Eastern Greene Schools Central Office

1471 N. State Road 43 Bloomfield, IN 47424

Mr. Trent Provo, Superintendent Mrs. Jill Martin, Corporation Treasurer Mrs. Janeen Henderson, Payroll/Benefits Mrs. Carianne Helms, H.R./Transportation

Main Office Phone (812) 825-5722 Fax (812)825-9413



Dear Parents:

Following the guidance we have received from the Indiana Department of Health and the Indiana Department of Education, we are continuing to communicate with you on the best practices to reduce the spread of illness. These best practices will combat the Coronavirus (Covid-19) that we have heard about in the media.

At this time, our district has been encouraged to continue to monitor students, using normal school procedures to assess symptoms. In addition, we encourage all students, staff and families to practice good health hygiene to prevent the spread of any illness, including viruses. Steps include:

- 1. Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- 2. Avoid touching your eyes, nose, and mouth with unwashed hands.
- 3. Avoid close contact with people who are sick.
- 4. Stay home when you are sick. If you are unsure whether or not your child should stay home, please contact the school nurse.
- 5. Cover your cough or sneeze with a tissue, throw the tissue in the trash.
- 6. Clean and disinfect frequently touched objects and surfaces.

In the event of a pandemic or other outbreak, our district will communicate with families, the Greene County Health Department, the Indiana Department of Health, and the Indiana Department of Education. We are currently working on a plan to deliver instruction to our students in case of an extended school closure.

Additional resources and information can be found here:

- The Centers for Disease Control (CDC): <u>https://www.cdc.gov/coronavirus/2019-ncov/index.html</u>
- The Indiana State Department of Health: https://www.in.gov/isdh/28470.htm

Sincerely,

Trent Provo
Superintendent
Eastern Greene School