



Brick Township Public Schools

Department of Special Services

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Thomas Farrell, Superintendent

Kristen Hanson, Director of Special Services
Ann Marie Dayton, Supervisor
Rachel Gough, Supervisor

March 16, 2020

Dear Special Education Parent/Guardians,

I am writing today to advise you of our COVID-19 Outbreak Preparedness Plan for special education students. Our special education teachers, related services providers, child study teams and administrators have been diligently working on a comprehensive plan to ensure continuation of instruction for our students.

With regard to instruction, our students in In-Class Resource and Pull Out Resource classes would be accessing their work through our Remote Instruction Plan. This plan is available online. If your child needs specific modifications and/or accommodations to this work, it has been done by your child's classroom teacher and sent home via an instructional packet. If your child is in a specialized program such as our Multiple Disabilities Program, Autism Program, Behavioral Disabilities Program or Learning/Language Disabilities Program your child's teacher has created a special packet specific to the needs of your child. Some of these packets went home with your child in their backpack. Due to the high amount of planning and printing that was needed to create specialized packets for each of our students, some of these packets did not get out in time to go home at the end of the day on Friday. All packets that did not go home with students on Friday were mailed home. If your child was absent the packet was mailed to your home.

All of our related services personnel have completed plans for students to continue at home. The OTs, PTs and Speech personnel have sent plans home in student backpacks on Friday. Guidance from the NJDOE states that these services cannot be delivered virtually and will need to be made up once we have returned to school. The practice that was sent home was not designed to replace your child's therapy sessions. The information sent home was designed as practice items for you to do with your child to help reduce any regression. Related services personnel will be working on a plan to make up services during this school year, or during extended school year if necessary. You will be able to communicate with your related services providers during the closure between the hours of 8:00 a.m.-2:00 p.m. with any questions or concerns.

CSTs will be available during the hours of 8:00-2:50 to interact with parents and students. Our CSTs and related services providers have all received training in Google Hangout in order to stay in compliance with our mandated IEP meetings during the closure. You can participate in these meetings either via a conference call or through a Google Hangout platform. Our administrators are also available to answer questions and concerns. Our paraprofessionals will be engaging in Registered Behavior Technician training during our extended closure.

We have been in contact with each and every student's out of district placement and have determined that they also have preparedness plans for our students. We will continue to keep in contact with these schools during the closure. If Brick Township Public Schools are closed we will not provide transportation to out of district schools.

As always, please contact your child's teacher or case manager with any questions or concerns. We are all available to you during this very stressful time.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kristen Hanson".

Kristen Hanson
Director of Special Services