



**DEPARTMENT OF THE ARMY**  
**ASSISTANT SECRETARY OF THE ARMY**  
**MANPOWER AND RESERVE AFFAIRS**  
111 ARMY PENTAGON  
WASHINGTON, DC 20310-0111

Mr. Dan A. Domenech  
Executive Director  
American Association of School Administrators  
1615 Duke Street, Alexandria, VA 22314

**MAR 27 2020**

Dear Mr. Domenech,

The COVID-19 pandemic has caused many school systems to close or significantly curtail classes for the remainder of the 2019-2020 School Year. In light of this situation, and to meet the needs of the nation and high school seniors who have entered into enlistment contracts to join the Army in the coming months, the United States Army is making the following requests of school administrators:

- As soon as possible, graduate high school seniors who have signed an enlistment contract to enter the Army and who meet graduation requirements;
- Issue graduation diplomas to these seniors;
- Make their transcripts available to these young Americans upon their request.

The United States Army will offer early entry into the Army for graduating seniors who have previously signed an enlistment contract and who had planned to report to initial training after high school graduation in the summer of 2020. This early entry option will allow these fine young men and women the opportunity to answer their call to service now, rather than awaiting the issuance of a diploma in May or June.

The Army is prepared to screen and protect all new Soldiers as they join our team. We guide our activities daily based upon expert medical advice from the Office of the Surgeon General.

The ability to ship to initial training early will be entirely voluntary. We intend to honor all enlistment contracts for our graduating seniors – whether that individual chooses to enter the Army on their original enlistment date or an earlier date of their choice made possible by your support of this request.

School administrator support for these young men and women and for our nation is much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Casey Wardynski", is positioned below the word "Sincerely,".

E. Casey Wardynski

Assistant Secretary of the Army  
(Manpower and Reserve Affairs)