

Sandusky Community Schools

Continuity of Learning Plan

Sandusky Community Schools provides assurance it will follow the requirements for a Plan for the remainder of the 2019-2020 school year:

- 1. Sandusky Community Schools assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.**
- 2. Sandusky Community Schools assures that it will continue to pay school employees during the balance of the 2019-2020 school year under the same terms and conditions established prior to the school closure order period.**
- 3. Sandusky Community Schools assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.**
- 4. Sandusky Community Schools assures that food distribution has been arranged for or provided for eligible students.**
- 5. Sandusky Community Schools assures coordination between Sandusky Community Schools and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.**
- 6. Sandusky Community Schools assures that to the extent practicable the District/PSA will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.**
- 7. Sandusky Community Schools assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the District's/PSA's website.**

Continuity of Learning and COVID-19 Response Plan (“Plan”)

The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.

For the purposes of the Plan, “district” refers to school districts and public school academies.

Date Submitted: April 10, 2020

Name of District: Sandusky Community School District

Address of District: 119 E. Pinetree Lane, Sandusky MI 48471

District Code Number: 76210

Email Address of the District Superintendent: pflynn@sandusky.k12.mi.us

Name of Intermediate School District: Sanilac County Intermediate School District

Name of Authorizing Body (if applicable):

In accordance with Executive Order 2020-35 a Plan must include all of the following parts:

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19.

District/ PSA Response: Sandusky Community Schools will provide alternate forms of instruction through various methods. Students will be able to access assignments online through each teacher's Google Classroom site, or paper packets will be provided for students without internet connectivity. Assignments will be collected through Google Classroom or email. In cases it is necessary to do, the district will make every reasonable attempt to accommodate students that cannot submit assignments via some electronic method. This could include packet drop-offs from parents and/or US mail delivery from parents.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

District/ PSA Response: Teachers and support staff at Sandusky Community Schools will be available through email, Google Classroom, phone, texts, and online meetings (Zoom, Google Meet, etc). Teachers will respond to emails in a determined time frame, as well as be available for more immediate responses by holding regularly scheduled "office hours". The focus of Sandusky Community Schools is to maintain a relationship between pupils and their school at the forefront of the learning plan and the district will do everything in its power to ensure that we remain student-centric.

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

District/ PSA Response: The district will provide content electronically as described above, or paper packets. Paper packets will be delivered via district buses on determined dates.

Each special education student is being contacted individually and Contingency Plans are being developed for any special education student whose IEP cannot be fully implemented at this time. Special education will strive to make "good faith" efforts to support students. Special education staff will provide specific materials for students as needed, as appropriate and as feasible for making progress on IEP goals.

Section 504's will continue to be monitored. The district will communicate with instructors to ensure that students are provided with resources and suggestions to assist the students in the adjusted learning delivery model.

GSRP will contact individual families to discuss learning opportunities, provide guidance for continued growth and support, and offer advice for ensuring student growth.

4. Please describe the district's plans to manage and monitor learning by pupils.

District/ PSA Response: The district will collect parent responses regarding their involvement in the educational plan, students will be able to submit work for feedback from teachers, and staff will remain in constant contact in order to check in and monitor the students progress. Alternatively, if students and parents are not participating in any variation of the learning plan, that will be documented. As the continuity of learning progresses, the district will

make rigorous attempts to contact students/families that are not engaging, seeking to reduce any barriers to engagement that may exist.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

District/ PSA Response:

Expenses:	
Instructional- New Technology Devices for staff	3000
Transportation - Bus Routes for Delivery of food/learning packets	1500
Misc Supplies - Additional Paper/Envelopes/Postage/Labels	3000
Summer School for students who did not participate in Alt. Learning	35000
Total Additional Expenses	42500
Revenues:	
School Fund Balance	42500

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

District/ PSA Response: District administration met to begin the development of the plan with input from other districts' administrations. Building administration met with teacher leader teams, and then with their staff for input and feedback. Final plans were implemented through staff meetings and emails. Board members were informed of the plan development regularly and were able to provide feedback.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

District/ PSA Response: Pupils and parents will be notified through email, text messaging system, social media, and individual phone calls if necessary. The plan will also be posted on the district's webpage.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2008.

District/ PSA Response: The plan is set to begin implementation on April 13, 2020 for online access, and April 15th for delivery of first paper packets.

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.

District/ PSA Response: School administration will communicate with students enrolled in any postsecondary courses to ensure students have the necessary equipment to complete any online courses. Career and Technical Education students are contacted by the Career Center in regard to their programs and needs.

10. Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

District/ PSA Response: Sandusky Community Schools continues to provide food for students with deliveries to homes, and pick up opportunities two days a week, ensuring students have a breakfast and lunch for every day of the week. Deliveries are by district buses with adult volunteers delivering meals to the homes. This will continue until the end of the regular school year, June 5th

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

District/ PSA Response: Sandusky Community Schools is committed to continuing to pay school employees while redeploying staff to provide meaningful work in the context of the Plan.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

District/ PSA Response: Teachers will evaluate the participation of pupils through Google Classroom or timely receipt of evidence of completed work in paper packets. Teachers are expected to attempt regular contact with students and parents who are not regularly participating in the learning expectations.

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

District/ PSA Response: Counselors and Social Workers are making contact with students who have been identified as “high risk”, and will be available on a regular basis for contact via phone, emails, or texts. Counselors will also provide information to all students weekly through email and social media. As we identify students who are in need of extra mental health supports, we will engage with and support these students/families in an individualized manner, accounting for unique needs.

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that follow it.

District/ PSA Response: Sandusky Community Schools does not currently offer child care services to people in our district. If necessary, the district will provide any resources needed to support the efforts of the intermediate school district for relief child care centers.

Optional question:

15. Does the District plan to adopt a balanced calendar instructional program for the remainder of the 2019-2020 school year? Does the District plan to adopt a balanced calendar instructional program for the 2020-2021 school year?

District/ PSA Response: Sandusky Community Schools will continue to implement the continuity of learning plan until the end of the regularly scheduled school year, June 5, 2020 unless otherwise directed.

Name of District Leader Submitting Application: Paul Flynn, Superintendent

Date Approved: Monday April 13, 2020

Name of ISD Superintendent/Authorizer Designee: Duane Lange

Date Submitted to Superintendent and State Treasurer: Monday April 13, 2020

Confirmation approved Plan is posted on District/PSA website: Monday April 13, 2020