



## San Diego I.S.D. COVID-19 Action Plan

In response to the situation of the Coronavirus (COVID-19), San Diego I.S.D. has created four stages of action:

**Stage 1:** School will remain open. Standard operational procedures will continue with intensified sanitizing protocols. All students and staff will report to school.

**Stage 2: Parent Choice Attendance Plan:** All staff report to work. Parents have the choice to send children to school or keep them at home without penalty.

**Stage 3:** All students will stay at home. All staff report to work to prepare packets and online instruction for students. Teachers will report Monday-Tuesday all day. Instructional paraprofessionals will report 7:30am-4:00pm on Monday-Wednesday and 8:00am-12:00pm on Thursday and Friday. Campus and district office staff will report from 8:00am-4:00pm Monday-Friday. Campus and district administration will report from 8:00am-4:00pm Monday-Friday. Students will be provided with curbside meals.

**Stage 4:** Selected staff and all students will stay at home as mandated or recommended by state/government officials. Students will be provided with a curbside meal. Only limited staff will report to work with adjusted operational days and times to complete critical functions, such as (but not limited to):

- Members of Food Services and Maintenance Department to provide meals for students via campus distributing sites.
- Members of the Finance Department to process purchases, accounts payables, and payroll, as needed.
- District and Campus Leadership and Support Staff for critical planning, messaging, and other key functions, as needed.

***In the event that stage 3 or 4 is activated, the following is the meal distribution schedule:***

### ***Meal Distribution Plan***

<b>Meal:</b>	<b>Location:</b>	<b>Time:</b>
Breakfast & Lunch	CPE & BJH: Back area of each campus building SDHS: Front of School	8:00am-12:00pm (Monday-Friday)

**\*Each campus will provide curbside service to distribute meals. City and country busses will also distribute to students who ride the bus daily.**