

# CHARITON COMMUNITY SCHOOL DISTRICT

**Larry Achenbach**  
Superintendent

Tracy Hall, High School Principal  
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Dear Parents,

As you are aware, the COVID-19 "Coronavirus," has arrived in Iowa. We wanted to provide an update to you before starting spring break. We have met with our district partners to review and update our emergency response plans, and will meet again as necessary.

As of March 12th, there are 14 positive cases for COVID-19 in the state of Iowa. CCSD will continue to follow the guidance of the Iowa Department of Public Health and CDC to prepare for the potential spread of COVID-19. At this time, their recommendations are the basics of disease prevention and are the same as the measures taken to prevent the spread of influenza. These common practices are recommended:

1. **Wash your hands** - Consistent hand washing is encouraged by everyone to prevent the spread of any disease. Washing hands with soap and water for at least 20 seconds is the recommended practice. If soap and water are not readily available, use an alcohol-based sanitizer with at least 60% alcohol. Avoid touching your eyes, nose, and mouth with unwashed hands.
2. **Covering coughs/sneezes** - Cover your cough or sneeze with a tissue or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water. This is always a recommended practice for good hygiene.
3. **Regular cleaning/disinfecting of surfaces** - Disinfectant will be available in all classrooms. Cleaning of desks and door handles occur on an ongoing basis, and this practice will continue the rest of the school year.
4. **Staying home** - We are encouraging students and staff to stay home if they are ill. Per school practice, students or staff with a temperature of 100 degrees or more will be sent home. If you are considering travel over spring break, please see link below.

Here are some additional resources for you to consider as we approach spring break:

- Up-to-date information and resources are available at <https://idph.iowa.gov>. The resources include frequently asked questions and talking points/advice for parents when talking to their children about COVID-19.
- Travel recommendations <https://www.cdc.gov/coronavirus/2019-ncov/travelers/faqs.html>
- Please review the CDC *Stay Home When You Are Sick* recommendations as well as the CDC *What To Do If You Are Sick* recommendations:  
<https://www.cdc.gov/flu/business/stay-home-when-sick.htm>,  
<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

If you have any questions or concerns, please feel free to contact the district office. Thank you for your time and cooperation with this matter.

Larry Achenbach  
CCSD Superintendent

**Successful Learning For All Students**