## **Academy Charter High School**

1725 Main Street Lake Como, NJ 07719 Phone (732) 681-8377 FAX (732) 681-8375

March 12, 2020

Dear Academy Charter Family,

As you are aware the nation is gripped by concern due to COVID-19. Although the recent developments are concerning, we should not act out of fear. We should all continue to take common sense precautions to protect ourselves from germs.

Please be assured that Academy Charter High School is continually updating our preparedness plan. The purpose of the plan is to keep our students, faculty, and community safe. I am receiving guidance from both the New Jersey Department of Education and Monmouth County Superintendent of Schools.

The Monmouth County Health Office and New Jersey Department of Health provide regular updates and recommendations as they monitor the situation. *The NJDOH will make the decision on "health related school closures."* They continue to advise us that the most important thing to do is to plan and prepare.

We are developing contingency plans to ensure continuity of educational programs should school be forced to close for an extended period of time. This plan will include digital learning so that students may complete class work on a computer while at home. We are working with county and local officials on food support services.

**COVID-19 Prevention:** Do not come to school if you are sick; Students should be "fever free" for at least 24 hours before returning to school.

- Wash your hands regularly with soap and water for at least 20 seconds.
- Keep your hands away from your mouth, eyes, and nose.
- Do not share food or drinks.
- Contact your health care provider immediately if you experience any symptoms.

Check our school's website, <u>www.academycharthers.org</u> for future updates and correspondence.

Sincerely,

Shawn Heeter Lead Person/Dean of Students

Integrity Respect\*Empathy\*Acceptance\*Community\*Honesty\*Focus\*Accountability\*Responsibility