## **Cape Henlopen School District**

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March 12, 2020

Dear Cape Staff & Families:

As the global outbreak of the Coronavirus (COVID-19) continues to evolve, the Cape Henlopen School District has taken steps to prepare for the possibility of transmission to our community. As part of these efforts, we have reviewed our District emergency preparedness plans and devised a Pandemic Preparedness Action Plan that was sent home with students yesterday. We will move through the phases of this plan as advised by the Centers for Disease Control and Prevention (CDC) and the Delaware Division of Public Health (DPH).

In light of the first case identified in New Castle County, as well as multiple cases in neighboring states, we have decided to move our status to Phase 2. Further, we have determined the need to restrict students and staff traveling outside the state. All school related trips and events scheduled outside the state from Monday March 16, 2020 through April 9, 2020 are being postponed with hopes of rescheduling at a later time. We are also reviewing all events scheduled in Cape Henlopen facilities that would be hosted by outside groups and considering suspending audiences for attendance at CHSD events and activities.

Rest assured, the CHSD will remain vigilant in our efforts to prevent the spread of COVID-19 and will communicate any changes to the Action Plan. We will continue to send communications to CHSD families and staff via school distribution and updates to <u>capehenlopenschools.com</u>.

A final reminder about what we can all do to help prevent the spread of germs:

- Wash your hands often, using soap and water (for at least 20 seconds) or an alcohol-based hand sanitizer that contains at least 60% alcohol:
- Avoid touching your eyes, nose and mouth with unwashed hands;
- Avoid close contact with people who are sick and stay home when you are sick;
- Cover your cough or sneeze with a tissue, then throw the tissues in the trash or use the bend of your elbow;
- Avoid handshakes for now, instead consider a friendly fist-bump.

Thank you in advance for your continued support in keeping our schools safe.

Sincerely,

Robert S. Fulton, M.S.Ed.

Superintendent