

Otto-Eldred School District

143 R.L. Sweitzer Drive, Duke Center, PA 16729

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Otto-Eldred Elementary School

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Lindsay A. Burns, Principal

Kim S. Alfieri, School Counselor

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Otto-Eldred Junior Senior High School

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Harley D. Ramsey, Principal

Martha Wolf, School Counselor

March 26, 2020

Parents / Guardians:

You are receiving this letter as your son or daughter is a child who is serviced under Section 504 of the Rehabilitation Act of 1973. As we all migrate through the COVID-19 school closure, we want to ensure that your child's 504 plan and the services within their plan will be upheld to the greatest extent possible. As we move to a new learning platform, we have carefully thought out instruction for all groups of students within our building, students with disabilities being one of them. In this letter, we will outline our plan as a district moving forward to ensure Otto-Eldred School District is providing students with a Free and Appropriate Education (FAPE).

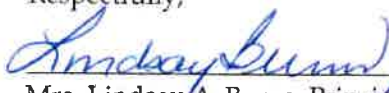
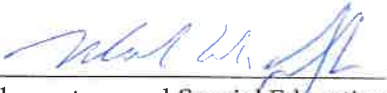
Otto-Eldred School District will be moving instruction primarily to an online platform. Knowing not all students have access or devices, the district has planned to provide hot spots for connectivity and school devices for home use. Teachers will review the accommodations listed in each 504 plan and provide those accommodations and modifications as appropriate within new at home learning environment. With the technology in place and the knowledge and skill set of the teachers on hand, the Otto-Eldred School District feels that students with disabilities will have access to the academic needs within their IEPs.

Although confident that we can provide services, including related services, to students with 504 plans, we are aware that not all students will learn best in this alternate educational platform and are fully prepared and willing to provide additional hours, face to face, once allowed by the state of Pennsylvania. Each child's 504 plan will be carefully reviewed, and a decision will be made to determine appropriate compensatory education hours, only if needed.

Otto-Eldred School District is awaiting further guidance for when our school doors can open. Once we are able to return to school, 504 meetings will be arranged, on a case by case basis, for those students who are in need of additional instruction or access to related services. While we are operating under the closure, any 504 meeting will be scheduled and will be held via phone conference.

We thank you for your flexibility, patience and understanding as we continue to prepare for what no one could have expected. Please know we can be reached via email (lburns@ottoeldred.org) or phone (814-817-1380 opt. 4) to discuss any questions or concerns you may have in regards to your child's education. We are anxiously awaiting the return to what we know as normalcy and providing face to face education to all students.

Respectfully,


Mrs. Lindsay A. Burns, Principal of Elementary and Special Education

Mr. Matthew D. Splain, Superintendent of Otto-Eldred School District