



DURANT INDEPENDENT SCHOOL DISTRICT

Duane Merideth, Superintendent
1323 Waco Street, Durant, OK 74701
(580) 924-1276 Phone
(580) 924-6019 Fax

FAQ's FOR SUPPORT PERSONNEL

- **Am I expected to report to work?** Not at this time. March 23rd through April 3rd, 2020 the Oklahoma State Department of Education mandated that all public schools be closed due to the Coronavirus pandemic.
- **Am I expected to return to work on April 6th?** All contracted support employees should be available, "On Call", as all employees would be expected to report to work if not for the pandemic. These employees will be contacted by their supervisor or site principal with assigned duties. Most duties will be done remotely, however if required to be on-site, all work will be done within the CDC guidelines to protect all employees.
- **As support personnel, will I be paid during this time?** While not guaranteed through state law, we are providing pay for contracted support employees under the same emergency leave provided to certified employees. All contracted support personnel will continue to receive their normal salary and benefits as scheduled as long as they remain available. (see above) Job categories which are not eligible for payment include, teacher substitutes, support substitutes, tutors, hourly positions, etc.
- **I have an extra duty. Will this time be paid?** Yes, contracted extra duty will be paid through the normal payroll process.
- **I am, or planned to be on scheduled leave during the time of the shutdown. What is the status of my pay during that time?** If you have applied for maternity or other leave, contact Kelly Dillard at kelly.dillard@durantisd.org