

Dear parents and students of Two Harbors High School:

The staff at THHS has been working hard over the past week preparing for your "distance" return. Teachers have been researching, meeting, and developing new and innovative ways to educate. New timelines were discussed by Governor Walz's office on Wednesday, March 25th. The message included the start of distance learning on Monday, March 30th. The tentative plan also included distance learning to end on Thursday, April 30th and students to return to school on Tuesday, May 5th. This is tentative and calendars will be adjusted as needed.

The Lake Superior School District has decided to move to a five day distance learning week for the next month. That also includes the elimination of spring break. The school district will return to a four-day week when students return to school.

With this new platform comes changes for our students and parents. This is intended to assist with providing answers to frequently asked questions. Please reach out to Two Harbors High School with further questions and/or concerns.

Students will be responsible for ensuring they are active in their classes and will be required to log into Infinite Campus. In their student account they will need to find the Covid 19 tab. By clicking on the tab, their hourly attendance will be recorded. While the district is in distance learning, students' homerooms and study halls have been removed. Students' in grade six will be required to click in twice; once in the AM and again in the PM. For students grades seven - twelve, they will be required to click in five times a day for attendance. That does not need to be during the hours they have classes.

Students will be required to only use the email provided to them through school (firstname.lastname@students.isd381.org) for attendance and to participate in their online learning. Each student will be recognized by their school picture. Students will hear from teachers about the importance of their online behavior. ***Be Scholarly (use proper language, grammar, and spelling). Be Respectful (respect the privacy, diversity, and opinions of others). Be Professional (represent yourself well at all times. Be truthful, accurate, and limit the use of slang and emoticons). Be Polite (address others by name or appropriate title and be mindful to tone. Written words can be easily misinterpreted as they lack nonverbals).*** Parents/guardians, please review these expectations with your learners.

Each THHS teacher will designate 4 hours daily for direct connections with students. Staff emails, office phone numbers, and Google Meet will be ways to ensure daily contacts can be made. Parents are also welcome to contact staff during "office hours". Questions that come after office hours will get a response within 24 hours. Many teachers will be using Google Classroom. There will be technical support available. For teachers who also include packets in their plans, there will be drop points at the Knife River Community Center, The Duluth Township Hall, and Hugo's in Brimson. Students receiving packets can expect to get work for the upcoming week and would be expected to turn in the current school work. School district personnel will be at these locations from 9:00 am - 11:00 am on Fridays.

Distance learning will require support. As a parent/guardian you can support your learner by ensuring consistency. Create a consistent time in which students will be engaged in their online classes, and determine a consistent learning place free from as many distractions as possible. Ensure students are responsible for logging on for attendance as well as into their online classes. Please assist students with contacting their teachers. This will require a strong partnership between parents/guardians, teachers, and school district support staff. I am confident that together, this can be a strong, positive learning experience for all.

The school district has done an exceptional job in preparation but we are also anticipating issues when we go live Monday, March 30th. Please use the ***Technology Help Request Form*** found on the Two Harbors High School website for technology related issues. For questions directly related to course work, contact teachers directly. For all other questions, please don't hesitate to reach out to me directly by email: jbelcastro@isd381.org or by phone at 218-834-8201 ext. 8202.