

Dear Parents / Guardians:

The students will complete the COVID-19 Extended Learning Packets commencing Monday, April 6th. The learning packets are available on the front page of our website at www.mlsd.us. These packets will count towards instructional hours from Monday, April 6th, through Friday, April 17th.

Instructions on Obtaining Packets

- Log onto our website at www.mlsd.us.
- Click the COVID-19 Extended Learning Packet link on the front page.
- Follow the links to your child's teacher and/or courses.
- Simply print the packet.

Unable to Obtain Learning Packets

- Students not able to print learning packets
 - MES students
 - Mr. Roberts has set up tables inside the vestibule when you enter the elementary building.
 - Mr. Roberts labeled the tables per grade level containing the learning packets.
 - Please take only one packet per child.
 - If an intervention specialist serves your child, your child will take **only** a packet with the name of your child's intervention specialist.
 - Times available to pick up the learning packets are as follows:
 - Monday, April 6th, from 8:30 AM – 6:00 PM
 - Tuesday, April 7th, from 8:30 AM – 6:00 PM
 - Wednesday, April 8th, from 8:30 AM – 6:00 PM
 - MJH or MHS students
 - Email Dr. Pollock at dana.pollock@mlsd.us or call at 937-549-4777, then 9, then 3107, for her extension.
 - Please let Dr. Pollock know if you will need to collect a packet from the school by the end of day Tuesday, April 7th.
 - Please include the student's name and grade level in your message.
 - The learning packets can be picked up on Wednesday, April 8th, from 8:30 AM – 6:00 PM.
 - The names of students will be on the learning packets on a table sitting inside the high school entrance.

Communication between teachers and students

- Students in grades 7-12 will need to remember to check your student email, if possible, on a regular basis.
- Teachers will do their best to correspond with their students through student emails, some type of meeting or chat platform, or other appropriate means.

Returning Learning Packets

- Parents/Students may return their COVID-19 Extended Learning Packets on the following days and times at the student's respective building.
 - Monday, April 20th, from 8:30 AM – 6:00 PM
 - Tuesday, April 21st, from 8:30 AM – 6:00 PM
 - Wednesday, April 22nd, from 8:30 AM – 6:00 PM
- Both buildings will have boxes to return the learning packets.
 - MES – grade level boxes
 - MJH/MHS – teacher boxes

Additional Learning Packets

- We plan to follow the same procedures for future COVID-19 Extended Learning Packets.
- COVID-19.2 Extended Learning Packets
 - This learning packet will cover instructional hours from Monday, April 20th through Friday, May 1st.
 - These learning packets will be available on our website on Wednesday, April 15th.
 - These learning packets may be returned on the following times:
 - If school is in session, return remaining learning packets on Monday, May 4th.
 - If school is **not** in session, return learning packets the following times:
 - Monday, May 4th, from 8:30 AM – 6:00 PM
 - Tuesday, May 5th, from 8:30 AM – 6:00 PM
 - Wednesday, May 6th, from 8:30 AM – 6:00 PM
- COVID-19.3 Extended Learning Packets (if needed)
 - This learning packet will cover instructional hours from Monday, May 4th, through Friday, May 22nd.
 - These learning packets will be available on our website on Wednesday, April 29th.
 - These learning packets may be returned on the following times:
 - Tuesday, May 26th, from 8:30 AM – 6:00 PM
 - Wednesday, May 27th, from 8:30 AM – 6:00 PM