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**McCleary School District #65**

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March 5, 2020

Dear McCleary Families –

I am writing to you because all of us at McCleary School value the health and well-being of our students, staff and families. As you are aware, there are confirmed cases of COVID-19 (coronavirus) and deaths in Washington State.

I want to assure you that myself, the school nurse and principal are monitoring Department of Health websites and communicating with our regional networks to stay informed regarding the Novel Coronavirus in our area. If there is an outbreak at our school, we will follow Grays Harbor County Health Department recommendations regarding our response.

As a precautionary measure our custodial staff will be disinfecting our school over the weekend, with ongoing disinfecting of high touch areas, such as door handles, railings, desks, etc.

The following practices are extremely important for all students and adults:

- Keep your child home when they are sick. (Fever, cough, shortness of breath)
- If you are sick, please avoid coming to the school unless it is an emergency.
- Wash hands often with soap and water. If you do not have soap and water, use alcohol-based hand sanitizer with at least 60% alcohol.
- Sneeze and cough into a tissue, elbow or sleeve instead of your hands. Throw used tissues in a garbage container immediately after use. If you use your hands to cover a sneeze or cough, wash your hands immediately with soap and water or alcohol-based hand sanitizer.
- Avoid rubbing your eyes, touching your nose or putting your fingers by or in your mouth.
- Avoid close contact with anyone with cold or flu-like symptoms.

Washington State Department of Health (DOH) and Centers for Disease Control (CDC) share information about COVID-19 at:

<https://www.doh.wa.gov/Emergencies/Coronavirus#beprepared>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

A Washington State DOH phone line is also available for any questions. Call 1-800-525-0127 and press #.

Sincerely,

Shannon Ramsey

McCleary School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Shannon Ramsey, 360.495.3204, [sramsey@mcclary.wednet.edu](mailto:sramsey@mcclary.wednet.edu); Title IX Coordinator: John Heley, 360.495.3204, [jheley@mcclary.wednet.edu](mailto:jheley@mcclary.wednet.edu); and 504 Coordinator: Shannon Ramsey, 360.495.3204, [sramsey@mcclary.wednet.edu](mailto:sramsey@mcclary.wednet.edu). Address: 611 S. Main Street, McCleary, WA 98557.