated by a server that the organization authorized and not being spoofed.

Impact:

There should be no impact of setting up DKIM however, organizations should ensure appropriate setup to ensure continuous mail-flow.

Audit:

To review if DKIM is enabled, use the Microsoft 365 Admin Center:

- 1. Select Security.
- 2. Expand Threat Management then select Policy.
- 3. Click DKIM
- 4. Click on each domain and confirm that Sign messages for this domain with DKIM signatures is Enabled.

To verify DKIM is enabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online service using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

Get-DkimSigningConfig

3. Verify Enabled is set to True

To setup DKIM records, first add the following records to your DNS system, for each domain in Exchange Online that you plan to use to send email with:

1. For each accepted domain in Exchange Online, two DNS entries are required.

```
Host name: selector1._domainkey
Points to address or value: selector1-
<domainGUID>._domainkey.<initialDomain>
TTL: 3600
Host name: selector2._domainkey
Points to address or value: selector2-
<domainGUID>._domainkey.<initialDomain>
TTL: 3600
```

For Office 365, the selectors will always be selector1 or selector2. domain GUID is the same as the domain GUID in the customized MX record for your custom domain that appears before mail.protection.outlook.com. For example, in the following MX

record for the domain contoso.com, the domainGUID is contoso-com:

```
contoso.com. 3600 IN MX 5 contoso-com.mail.protection.outlook.com
```

The initial domain is the domain that you used when you signed up for Office 365. Initial domains always end in on microsoft.com.

- 2. After the DNS records are created, enable DKIM signing in the Office 365 Admin Portal
- 3. Launch the Security Admin Center.
- 4. Expand Threat Management then select Policy.
- 5. Click DKIM.
- 6. Click on each domain and click Enable next to Sign messages for this domain with DKIM signature.

To set DKIM is enabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online service using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

```
Set-DkimSigningConfig -Identity < domainName > -Enabled $True
```

References:

 $1. \ \ \, \underline{\text{https://docs.microsoft.com/en-us/office365/SecurityCompliance/use-dkim-to-validate-outbound-email}}$

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.5 <u>Implement DMARC</u> To lower the chance of spoofed or modified emails from valid domains, implement DMARC policy and verification, starting with implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail (DKIM) standards.		•	•
v7	7.8 Implement DMARC and Enable Receiver-Side Verification To lower the chance of spoofed or modified emails from valid domains, implement Domain-based Message Authentication, Reporting and Conformance (DMARC) policy and verification, starting by implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail(DKIM) standards.		•	•

4.12 (L1) Ensure that SPF records are published for all Exchange Domains (Manual)

Profile Applicability:

• E3 Level 1

Description:

For each domain that is configured in Exchange, a corresponding Sender Policy Framework (SPF) record should be created.

Rationale:

SPF records allow Exchange Online Protection and other mail systems know where messages from your domains are allowed to originate. This information can be used to by that system to determine how to treat the message based on if it is being spoofed or is valid.

Impact:

There should be minimal impact of setting up SPF records however, organizations should ensure proper SPF record setup as email could be flagged as spam if SPF is not setup appropriately.

Audit:

To verify that SPF records are published for each Exchange Online Domain, do the following:

- 1. Open a command prompt.
- 2. Type the following command:

nslookup -type=txt domain1.com

3. Ensure that a value exists and that it includes include:spf.protection.outlook.com. This designates Exchange Online as a designated sender.

To verify the SPF records are published, use the REST API for each domain:

https://graph.microsoft.com/v1.0/domains/[DOMAIN.COM]/serviceConfigurationRecords

1. Ensure that a value exists that includes include:spf.protection.outlook.com. This designates Exchange Online as a designated sender.

Remediation:

To setup SPF records for Exchange Online accepted domains, perform the following steps:

1. If all email in your domain is sent from and received by Exchange Online, add the following TXT record for each Accepted Domain:

v=spf1 include:spf.protection.outlook.com -all

2. If there are other systems that send email in the environment, refer to this article for the proper SPF configuration: https://docs.microsoft.com/en-us/office365/SecurityCompliance/set-up-spf-in-office-365-to-help-prevent-spoofing.

References:

1. https://docs.microsoft.com/en-us/office365/SecurityCompliance/set-up-spf-in-office-365-to-help-prevent-spoofing

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.5 Implement DMARC To lower the chance of spoofed or modified emails from valid domains, implement DMARC policy and verification, starting with implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail (DKIM) standards.		•	•
v7	7.8 Implement DMARC and Enable Receiver-Side Verification To lower the chance of spoofed or modified emails from valid domains, implement Domain-based Message Authentication, Reporting and Conformance (DMARC) policy and verification, starting by implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail(DKIM) standards.		•	•

4.13 (L1) Ensure DMARC Records for all Exchange Online domains are published (Manual)

Profile Applicability:

• E3 Level 1

Description:

Publish Domain-Based Message Authentication, Reporting and Conformance (DMARC) records for each Exchange Online Accepted Domain.

Rationale:

Domain-based Message Authentication, Reporting and Conformance (DMARC) work with Sender Policy Framework (SPF) and DomainKeys Identified Mail (DKIM) to authenticate mail senders and ensure that destination email systems trust messages sent from your domain.

Impact:

There should be no impact of setting up DMARC however, organizations should ensure appropriate setup to ensure continuous mail-flow.

Audit:

To verify that DMARC records are published, perform the following steps:

- 1. Open a command prompt.
- 2. For each of the Accepted Domains in Exchange Online type the following command:

nslookup -type=txt dmarc.domain1.com

3. Ensure that a policy exists that starts with v=DMARC1;.

To add DMARC records, use the following steps:

1. For each Exchange Online Accepted Domain, add the following record to DNS:

Record: _dmarc.domain1.com
Type: TXT
Value: v=DMARC1; p=none;

2. This will create a basic DMARC policy that audits compliance

References:

1. https://docs.microsoft.com/en-us/office365/SecurityCompliance/use-dmarc-to-validate-email#CreateDMARCRecord

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.5 Implement DMARC To lower the chance of spoofed or modified emails from valid domains, implement DMARC policy and verification, starting with implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail (DKIM) standards.		•	•
v7	7.8 Implement DMARC and Enable Receiver-Side Verification To lower the chance of spoofed or modified emails from valid domains, implement Domain-based Message Authentication, Reporting and Conformance (DMARC) policy and verification, starting by implementing the Sender Policy Framework (SPF) and the DomainKeys Identified Mail(DKIM) standards.		•	•

4.14 (L1) Ensure notifications for internal users sending malware is Enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

Setup the EOP malware filter to notify administrators if internal senders are blocked for sending malware.

Rationale:

This setting alerts administrators that an internal user sent a message that contained malware. This may indicate an account or machine compromise, that would need to be investigated.

Impact:

Notification of account with potential issues should not cause an impact to the user.

Audit:

To verify notifications for internal users sending malware is enabled, use the Microsoft 365 Admin Center:

- 1. Launch the Security.
- 2. Expand Threat Management then select Policy.
- 3. Select Anti-malware.
- 4. Ensure the setting Notify administrator about undelivered messages from internal senders is set to Always On and that there is at least one email address under Administrator email address.

To check the setting from PowerShell, use the Exchange Online Module for PowerShell

- 1. Connect to Exchange Online by using the Connect-ExchangeOnline.
- 2. Run the following command:

```
Get-MalwareFilterPolicy | fl Identity,
EnableInternalSenderAdminNotifications, InternalSenderAdminAddress
```

Remediation:

To enable notifications for internal users sending malware, use the Microsoft 365 Admin Center:

- 1. Launch the Security.
- 2. Expand Threat Management then select Policy.
- 3. Select Anti-malware.
- 4. Change the setting Notify administrator about undelivered messages from internal senders to Always On and enter the email address of the administrator who should be notified under Administrator email address.

To check the setting from PowerShell, use the Exchange Online Module for PowerShell

- 1. Connect to Exchange Online by using the Connect-ExchangeOnline.
- 2. Run the following command:

set-MalwareFilterPolicy -Identity '{Identity Name}' EnableInternalSenderAdminNotifications \$True -InternalSenderAdminAddress
{admin@domain1.com}

Controls Version	Control	IG 1	IG 2	IG 3
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v8	14.6 <u>Train Workforce Members on Recognizing and Reporting Security Incidents</u> Train workforce members to be able to recognize a potential incident and be able to report such an incident.	•	•	•
v7	7.1 Ensure Use of Only Fully Supported Browsers and Email Clients Ensure that only fully supported web browsers and email clients are allowed to execute in the organization, ideally only using the latest version of the browsers and email clients provided by the vendor.	•	•	•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•

4.15 (L2) Ensure MailTips are enabled for end users (Automated)

Profile Applicability:

• E3 Level 2

Description:

MailTips assist end users with identifying strange patterns to emails they send

Rationale:

Setting up MailTips gives a visual aid to users when they send emails to large groups of recipients or send emails to recipients not within the tenant.

Audit:

To verify MailTips are enabled, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

Get-OrganizationConfig |Select-Object MailTipsAllTipsEnabled, MailTipsExternalRecipientsTipsEnabled, MailTipsGroupMetricsEnabled, MailTipsLargeAudienceThreshold

4. Verify the values for MailTipsAllTipsEnabled,
MailTipsExternalRecipientsTipsEnabled, and MailTipsGroupMetricsEnabled are
set to True and MailTipsLargeAudienceThresholdisset to an acceptable value; 25
is the default value.

Remediation:

To enable MailTips, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

Set-OrganizationConfig -MailTipsAllTipsEnabled \$true MailTipsExternalRecipientsTipsEnabled \$true -MailTipsGroupMetricsEnabled
\$true -MailTipsLargeAudienceThreshold '25'

Default Value:

MailTipsAllTipsEnabled: True MailTipsExternalRecipientsTipsEnabled: False MailTipsGroupMetricsEnabled: True MailTipsLargeAudienceThreshold: 25

Controls Version	Control	IG 1	IG 2	IG 3
v8	14.1 Establish and Maintain a Security Awareness Program Establish and maintain a security awareness program. The purpose of a security awareness program is to educate the enterprise's workforce on how to interact with enterprise assets and data in a secure manner. Conduct training at hire and, at a minimum, annually. Review and update content annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	7 Email and Web Browser Protections Email and Web Browser Protections			
v7	13 <u>Data Protection</u> Data Protection			

5 Auditing

5.1 (L1) Ensure Microsoft 365 audit log search is Enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

When audit log search in the Microsoft 365 Security & Compliance Center is enabled, user and admin activity from your organization is recorded in the audit log and retained for 90 days. However, your organization might be using a third-party security information and event management (SIEM) application to access your auditing data. In that case, a global admin can turn off audit log search in Microsoft 365.

Rationale:

Enabling Microsoft 365 audit log search helps Office 365 back office teams to investigate activities for regular security operational or forensic purposes.

Audit:

To verify Microsoft 365 audit log search is enabled, use the Microsoft 365 Admin Center:

- 1. Log in as an administrator.
- 2. Navigate to the Office 365 security & compliance center by going to https://protection.office.com
- 3. In the Security & Compliance Center, expand Search then select Audit log search.
- 4. Verify that you are able to do searches (e.g. try searching for Activities as Accessed file and results should be displayed).

To verify Microsoft 365 audit log search is enabled, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-EXOPSSession.
- 3. Run the following PowerShell command:

Get-AdminAuditLogConfig | Select-Object AdminAuditLogEnabled,
UnifiedAuditLogIngestionEnabled

4. Verify the resulting values are true.

Remediation:

To enable Microsoft 365 audit log search, use the Microsoft 365 Admin Center:

- 1. Log in as an administrator.
- 2. Navigate to the Office 365 security & compliance center by going to https://protection.office.com
- 3. In the Security & Compliance Center, expand Search then select Audit log search.
- 4. Click Start recording user and admin activities next to the information warning at the top.
- 5. Click Yes on the dialog box to confirm.

To enable Microsoft 365 audit log search, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-EXOPSSession.
- 3. Run the following PowerShell command:

Set-AdminAuditLogConfig -AdminAutidLogEnabled \$true - UnifiedAuditLogIngestionEnabled \$true

A message is displayed saying that it might take up to 60 minutes for the change to take effect. If an error appears, you may need to run Enable-OrganizationCustomization before disconnecting and trying the command again.

Default Value:

disabled

References:

1. https://docs.microsoft.com/en-us/office365/securitycompliance/turn-audit-log-search-on-or-off

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.2 <u>Collect Audit Logs</u> Collect audit logs. Ensure that logging, per the enterprise's audit log management process, has been enabled across enterprise assets.	•	•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.2 (L1) Ensure mailbox auditing for all users is Enabled (Automated)

Profile Applicability:

• E3 Level 1

Description:

By turning on mailbox auditing, Microsoft 365 back office teams can track logons to a mailbox as well as what actions are taken while the user is logged on. After you turn on mailbox audit logging for a mailbox, you can search the audit log for mailbox activity. Additionally, when mailbox audit logging is turned on, some actions performed by administrators, delegates, and owners are logged by default.

Rationale:

Starting in January 2019, Microsoft is turning on mailbox audit logging by default for all organizations. This means that certain actions performed by mailbox owners, delegates, and admins are automatically logged, and the corresponding mailbox audit records will be available when you search for them in the mailbox audit log. When mailbox auditing on by default is turned on for the organization, the AuditEnabled property for affected mailboxes won't be changed from False to True. In other words, mailbox auditing on by default ignores the AuditEnabled property on mailboxes. However, only certain mailbox types support default auditing on

- User Mailboxes
- Shared Mailboxes
- Microsoft 365 Group Mailboxes

The remaining mailbox types require auditing be turned on at the mailbox level:

- Resource Mailboxes
- Public Folder Mailboxes
- DiscoverySearch Mailbox

Whether it is for regulatory compliance or for tracking unauthorized configuration changes in Microsoft 365, enabling mailbox auditing allows for Microsoft 365 back office teams to run security operations, forensics or general investigations on mailbox activities.

NOTE: Without advanced auditing (E5 function) the logs are limited to 90 days.

Audit:

To verify mailbox auditing is enabled for all mailboxes that don't support default auditing, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell command:

```
Get-Mailbox -ResultSize Unlimited | Where-Object {$_.AuditEnabled -ne $true -
and ($_.RecipientTypeDetails -ne "UserMailbox" -or $_.RecipientTypeDetails -
ne "SharedMailbox")}
```

Alternatively you may run the following command:

```
Get-mailbox | Where AuditEnabled -Match 'False' | select UserPrincipalName, auditenabled
```

4. Verify AuditEnabledisset to True for all mailboxes that are not a user, shared, or group mailbox.

Remediation:

To enable mailbox auditing for all users, use the Exchange Online PowerShell Module:

- 1. Run Microsoft Exchange Online PowerShell Module.
- 2. Connect using Connect-ExchangeOnline.
- 3. Run the following PowerShell commands:

```
$AuditAdmin = @("Copy", "Create", "FolderBind",
"HardDelete", "MessageBind", "Move", "MoveToDeletedItems", "SendAs",
"SendOnBehalf", "SoftDelete", "Update", "UpdateCalendarDelegation",
"UpdateFolderPermissions", "UpdateInboxRules")

$AuditDelegate =
@("Create", "FolderBind", "HardDelete", "Move", "MoveToDeletedItems", "SendAs
", "SendOnBehalf", "SoftDelete", "Update", "UpdateFolderPermissions", "Update
InboxRules")

$AdminOwner =
@("Create", "HardDelete", "MailboxLogin", "Move", "MoveToDeletedItems", "Soft
Delete", "Update", "UpdateCalendarDelegation",
"UpdateFolderPermissions", "UpdateInboxRules")

Get-Mailbox -ResultSize Unlimited | Set-Mailbox -AuditEnabled $true -
AuditLogAgeLimit 180 -AuditAdmin $AuditAdmin -AuditDelegate $AuditDelegate -
AuditOwner $AuditOwner
```

Default Value:

Only certain mailbox types support default auditing on:

- User Mailboxes
- Shared Mailboxes
- Microsoft 365 Group Mailboxes

The remaining mailbox types require auditing be turned on at the mailbox level:

- Resource Mailboxes
- Public Folder Mailboxes
- DiscoverySearch Mailbox

References:

1. https://docs.microsoft.com/en-us/microsoft-365/compliance/enable-mailbox-auditing?view=0365-worldwide

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.2 <u>Collect Audit Logs</u> Collect audit logs. Ensure that logging, per the enterprise's audit log management process, has been enabled across enterprise assets.	•	•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.3 (L1) Ensure the Azure AD 'Risky sign-ins' report is reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

This report contains records of accounts that have had activity that could indicate they are compromised, such as accounts that have: -successfully signed in after multiple failures, which is an indication that the accounts have cracked passwords -signed in to your tenancy from a client IP address that has been recognized by Microsoft as an anonymous proxy IP address (such as a TOR network) -successful signins from users where two signins appeared to originate from different regions and the time between signins makes it impossible for the user to have traveled between those regions

Rationale:

Reviewing this report on a regular basis allows for identification and remediation of compromised accounts.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, perform the following steps using the Azure Portal:

- 1. Go to https://portal.azure.com.
- 2. Click Azure Active Directory.
- 3. Click Security.
- 4. Select and review Risky users
- 5. Select and review Risky sign-ins.
- 6. Select and review Risk detections.

To get risky sign-ins event report programmatically, use following graph API:

https://graph.microsoft.com/beta/riskDetections?\$filter=riskState ne
'remediated'

If prompted for consent, do so on the Modify Permissions tab

References:

- 1. https://docs.microsoft.com/en-us/azure/active-directory/reports-monitoring/concept-user-at-risk
- 2. https://docs.microsoft.com/en-us/azure/active-directory/reports-monitoring/howto-remediate-users-flagged-for-risk

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.4 (L2) Ensure the Application Usage report is reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 2

Description:

You should review the Application Usage report at least weekly. This report includes a usage summary for all Software As A Service (SaaS) applications that are integrated with your directory.

Rationale:

Review the list of app registrations on a regular basis to look for risky apps that users have enabled that could cause data spillage or accidental elevation of privilege. Attackers can often get access to data illicitly through third-party SaaS applications.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, perform the following steps using the Azure Portal:

- 1. Go to portal.azure.com.
- 2. Click Azure Active Directory.
- 3. Select Enterprise applications.
- 4. Review the information.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.5 (L1) Ensure the self-service password reset activity report is reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

The Microsoft 365 platforms allow a user to reset their password in the event they forget it. The self-service password reset activity report logs each time a user successfully resets their password this way. You should review the self-service password reset activity report at least weekly.

Rationale:

An attacker will commonly compromise an account, then change the password to something they control and can manage.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, perform the following steps using the Azure Portal:

- 1. Go to https://portal.azure.com.
- 2. Search for the Azure AD Authentication methods blade.
- 3. Click on Activity under Monitoring.
- 4. Click on the 'Usage' tab.
- 5. Review the list of users who have reset their passwords in the last seven days in the Number of password changes and resets chart.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.6 (L1) Ensure user role group changes are reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

User role group changes should be reviewed on a weekly basis to ensure no one has been improperly added to an administrative role.

Rationale:

Illicit role group changes could give an attacker elevated privileges to perform more dangerous and impactful things in your tenancy.

Audit:

To verify user role group changes are being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review user role group changes, perform the following steps using the Microsoft 365 Admin Center:

- 1. Go to Compliance Center.
- 2. Select Audit under Solutions.
- 3. From the Search tab (default), set Set Start Date and End Date.
- 4. Expand Search then select Audit Log Search.
- 5. In Activities, search for and select Added member to role.
- 6. Click Search.
- 7. Review.

To review user role group changes, perform the following steps using Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

```
$startDate = ((Get-date).AddDays(-7)).ToShortDateString()
$endDate = (Get-date).ToShortDateString()

Search-UnifiedAuditLog -StartDate $startDate -EndDate $endDate | Where-Object
{ $_.Operations -eq "Add member to role." }
```

3. Review the output

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.7 (L1) Ensure mail forwarding rules are reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should review mail forwarding rules to external domains at least every week.

Rationale:

While there are lots of legitimate uses of mail forwarding rules, they are also a popular data exfiltration tactic for attackers. You should review them regularly to ensure your users' email is not being exfiltrated.

Audit:

To verify mail forwarding rules are being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review mail forwarding rules, use the Microsoft 365 Admin Center:

- 1. Navigate the Mail flow insights dashboard at https://protection.office.com/mailflow/dashboard.
- 2. Review Auto Forwarded Messages on the dashboard.

To review mail forwarding rules, use the following Powershell script:

Uses the administrator user credential to export Mail forwarding rules, User Delegates and SMTP Forwarding policies to multiple csv files. First connect to Exchange Online by using Connect-ExchangeOnline

```
allusers = @()
$AllUsers = Get-MsolUser -All -EnabledFilter EnabledOnly | select ObjectID,
UserPrincipalName, FirstName, LastName, StrongAuthenticationRequirements,
StsRefreshTokensValidFrom, StrongPasswordRequired,
LastPasswordChangeTimestamp | Where-Object { ($ .UserPrincipalName -notlike
"*#EXT#*")}
$UserInboxRules = @()
$UserDelegates = @()
foreach ($User in $allUsers)
    Write-Host "Checking inbox rules and delegates for user: "
$User.UserPrincipalName;
    $UserInboxRules += Get-InboxRule -Mailbox $User.UserPrincipalname |
Select Name, Description, Enabled, Priority, ForwardTo,
ForwardAsAttachmentTo, RedirectTo, DeleteMessage | Where-Object
{($ .ForwardTo -ne $null) -or ($ .ForwardAsAttachmentTo -ne $null) -or
($_.RedirectsTo -ne $null)}
    $UserDelegates += Get-MailboxPermission -Identity $User.UserPrincipalName
| Where-Object {($ .IsInherited -ne "True") -and ($ .User -notlike "*SELF*")}
$SMTPForwarding = Get-Mailbox -ResultSize Unlimited | select
DisplayName, ForwardingAddress, ForwardingSMTPAddress, DeliverToMailboxandForwar
d | where {$ .ForwardingSMTPAddress -ne $null}
# Export list of inboxRules, Delegates and SMTP Forwards
$UserInboxRules | Export-Csv MailForwardingRulesToExternalDomains.csv
$UserDelegates | Export-Csv MailboxDelegatePermissions.csv
$SMTPForwarding | Export-Csv Mailboxsmtpforwarding.csv
```

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.8 (L1) Ensure the Mailbox Access by Non-Owners Report is reviewed at least biweekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should review the Mailbox Access by Non-Owners report at least every other week. This report shows which mailboxes have been accessed by someone other than the mailbox owner.

Rationale:

While there are many legitimate uses of delegate permissions, regularly reviewing that access can help prevent an external attacker from maintaining access for a long time, and can help discover malicious insider activity sooner.

Audit:

To verify the report is being reviewed at least biweekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, perform the following steps using the Microsoft 365 Admin Center:

- 1. Click Exchange.
- 2. Click Compliance Management and auditing.
- 3. Select Run a non-owner mailbox access report.
- 4. Enter Start Date and End Date.
- 5. Change Search for access by field to all non-owners.
- 6. Select Search.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.9 (L1) Ensure the Malware Detections report is reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should review the Malware Detections report at least weekly. This report shows specific instances of Microsoft blocking a malware attachment from reaching your users.

Rationale:

While this report isn't strictly actionable, reviewing it will give you a sense of the overall volume of malware being targeted at your users, which may prompt you to adopt more aggressive malware mitigations.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, use the Microsoft 365 Admin Center:

- 1. Select Security (also at https://protection.office.com).
- 2. Expand Reports then select Dashboard.
- 3. Review the Malware Detected in Email report.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.10 (L1) Ensure the Account Provisioning Activity report is reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

The Account Provisioning Activity report details any account provisioning that was attempted by an external application.

Rationale:

If you don't usually use a third party provider to manage accounts, any entry on the list is likely illicit. If you do, this is a great way to monitor transaction volumes and look for new or unusual third party applications that are managing users. If you see something unusual, contact the provider to determine if the action is legitimate.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, use the Microsoft 365 Admin Center:

- 1. Go to Compliance.
- 2. Select Audit under Solutions.
- 3. Set Start Date and End Date (probably default).
- 4. Click on pull-down under Activities and enter Added User in search box.
- 5. Select Added User under User administration activities.
- 6. Click Search.
- 7. Review.

To review Account Provisioning Activity report, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online service using Connect-ExchangeOnline.
- 2. Run the following Exchange Online PowerShell command:

```
$startDate = ((Get-date).AddDays(-7)).ToShortDateString()
$endDate = (Get-date).ToShortDateString()

Search-UnifiedAuditLog -StartDate $startDate -EndDate $endDate | Where-Object
{ $_.Operations -eq "add user." }
```

3. Review the output

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.11 (L1) Ensure non-global administrator role group assignments are reviewed at least weekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should review non-global administrator role group assignments at least every week.

Rationale:

While these roles are less powerful than a global admin, they do grant special privileges that can be used illicitly. If you see something unusual, contact the user to confirm it is a legitimate need.

Audit:

To verify non-global administrator role group assignments are being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review non-global administrator role group assignments, use the Microsoft 365 Admin Center:

- 1. Go to Compliance.
- 2. Select Audit under Solutions.
- 3. Set Start Date and End Date (probably default).
- 4. Click on pull-down under Activities; enter Added member to Role in search box; checkassociated box; erase search box and enter 'Removed a user from a directory role'; and check associated box.
- 5. Click Search.
- 6. Review.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.12 (L1) Ensure the spoofed domains report is review weekly (Manual)

Profile Applicability:

• E5 Level 1

Description:

Use spoof intelligence in the Security & Compliance Center on the Anti-spam settings page to review all senders who are spoofing either domains that are part of your organization, or spoofing external domains. Spoof intelligence is available as part of Office 365 Enterprise E5 or separately as part of Advanced Threat Protection (ATP) and as of October, 2018 Exchange Online Protection (EOP).

Rationale:

Bad actors spoof domains to trick users into conducting actions they normally would not or should not via phishing emails.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, use the Microsoft 365 Admin Center:

- 1. Go to Security Center.
- 2. Expand Reports then select Dashboard.
- 3. Click Spoof detections.
- 4. Review.

To verify mailbox auditing is enabled for all users, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-EXOPSSession.
- 2. Run the following PowerShell command:

Get-PhishFilterPolicy -Detailed -SpoofAllowBlockList -SpoofType Internal

3. Review.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 <u>Activate audit logging</u> Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.13 (L2) Ensure Microsoft 365 Cloud App Security is Enabled (Manual)

Profile Applicability:

• E5 Level 2

Description:

Enabling Microsoft 365 Cloud App Security gives you insight into suspicious activity in Microsoft 365 so you can investigate situations that are potentially problematic and, if needed, take action to address security issues.

Rationale:

You can receive notifications of triggered alerts for atypical or suspicious activities, see how your organization's data in Microsoft 365 is accessed and used, suspend user accounts exhibiting suspicious activity, and require users to log back in to Microsoft 365 apps after an alert has been triggered.

Audit:

To verify Microsoft 365 Cloud App Security is enabled, use the Microsoft 365 SecureScore Portal:

- 1. Login to Microsoft 365 SecureScore portal (https://securescore.microsoft.com) using admin permissions (global admin or a custom admin role) for an Office 365 Enterprise, Microsoft 365 Business, or Office 365 Business Premium subscription.
- 2. Under Improvement actions select the link at the bottom to View All.
- 3. Next to Applied filters: clear the filter for Not completed by clicking the X.
- 4. Validate that the Turn on Cloud App Security Console action show that it has been Completed.

To verify Microsoft 365 Cloud App Security is enabled, use the Microsoft 365 SecureScore REST API:

GET https://graph.microsoft.com/beta/security/secureScores

Remediation:

To enable Microsoft 365 Cloud App Security, use the Microsoft 365 Admin Center:

- 1. Select Security and Compliance.
- 2. Select Alerts.
- 3. Select Manage advanced alerts.
- 4. Check Turn on Microsoft 365 Cloud App Security.
- $5. \ \, Click\, \mbox{Go}$ to Microsoft 365 Cloud App Security.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.1 Establish and Maintain an Audit Log Management Process Establish and maintain an audit log management process that defines the enterprise's logging requirements. At a minimum, address the collection, review, and retention of audit logs for enterprise assets. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	8.2 <u>Collect Audit Logs</u> Collect audit logs. Ensure that logging, per the enterprise's audit log management process, has been enabled across enterprise assets.	•	•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•
v7	16 Account Monitoring and Control Account Monitoring and Control			

5.14 (L1) Ensure the report of users who have had their email privileges restricted due to spamming is reviewed (Manual)

Profile Applicability:

• E3 Level 1

Description:

Review and unblock users who have been blocked for sending too many messages marked as spam/bulk.

Rationale:

Users who are found on the restricted users list have a high probability of having been compromised. Review of this list will allow an organization to remediate these user accounts, and then unblock them.

Audit:

To verify the report is being reviewed at least weekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To review the report, use the Microsoft 365 Admin Center:

- 1. Select Security.
- 2. Select Threat Management and Review.
- 3. Click Restricted Users (or navigate directly to https://protection.office.com/restrictedusers).
- 4. Review alerts and take appropriate action (unblocking) after account has been remediated.

Controls Version	Control	IG 1	IG 2	IG 3
v8	8.11 <u>Conduct Audit Log Reviews</u> Conduct reviews of audit logs to detect anomalies or abnormal events that could indicate a potential threat. Conduct reviews on a weekly, or more frequent, basis.		•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•

5.15 (L1) Ensure Guest Users are reviewed at least biweekly (Manual)

Profile Applicability:

• E3 Level 1

Description:

Guest users can be set up for those users not in your tenant to still be granted access to resources. It is important to maintain visibility for what guest users are established in the tenant.

Rationale:

Periodic review of guest users ensures proper access to resources in your tenant.

Audit:

To verify the report is being reviewed at least biweekly, confirm that the necessary procedures are in place and being followed.

Remediation:

To view guest users, use the Microsoft 365 Admin Center:

- 1. Log in as an administrator
- 2. Expand Users and select Guest Users
- 3. Review the list of users

To verify Microsoft 365 audit log search is enabled, use the Microsoft Online PowerShell Module:

- 1. Run Microsoft Online PowerShell Module
- 2. Connect using Connect-MsolService
- 3. Run the following PowerShell command:

```
Get-MsolUser -all |Where-Object {$_.UserType -ne "Member"} |Select-Object
UserPrincipalName, UserType, CreatedDate
```

4. Review the list of users

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.1 Establish and Maintain an Inventory of Accounts Establish and maintain an inventory of all accounts managed in the enterprise. The inventory must include both user and administrator accounts. The inventory, at a minimum, should contain the person's name, username, start/stop dates, and department. Validate that all active accounts are authorized, on a recurring schedule at a minimum quarterly, or more frequently.	•	•	•
v8	5.3 <u>Disable Dormant Accounts</u> Delete or disable any dormant accounts after a period of 45 days of inactivity, where supported.	•	•	•
v7	6.2 Activate audit logging Ensure that local logging has been enabled on all systems and networking devices.	•	•	•
v7	16.6 <u>Maintain an Inventory of Accounts</u> Maintain an inventory of all accounts organized by authentication system.		•	•

6 Storage

6.1 (L2) Ensure document sharing is being controlled by domains with whitelist or blacklist (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should control sharing of documents to external domains by either blocking domains or only allowing sharing with specific named domains.

Rationale:

Attackers will often attempt to expose sensitive information to external entities through sharing, and restricting the domains that your users can share documents with will reduce that surface area.

Impact:

Enabling this feature will prevent users from sharing documents with domains outside of the organization unless allowed.

Audit:

To verify document sharing settings, use the Microsoft 365 Admin Center:

- 1. Navigate to Microsoft 365 administration portal (https://admin.microsoft.com), Click on Admin Centers and then SharePoint.
- 2. Expand Policies then click Sharing.
- 3. Expand More external sharing settings and confirm that Limit external sharing by domain is checked.
- 4. Verify that an accurate list of allowed domains is listed.

To verify document sharing setting, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService
- 2. Run the following PowerShell command:

Get-SPOTenant | fl SharingDomainRestrictionMode,SharingAllowedDomainList

Remediation:

To configure document sharing restrictions, use the Microsoft 365 Admin Center:

- 1. Navigate to Microsoft 365 administration portal (https://admin.microsoft.com), Click on Admin Centers and then SharePoint.
- 2. Expand Policies then click Sharing.
- 3. Expand More external sharing settings and check Limit external sharing by domain.
- 4. Select Add domains to add a list of approved domains
- 5. Click Save at the bottom of the page.

To configure document sharing restrictions, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService
- 2. Run the following PowerShell command:

Set-SPOTenant -SharingDomainRestrictionMode AllowList - SharingAllowedDomainList "domain1.com domain2.com"

Default Value:

off

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v7	13.4 Only Allow Access to Authorized Cloud Storage or Email Providers Only allow access to authorized cloud storage or email providers.		•	•
v7	14.6 Protect Information through Access Control Lists Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

6.2 (L2) Block OneDrive for Business sync from unmanaged devices (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should prevent company data from OneDrive for Business from being synchronized to non-corporate managed devices.

Rationale:

Unmanaged devices pose a risk, since their security cannot be verified. Allowing users to sync data to these devices, takes that data out of the control of the organization. This increases the risk of the data either being intentionally or accidentally leaked.

Impact:

Enabling this feature will prevent users from using the OneDrive for Business Sync client on devices that are not joined to the domains that were defined.

Audit:

To verify sync settings on unmanaged devices, use the Microsoft 365 Admin Center:

- 1. Navigate to Microsoft 365 administration portal (https://admin.microsoft.com), Click on All Admin Centers and then OneDrive.
- 2. Click Sync.
- 3. Verify that Allow syncing only on PCs joined to specific domains is checked.
- 4. Verify that Domain GUIDs are listed in the box. Use the Get-Addomain PowerShell command to obtain the GUID from each domain

To verify sync settings on unmanaged devices, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService
- 2. Run the following PowerShell command:

Get-SPOTenantSyncClientRestriction | fl
TenantRestrictionEnabled,AllowedDomainList

Remediation:

To block the sync client on unmanaged devices, use the Microsoft 365 Admin Center:

- 1. Navigate to Microsoft 365 administration portal (https://admin.microsoft.com), Click on All Admin Centers and then OneDrive.
- 2. Click Sync.
- 3. Ensure that Allow syncing only on PCs joined to specific domains is checked.
- 4. Use the Get-Addomain PowerShell command to obtain the GUID from each domain in your environment and add them to the box below.
- 5. Click Save

To block the sync client on unmanaged devices, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService
- 2. Run the following PowerShell command and provide the DomainGuids from the Get-AADomain command:

Set-SPOTenantSyncClientRestriction -Enable -DomainGuids "786548DD-877B-4760-A749-6B1EFBC1190A; 877564FF-877B-4760-A749-6B1EFBC1190A"

NOTE: Utilize the -BlockMacSync: \$true parameter if you are not using conditional access to ensure Macs cannot sync.

Default Value:

This feature is not enabled by default.

References:

1. https://docs.microsoft.com/en-us/powershell/module/sharepoint-online/set-spotenantsyncclientrestriction?view=sharepoint-ps

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.3 <u>Address Unauthorized Software</u> Ensure that unauthorized software is either removed from use on enterprise assets or receives a documented exception. Review monthly, or more frequently.	•	•	•
v8	3.3 <u>Configure Data Access Control Lists</u> Configure data access control lists based on a user's need to know. Apply data access control lists, also known as access permissions, to local and remote file systems, databases, and applications.	•	•	•
v7	13.4 Only Allow Access to Authorized Cloud Storage or Email Providers Only allow access to authorized cloud storage or email providers.		•	•
v7	14.6 <u>Protect Information through Access Control Lists</u> Protect all information stored on systems with file system, network share, claims, application, or database specific access control lists. These controls will enforce the principle that only authorized individuals should have access to the information based on their need to access the information as a part of their responsibilities.	•	•	•

6.3 (L1) Ensure expiration time for external sharing links is set (Automated)

Profile Applicability:

• E3 Level 1

Description:

You should restrict the length of time that anonymous access links are valid.

Rationale:

An attacker can compromise a user account for a short period of time, send anonymous sharing links to an external account, then take their time accessing the data. They can also compromise external accounts and steal the anonymous sharing links sent to those external entities well after the data has been shared. Restricting how long the links are valid can reduce the window of opportunity for attackers.

Impact:

Enabling this feature will ensure that link expire within the defined number of days. This will have an affect on links that were previously not set with an expiration.

Audit:

To verify anonymous access links are correctly set to expire, use the Microsoft 365 Admin Center:

- 1. Select Admin Centers and SharePoint.
- 2. Expand Polices then click Sharing.
- 3. Click These links must expire within this many days.
- 4. Confirm the number of days is set to the desired value, such as 30.

To verify anonymous links are correctly set to expire, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService -Url https://tenant-admin.sharepoint.comreplacing tenant with your value.
- 2. Run the following PowerShell command:

Get-SPOTenant | fl RequireAnonymousLinksExpireInDays

Remediation:

To set expiration for anonymous access links, use the Microsoft 365 Admin Center

- 1. Select Admin Centers and SharePoint.
- 2. Expand Polices then click Sharing.
- 3. Check These links must expire within this many days.
- 4. Set to the desired number of days, such as 30.
- 5. Click OK.

To set expiration for anonymous access links, you can also use SharePoint Online PowerShell:

- 1. Connect to SharePoint Online using Connect-SPOService -Url https://tenant-admin.sharepoint.comreplacing tenant with your value.
- 2. Run the following PowerShell command:

set-SPOTenant -RequireAnonymousLinksExpireInDays 30

Default Value:

Anonymous Sharing - on

Sharing Links Expiration - Off

References:

1. https://docs.microsoft.com/en-us/sharepoint/turn-external-sharing-on-or-off

Additional Information:

Setting links to expire in X number of days only applies in the most permissive sharing mode which is the default setting. Organizations should decide on an organizational level whether to allow external sharing and to what level.

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.3 <u>Disable Dormant Accounts</u> Delete or disable any dormant accounts after a period of 45 days of inactivity, where supported.	•	•	•
v8	6.6 Establish and Maintain an Inventory of Authentication and Authorization Systems Establish and maintain an inventory of the enterprise's authentication and authorization systems, including those hosted on-site or at a remote service provider. Review and update the inventory, at a minimum, annually, or more frequently.		•	•
v7	13.2 Remove Sensitive Data or Systems Not Regularly Accessed by Organization Remove sensitive data or systems not regularly accessed by the organization from the network. These systems shall only be used as stand alone systems (disconnected from the network) by the business unit needing to occasionally use the system or completely virtualized and powered off until needed.	•	•	•
v7	16.10 Ensure All Accounts Have An Expiration Date Ensure that all accounts have an expiration date that is monitored and enforced.		•	•

6.4 (L2) Ensure external storage providers available in Outlook on the Web are restricted (Automated)

Profile Applicability:

• E3 Level 2

Description:

You should restrict storage providers that are integrated with Outlook on the Web.

Rationale:

By default additional storage providers are allowed in Outlook on the Web (such as Box, Dropbox, Facebook, Google Drive, OneDrive Personal, etc.). This could lead to information leakage and additional risk of infection from organizational non-trusted storage providers. Restricting this will inherently reduce risk as it will narrow opportunities for infection and data leakage.

Impact:

Impact associated with this change is highly dependent upon current practices in the tenant. If users do not use other storage providers, then minimal impact is likely. However, if users do regularly utilize providers outside of the tenant this will affect their ability to continue to do so.

Audit:

To verify external storage providers are disabled, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-EXOPSSession.
- 2. Run the following Powershell command:

Get-OwaMailboxPolicy | Format-Table Name, AdditionalStorageProvidersAvailable

3. Verify that the value returned is False.

Remediation:

To disable external storage providers, use the Exchange Online PowerShell Module:

- 1. Connect to Exchange Online using Connect-EXOPSSession.
- 2. Run the following Powershell command:

Set-OwaMailboxPolicy -Identity OwaMailboxPolicy-Default AdditionalStorageProvidersAvailable \$false

3. Run the following Powershell command to verify that the value is now False:

Get-OwaMailboxPolicy | Format-Table Name, AdditionalStorageProvidersAvailable

Default Value:

Additional Storage Providers - True

References:

1. https://docs.microsoft.com/en-us/powershell/module/exchange/client-access/set-owamailboxpolicy?view=exchange-ps

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.3 <u>Address Unauthorized Software</u> Ensure that unauthorized software is either removed from use on enterprise assets or receives a documented exception. Review monthly, or more frequently.	•	•	•
v8	3.2 <u>Establish and Maintain a Data Inventory</u> Establish and maintain a data inventory, based on the enterprise's data management process. Inventory sensitive data, at a minimum. Review and update inventory annually, at a minimum, with a priority on sensitive data.	•	•	•
v7	13.1 <u>Maintain an Inventory Sensitive Information</u> Maintain an inventory of all sensitive information stored, processed, or transmitted by the organization's technology systems, including those located onsite or at a remote service provider.	•	•	•
v7	13.4 Only Allow Access to Authorized Cloud Storage or Email Providers Only allow access to authorized cloud storage or email providers.		•	•

7 Mobile Device Management

7.1 (L1) Ensure mobile device management polices are set to require advanced security configurations to protect from basic internet attacks (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should configure your mobile device management policies to require advanced security configurations. If you do not require this, users will be able to connect from devices that are vulnerable to basic internet attacks, leading to potential breaches of accounts and data.

Rationale:

Managing mobile devices in your organization, helps provide a basic level of security to protect against attacks from these platforms. For example ensure that the device is up to date on patches or is not rooted. These configurations open those devices to vulnerabilities that are addressed in patched versions of the mobile OS.

Impact:

The impact associated with this change is dependent upon the settings specified in the mobile device configuration profile.

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Manager.
- 2. Select Devices and then select Configuration profiles
- 3. Ensure that profiles exist and are assigned for relevant mobile device types

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Manager.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile to create a new profile. Select the appropriate Platform and settings from the configuration screens.

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.1 <u>Establish and Maintain a Secure Configuration Process</u> Establish and maintain a secure configuration process for enterprise assets (enduser devices, including portable and mobile, non-computing/IoT devices, and servers) and software (operating systems and applications). Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

7.2 (L1) Ensure that mobile device password reuse is prohibited (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should not allow your users to reuse the same password on their mobile devices.

Rationale:

Devices without this protection are vulnerable to being accessed by attackers who can then steal account credentials, data, or install malware on the device. Choosing unique and unused passwords every time a password changes on mobile devices lessens the likelihood that the password can be guessed by an attacker.

Impact:

This change will have a moderate user impact

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Device restrictions section under Password and verify Prevent reuse of previous passwords is set to 5.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platformand select Device restrictions
- 5. In the Password section, ensure that Prevent reuse of previous passwords is set to 5.

Password reuse is not enforced by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

7.3 (L1) Ensure that mobile devices are set to never expire passwords (Manual)

Profile Applicability:

• E3 Level 1

Description:

Ensure that users passwords on their mobile devices, never expire.

Rationale:

While this is not the most intuitive recommendation, research has found that when periodic password resets are enforced, passwords become weaker as users tend to pick something weaker and then use a pattern of it for rotation. If a user creates a strong password: long, complex and without any pragmatic words present, it should remain just as strong is 60 days as it is today. It is Microsoft's official security position to not expire passwords periodically without a specific reason.

Impact:

This setting should not cause a noticeable impact to users

Audit:

To verify mobile device management profile, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Devices, then Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Device restrictions section and under Password verify that passwords are not configured to expire.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Devices, then Configuration profiles
- 3. Review the list of profiles.
- 4. From there, go to the device policies page to remove any device security policies that expire passwords.

Default Value:

Password changes are not required by default

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•
v7	16 Account Monitoring and Control Account Monitoring and Control			

7.4 (L1) Ensure that users cannot connect from devices that are jail broken or rooted (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should not allow your users to use to connect with mobile devices that have been jail broken or rooted.

Rationale:

These devices have had basic protections disabled to run software that is often malicious and could very easily lead to an account or data breach.

Impact:

Impact should be minimal however, in the event that a device is Jailbroken or running a developer build of a mobile Operating System it will be blocked from connecting.

Audit:

To verify mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Manager.
- 2. Select Devices and then select Compliance policies
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Device Health section under Settings and verify Jailbroken devices is set to Block.

Remediation:

To set mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Manager.
- 2. Select Devices and then select Compliance policies
- 3. Select Create Policy
- 4. Set a Name for the policy, choose the appropriate Platform
- 5. Under Settings and Device Health ensure that Jailbroken devices is set to Block.

Controls Version	Control	IG 1	IG 2	IG 3
v8	2.2 Ensure Authorized Software is Currently Supported Ensure that only currently supported software is designated as authorized in the software inventory for enterprise assets. If software is unsupported, yet necessary for the fulfillment of the enterprise's mission, document an exception detailing mitigating controls and residual risk acceptance. For any unsupported software without an exception documentation, designate as unauthorized. Review the software list to verify software support at least monthly, or more frequently.	•	•	•
v8	2.3 <u>Address Unauthorized Software</u> Ensure that unauthorized software is either removed from use on enterprise assets or receives a documented exception. Review monthly, or more frequently.	•	•	•
v7	18.3 <u>Verify That Acquired Software is Still Supported</u> Verify that the version of all software acquired from outside your organization is still supported by the developer or appropriately hardened based on developer security recommendations.		•	•
v7	18.4 Only Use Up-to-date And Trusted Third-Party Components Only use up-to-date and trusted third-party components for the software developed by the organization.		•	•

7.5 (L2) Ensure mobile devices are set to wipe on multiple sign-in failures to prevent brute force compromise (Manual)

Profile Applicability:

• E3 Level 2

Description:

Require mobile devices to wipe on multiple sign-in failures

Rationale:

Devices without this protection are vulnerable to being accessed physically by attackers who can then steal account credentials, data, or install malware on the device.

Impact:

This setting has no impact, unless a user mistypes their password multiple times and causes their device to wipe. In that case, it will have a high user impact.

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions and verify Number of sign-in failures before wiping device is set to 10.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Number of sign-in failures before wiping device is set to 10.

The default is to not wipe the device on multiple failed attempts.

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.1 <u>Establish and Maintain a Secure Configuration Process</u> Establish and maintain a secure configuration process for enterprise assets (enduser devices, including portable and mobile, non-computing/IoT devices, and servers) and software (operating systems and applications). Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	6.2 <u>Establish an Access Revoking Process</u> Establish and follow a process, preferably automated, for revoking access to enterprise assets, through disabling accounts immediately upon termination, rights revocation, or role change of a user. Disabling accounts, instead of deleting accounts, may be necessary to preserve audit trails.	•	•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•
v7	16.7 <u>Establish Process for Revoking Access</u> Establish and follow an automated process for revoking system access by disabling accounts immediately upon termination or change of responsibilities of an employee or contractor. Disabling these accounts, instead of deleting accounts, allows preservation of audit trails.		•	•

7.6 (L1) Ensure that mobile devices require a complex password to prevent brute force attacks (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to use a complex password with a minimum password length of at least six characters to unlock their mobile devices.

Rationale:

Devices without this protection are vulnerable to being accessed physically by attackers who can then steal account credentials, data, or install malware on the device.

Impact:

This change has a moderate user impact

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions and verify Minimum password length is set to 6.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Minimum password length is set to 6.

Minimum password lengths are not enforced by default

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•

7.7 (L1) Ensure that settings are enable to lock devices after a period of inactivity to prevent unauthorized access (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to configure their mobile devices to lock on inactivity.

Rationale:

Attackers can steal unlocked devices and access data and account information.

Impact:

This setting has a low impact on users.

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions
- 5. Verify Maximum minutes of inactivity until screen lock is set to 5 and Maximum minutes after screen lock before password is required is set to Immediately

Remediation:

To set mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Maximum minutes of inactivity until screen lock is set to 5 and Maximum minutes after screen lock before password is required is set to Immediately

Screen locking is not enabled by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.3 <u>Configure Automatic Session Locking on Enterprise</u> <u>Assets</u> Configure automatic session locking on enterprise assets after a defined period of inactivity. For general purpose operating systems, the period must not exceed 15 minutes. For mobile end-user devices, the period must not exceed 2 minutes.	•	•	•
v7	5 Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers			
v7	16.11 <u>Lock Workstation Sessions After Inactivity</u> Automatically lock workstation sessions after a standard period of inactivity.	•	•	•

7.8 (L1) Ensure that mobile device encryption is enabled to prevent unauthorized access to mobile data (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to use encryption on their mobile devices.

Rationale:

Unencrypted devices can be stolen and their data extracted by an attacker very easily.

Impact:

This setting should have no user impact, provided the device supports the feature.

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for Android.
- 4. Review the Password section under Device restrictions and verify Encryption is set to Require.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose Android as the Platform and select Device restrictions
- 5. In the Password section, ensure that Encryption is set to Require.

Device encryption is not required by the 0365 platform by default, although some mobile platforms are encrypted by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	3.6 Encrypt Data on End-User Devices Encrypt data on end-user devices containing sensitive data. Example implementations can include: Windows BitLocker®, Apple FileVault®, Linux® dmcrypt.	•	•	•
v7	5 <u>Secure Configuration for Hardware and Software on</u> <u>Mobile Devices, Laptops, Workstations and Servers</u> Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers			
v7	13.6 Encrypt the Hard Drive of All Mobile Devices. Utilize approved whole disk encryption software to encrypt the hard drive of all mobile devices.	•	•	•

7.9 (L1) Ensure that mobile devices require complex passwords (Type = Alphanumeric) (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to use a complex password with a at least two character sets (letters and numbers, for example) to unlock their mobile devices.

Rationale:

Devices without this protection are vulnerable to being accessed physically by attackers who can then steal account credentials, data, or install malware on the device.

Impact:

This setting will have a moderate user impact

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions and verify Required password type is set to Alphanumeric.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Required password type is set to Alphanumeric.

This setting is not enabled by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system		•	•
v7	5 Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers			

7.10 (L1) Ensure that mobile devices require complex passwords (Simple Passwords = Blocked) (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to use a complex password to unlock their mobile devices.

Rationale:

Devices without this protection are vulnerable to being accessed physically by attackers who can then steal account credentials, data, or install malware on the device.

Impact:

This has a moderate impact on users

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions and verify Simple Passwords is set to Blocked.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Configuration profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Simple Passwords is set to Blocked.

This setting is not enabled by default

Controls Version	Control	IG 1	IG 2	IG 3
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•

7.11 (L1) Ensure that devices connecting have AV and a local firewall enabled (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should configure your mobile device management policies to require the PC to have anti-virus and have a firewall enabled.

Rationale:

If you do not require this, users will be able to connect from devices that are vulnerable to basic internet attacks, leading to potential breaches of accounts and data.

Impact:

Impact should be minimal however, in the event that a device is not running appropriate protection it will be blocked from connecting.

Audit:

To verify mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Compliance policies
- 3. Review the list of policies. Ensure that a policy exists for each Platform.
- 4. Review the Properties section of each policy. Under Settings and System Security verify the value for Firewall, Antivirus, and Antispyware are all set to Require.

Remediation:

To set mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Under Admin Centers select Endpoint Management.
- 2. Select Devices and then select Compliance policies
- 3. Select Create Policy
- 4. Set a Name for the policy, choose the appropriate PC Platform
- 5. Select System Security under Settings.
- 6. Under Device Security set the values for Firewall, Antivirus, and Antispyware all to Require.

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.4 <u>Implement and Manage a Firewall on Servers</u> Implement and manage a firewall on servers, where supported. Example implementations include a virtual firewall, operating system firewall, or a third-party firewall agent.	•	•	•
v8	10.6 <u>Centrally Manage Anti-Malware Software</u> Centrally manage anti-malware software.		•	•
v7	8.1 <u>Utilize Centrally Managed Anti-malware Software</u> Utilize centrally managed anti-malware software to continuously monitor and defend each of the organization's workstations and servers.		•	•
v7	8.2 Ensure Anti-Malware Software and Signatures are Updated Ensure that the organization's anti-malware software updates its scanning engine and signature database on a regular basis.	•	•	•
v7	9.4 <u>Apply Host-based Firewalls or Port Filtering</u> Apply host-based firewalls or port filtering tools on end systems, with a default-deny rule that drops all traffic except those services and ports that are explicitly allowed.	•	•	•

7.12 (L2) Ensure mobile device management policies are required for email profiles (Manual)

Profile Applicability:

• E3 Level 2

Description:

You should configure your mobile device management policies to require the policy to manage the email profile of the user.

Rationale:

If you do not require this, users will be able to setup and configure email accounts without the protections of the mobile device management policy, leading to potential breaches of accounts and data.

Impact:

This setting will have a moderate impact on users

Audit:

To verify mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Device compliance and then select Policies
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Email section under Settings and verify Require mobile devices to have a managed email profile is set to Require.

Remediation:

To set mobile device management policies, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Device compliance and then select Policies
- 3. Select Create Policy
- 4. Set a Name for the policy, choose the appropriate Platform
- 5. Under Settings and Email ensure that Require mobile devices to have a managed email profile is set to Require.

This setting is not enabled by default

Controls Version	Control	IG 1	IG 2	IG 3
v8	9.1 Ensure Use of Only Fully Supported Browsers and Email Clients Ensure only fully supported browsers and email clients are allowed to execute in the enterprise, only using the latest version of browsers and email clients provided through the vendor.	•	•	•
v7	7 <u>Email and Web Browser Protections</u> Email and Web Browser Protections			
v7	7.1 Ensure Use of Only Fully Supported Browsers and Email Clients Ensure that only fully supported web browsers and email clients are allowed to execute in the organization, ideally only using the latest version of the browsers and email clients provided by the vendor.	•	•	•

7.13 (L1) Ensure mobile devices require the use of a password (Manual)

Profile Applicability:

• E3 Level 1

Description:

You should require your users to use a password to unlock their mobile devices.

Rationale:

Devices without this protection are vulnerable to being accessed physically by attackers who can then steal account credentials, data, or install malware on the device.

Impact:

This change will require users to provide a password to unlock their mobile device after the timeout period expires

Audit:

To verify mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Device configuration and then select Profiles
- 3. Review the list of profiles. Ensure that a profile exists for each Platform.
- 4. Review the Password section under Device restrictions and verify Password is set to Require.

Remediation:

To set mobile device management profiles, use the Microsoft 365 Admin Center:

- 1. Select Device Management under Admin Centers.
- 2. Select Device configuration and then select Profiles
- 3. Select Create profile
- 4. Set a Name for the policy, choose the appropriate Platform and select Device restrictions
- 5. In the Password section, ensure that Password is set to Require.

This setting is not enabled by default.

Controls Version	Control	IG 1	IG 2	IG 3
v8	4.1 Establish and Maintain a Secure Configuration Process Establish and maintain a secure configuration process for enterprise assets (enduser devices, including portable and mobile, non-computing/IoT devices, and servers) and software (operating systems and applications). Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.	•	•	•
v8	4.3 <u>Configure Automatic Session Locking on Enterprise Assets</u> Configure automatic session locking on enterprise assets after a defined period of inactivity. For general purpose operating systems, the period must not exceed 15 minutes. For mobile end-user devices, the period must not exceed 2 minutes.	•	•	•
v8	5.2 <u>Use Unique Passwords</u> Use unique passwords for all enterprise assets. Best practice implementation includes, at a minimum, an 8-character password for accounts using MFA and a 14-character password for accounts not using MFA.	•	•	•
v7	4.4 <u>Use Unique Passwords</u> Where multi-factor authentication is not supported (such as local administrator, root, or service accounts), accounts will use passwords that are unique to that system.		•	•
v7	5.1 <u>Establish Secure Configurations</u> Maintain documented, standard security configuration standards for all authorized operating systems and software.	•	•	•
v7	16.11 <u>Lock Workstation Sessions After Inactivity</u> Automatically lock workstation sessions after a standard period of inactivity.	•	•	•

Appendix: Recommendation Summary Table

	Control				
		Yes	No		
1	Account / Authentication				
1.1	Azure Active Directory				
1.1.1	(L1) Ensure multifactor authentication is enabled for all users in administrative roles (Automated)				
1.1.2	(L2) Ensure multifactor authentication is enabled for all users in all roles (Manual)				
1.1.3	(L1) Ensure that between two and four global admins are designated (Automated)				
1.1.4	(L1) Ensure self-service password reset is enabled (Automated)				
1.1.5	(L1) Ensure that password protection is enabled for Active Directory (Manual)				
1.1.6	(L1) Enable Conditional Access policies to block legacy authentication (Automated)				
1.1.7	(L1) Ensure that password hash sync is enabled for resiliency and leaked credential detection (Manual)				
1.1.8	(L1) Enable Identity Protection to identify anomalous logon behavior (Manual)				
1.1.9	(L2) Enable Azure AD Identity Protection sign-in risk policies (Manual)				
1.1.10	(L2) Enable Azure AD Identity Protection user risk policies (Manual)				
1.1.11	(L2) Use Just In Time privileged access to Office 365 roles (Manual)				
1.1.12	(L1) Ensure Security Defaults is disabled on Azure Active Directory (Manual)				
1.1.13	(L2) Ensure that there are no public groups (Manual)				
1.1.14	(L2) Ensure that collaboration invitations are sent to allowed domains only (Manual)				
1.1.15	(L2) Ensure that 'Expiration' settings are configured for temporary groups (Manual)				
1.1.16	(L2) Ensure that LinkedIn contact synchronization is disabled. (Automated)				
1.2	(L1) Ensure modern authentication for Exchange Online is enabled (Automated)				

	Control				
		Yes	No		
1.3	(L1) Ensure modern authentication for Skype for Business Online is enabled (Automated)				
1.4	(L1) Ensure modern authentication for SharePoint applications is required (Automated)				
1.5	(L1) Ensure that Office 365 Passwords Are Not Set to Expire (Automated)				
2	Application Permissions				
2.1	(L2) Ensure third party integrated applications are not allowed (Manual)				
2.2	(L2) Ensure calendar details sharing with external users is disabled (Automated)				
2.3	(L2) Ensure O365 ATP SafeLinks for Office Applications is Enabled (Automated)				
2.4	(L2) Ensure Office 365 ATP for SharePoint, OneDrive, and Microsoft Teams is Enabled (Automated)				
2.5	(L2) Ensure Office 365 SharePoint infected files are disallowed for download (Automated)				
2.6	(L2) Ensure user consent to apps accessing company data on their behalf is not allowed (Automated)				
2.7	(L2) Ensure the admin consent workflow is enabled (Automated)				
2.8	(L2) - Ensure users installing Outlook add-ins is not allowed (Automated)				
2.9	(L1) - Ensure users installing Word, Excel, and PowerPoint add-ins is not allowed (Manual)				
2.10	(L1) Ensure internal phishing protection for Forms is enabled (Manual)				
2.11	(L1) Ensure that Sways cannot be shared with people outside of your organization (Manual)				
3	Data Management				
3.1	(L2) Ensure the customer lockbox feature is enabled (Automated)				
3.2	(L2) Ensure SharePoint Online data classification policies are set up and used (Manual)				
3.3	(L2) Ensure external domains are not allowed in Skype or Teams (Manual)				
3.4	(L1) Ensure DLP policies are enabled (Automated)				
3.5	(L1) Ensure DLP policies are enabled for Microsoft Teams (Manual)				
3.6	(L2) Ensure that external users cannot share files, folders, and sites they do not own (Automated)				

Control				
		Yes	No	
3.7	(L2) Ensure external file sharing in Teams is enabled for only approved cloud storage services (Manual)			
3.8	(L1) Ensure that Microsoft Teams is using OneDrive for Business and SharePoint for meeting recordings (Manual)			
4	Email Security / Exchange Online	1		
4.1	(L1) Ensure the Common Attachment Types Filter is enabled (Automated)			
4.2	(L1) Ensure Exchange Online Spam Policies are set correctly (Automated)			
4.3	(L1) Ensure mail transport rules do not forward email to external domains (Automated)			
4.4	(L2) Ensure automatic forwarding options are disabled (Automated)			
4.5	(L1) Ensure mail transport rules do not whitelist specific domains (Automated)			
4.6	(L2) Ensure the Client Rules Forwarding Block is enabled (Automated)			
4.7	(L2) Ensure the Advanced Threat Protection Safe Links policy is enabled (Automated)			
4.8	(L2) Ensure the Advanced Threat Protection Safe Attachments policy is enabled (Automated)			
4.9	(L2) Ensure basic authentication for Exchange Online is disabled (Automated)			
4.10	(L1) Ensure that an anti-phishing policy has been created (Automated)			
4.11	(L1) Ensure that DKIM is enabled for all Exchange Online Domains (Automated)			
4.12	(L1) Ensure that SPF records are published for all Exchange Domains (Manual)			
4.13	(L1) Ensure DMARC Records for all Exchange Online domains are published (Manual)			
4.14	(L1) Ensure notifications for internal users sending malware is Enabled (Automated)			
4.15	(L2) Ensure MailTips are enabled for end users (Automated)			
5	Auditing			
5.1	(L1) Ensure Microsoft 365 audit log search is Enabled (Automated)			
5.2	(L1) Ensure mailbox auditing for all users is Enabled (Automated)			
5.3	(L1) Ensure the Azure AD 'Risky sign-ins' report is reviewed at least weekly (Manual)			

Control				
		Yes	No	
5.4	(L2) Ensure the Application Usage report is reviewed at least weekly (Manual)			
5.5	(L1) Ensure the self-service password reset activity report is reviewed at least weekly (Manual)			
5.6	(L1) Ensure user role group changes are reviewed at least weekly (Manual)			
5.7	(L1) Ensure mail forwarding rules are reviewed at least weekly (Manual)			
5.8	(L1) Ensure the Mailbox Access by Non-Owners Report is reviewed at least biweekly (Manual)			
5.9	(L1) Ensure the Malware Detections report is reviewed at least weekly (Manual)			
5.10	(L1) Ensure the Account Provisioning Activity report is reviewed at least weekly (Manual)			
5.11	(L1) Ensure non-global administrator role group assignments are reviewed at least weekly (Manual)			
5.12	(L1) Ensure the spoofed domains report is review weekly (Manual)			
5.13	(L2) Ensure Microsoft 365 Cloud App Security is Enabled (Manual)			
5.14	(L1) Ensure the report of users who have had their email privileges restricted due to spamming is reviewed (Manual)			
5.15	(L1) Ensure Guest Users are reviewed at least biweekly (Manual)			
6	Storage			
6.1	(L2) Ensure document sharing is being controlled by domains with whitelist or blacklist (Automated)			
6.2	(L2) Block OneDrive for Business sync from unmanaged devices (Automated)			
6.3	(L1) Ensure expiration time for external sharing links is set (Automated)			
6.4	(L2) Ensure external storage providers available in Outlook on the Web are restricted (Automated)			
7	Mobile Device Management			
7.1	(L1) Ensure mobile device management polices are set to require advanced security configurations to protect from basic internet attacks (Manual)			
7.2	(L1) Ensure that mobile device password reuse is prohibited (Manual)			
7.3	(L1) Ensure that mobile devices are set to never expire passwords (Manual)			

	Control				
		Yes	ectly No		
7.4	(L1) Ensure that users cannot connect from devices that are jail broken or rooted (Manual)				
7.5	(L2) Ensure mobile devices are set to wipe on multiple sign- in failures to prevent brute force compromise (Manual)				
7.6	(L1) Ensure that mobile devices require a complex password to prevent brute force attacks (Manual)				
7.7	(L1) Ensure that settings are enable to lock devices after a period of inactivity to prevent unauthorized access (Manual)				
7.8	(L1) Ensure that mobile device encryption is enabled to prevent unauthorized access to mobile data (Manual)				
7.9	(L1) Ensure that mobile devices require complex passwords (Type = Alphanumeric) (Manual)				
7.10	(L1) Ensure that mobile devices require complex passwords (Simple Passwords = Blocked) (Manual)				
7.11	(L1) Ensure that devices connecting have AV and a local firewall enabled (Manual)				
7.12	(L2) Ensure mobile device management policies are required for email profiles (Manual)				
7.13	(L1) Ensure mobile devices require the use of a password (Manual)				

Appendix: Change History

Date	Version	Changes for this version
Dec 3, 2020	1.3.0	UPDATE - Update to last sentence in the Rationale Statement for Password Expiration (Ticket 11141)
Jan 25, 2021	1.3.0	UPDATE - Fix impact wording based on Azure 1.2.2 (Ticket 11963)
Jan 25, 2021	1.3.0	UPDATE - Update rationale wording (Ticket 11954)
Jan 25, 2021	1.3.0	UPDATE - Add remediation PowerShell command (Ticket 12108)
Jan 25, 2021	1.3.0	UPDATE - Clarification may be needed to impact regarding org specific standards (Ticket 11917)
Mar 23, 2021	1.3.0	UPDATE - Please change Connect-EXOPSSession to Connect-ExchangeOnline in all Rules with Exchange (Ticket 12109)
Apr 5, 2021	1.3.0	NEW - No public groups (Ticket 12019)
Apr 5, 2021	1.3.0	NEW - Collaboration invites to allowed domains only (Ticket 12020)
Apr 5, 2021	1.3.0	NEW - Temp group expiration settings (Ticket 12021)
May 25, 2021	1.3.0	UPDATE - Exchange Online Powershell Module V2 (Ticket 11575)
May 3, 2021	1.3.0	UPDATE - CIS Controls v8 mapping (Ticket 12808)
May 5, 2021	1.3.0	UPDATE - Remediation Command no longer supported (Ticket 12236)
May 5, 2021	1.3.0	UPDATE - New location to disable LinkedIn In Sync (Ticket 12237)
May 5, 2021	1.3.0	MOVE - LinkedIn Sync under Azure AD Section (Ticket 12829)
May 5, 2021	1.3.0	UPDATE - Block Mac OneDrive Syncing (Ticket 11137)
May 6, 2021	1.3.0	ADD - Forms Security for internal phishing (Ticket 12814)
May 6, 2021	1.3.0	ADD - Ensure people cannot share Sways outside of an organization (Ticket 12816)
May 13, 2021	1.3.0	ADD - Teams meeting recording storage. (Ticket 12819)

Date	Version	Changes for this version
May 26, 2021	1.3.0	UPDATE - Minor change in wording on instructions (Ticket 13007)
May 26, 2021	1.3.0	UPDATE - Egnyte is now an available External File Sharing Service (Ticket 11140)
May 26, 2021	1.3.0	UPDATE - Administrative Roles names changed (Ticket 12028)
May 26, 2021	1.3.0	UPDATE - Cloud App Security is not part of E3 licensing - move to E5 (Ticket 12223)
May 26, 2021	1.3.0	UPDATE - Global admins should have no license (Ticket 11803)
May 26, 2021	1.3.0	UPDATE - Note 90 day limit for E3 License (Ticket 12551)
May 26, 2021	1.3.0	UPDATE - Use MicrosoftTeams module for Skype PowerShell commands (Ticket 12929)
May 26, 2021	1.3.0	UPDATE - Add 'Org settings' sub-category (Ticket 12930)
May 26, 2021	1.3.0	UPDATE - Also Check Exchange ActiveSync Clients for conditional access (Ticket 12882)
May 26, 2021	1.3.0	UPDATE - Step 2 text of verification name changed (Ticket 12984)
May 26, 2021	1.3.0	UPDATE - Step 2 name changed (add the word 'ORG') (Ticket 12993)
May 26, 2021	1.3.0	UPDATE - 'Security and Compliance' are standalone sections now (Ticket 13006)
May 26, 2021	1.3.0	UPDATE - 'Security and Compliance' are standalone sections now, ATP removed from titling (Ticket 13005)
May 26, 2021	1.3.0	UPDATE - Verification/Remediation steps updated to match UI changes. (Ticket 13003)
May 27, 2021	1.3.0	UPDATE - Location of report changed (Ticket 13008)
May 27, 2021	1.3.0	UPDATE - Wording and location changed in portal (Ticket 13004)
May 27, 2021	1.3.0	UPDATE - Naming/Location change for settings. (Ticket 13002)
May 27, 2021	1.3.0	UPDATE - Location/Procedure changed (Ticket 13000)

Date	Version	Changes for this version
May 27, 2021	1.3.0	UPDATE - Location of setting changed (Ticket 12994)
May 27, 2021	1.3.0	UPDATE - Adding a step for classic exchange admin center. (Ticket 12991)
May 27, 2021	1.3.0	UPDATE - Location of setting changed (Ticket 12988)
May 27, 2021	1.3.0	UPDATE - Location/setting name changes (Ticket 12985)
May 28, 2021	1.3.0	UPDATE - Location/procedure change (Ticket 12983)
Jun 1, 2021	1.3.0	UPDATE - Include pipe to fl (format-list) to return relevant result (Ticket 13021)
Jun 1, 2021	1.3.0	UPDATE - PowerShell changes needed (Ticket 13025)
Jun 1, 2021	1.3.0	UPDATE - Location/Procedure changed (Ticket 13026)
Jun 1, 2021	1.3.0	UPDATE - New procedure - `Authentication methods activity` report is being deprecated (Ticket 13031)
Jun 1, 2021	1.3.0	UPDATE - Security & Compliance Centers are split, procedures now differ (Ticket 13032)
Jun 1, 2021	1.3.0	UPDATE - PowerShell Connect-EXOPSSession is deprecated. (Ticket 13033)
Jun 1, 2021	1.3.0	UPDATE - procedure change (Ticket 13034)
Jun 1, 2021	1.3.0	UPDATE - PowerShell connect-exopssession is being deprecated (Ticket 13035)
Jun 1, 2021	1.3.0	UPDATE - Security & Compliance has been split (Ticket 13037)
Jun 1, 2021	1.3.0	UPDATE - Security & Compliance have split and audit procedures have changed (Ticket 13038)
Jun 1, 2021	1.3.0	UPDATE - Connect-EXOPSSession is deprecated and PowerShell missed a detection (Ticket 13039)
Jun 1, 2021	1.3.0	UPDATE - Security & Compliance have split and audit procedures have changed (Ticket 13040)

Date	Version	Changes for this version
Jun 1, 2021	1.3.0	UPDATE - Security & Compliance has been split (Ticket 13042)
Jun 1, 2021	1.3.0	UPDATE - Minor procedural changes recommended (Ticket 13043)
Jun 1, 2021	1.3.0	UPDATE - Add -Url parameter to Connect-SPOService (Ticket 13044)
Jun 1, 2021	1.3.0	UPDATE - `Endpoint Manager`, not `Endpoint Management` (Ticket 13045)
Jun 1, 2021	1.3.0	UPDATE - Jailbroken is under `Compliance policies` not `Configuration profiles` (Ticket 13046)