

# Maksud Hussain

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## Personal profile

Going to college, doing an IT course has made me passionate and also very keen in what IT can bring for me and the future. Seeing the potential of IT has really made me want to pursue a career in this line of work since I believe I will be able to contribute my knowledge and potential the best in this environment. While going to school I have learnt how to use computers with more understanding of the hardware and software used. I have become well versed in the Office suit and also Adobe. Being able to use applications such as Excel and Dreamweaver very well. In addition to this, I have learnt how to become a confident speaker since presenting in front of classes has bolstered my public speaking ability. Being able to give presentations in addition to talking professionally with people has become something that I am very comfortable with. Working with others is also something I have learnt to do well at my retail work place. Being able to easily interact and communicate with others in a work environment has become second nature to me.

## Education

### **September 2019–:**

Currently enrolled at Queen Mary University of East London on a computer science course.

### **September 2011– August 2016:**

**Studied and completed my GCSE's at Forest Gate Community School, attaining the following (grades A-C);** English Lang, English Lit, Maths, Physics, Chemistry, Biology, French, Art, ICT, Religious Studies and Statistics.

### **September 2017- July 2019 (Second Year):**

**Completed a course as an IT student doing a Level 3 General Practitioners course in IT.**  
Grade D\*DD with 158 UCAS points.

## Key skills

- Highly skilled with Excel various other tools to access databases and produce reports, do data modelling task to help with targets and forecasting.
- Strength to talk with and in front of customers, including presenting figures and reports.
- Strong understanding of computer systems and the software used on them with a keen interest in learning more about them.

## Roles, Responsibilities & Experiences

### **Tumi; October 2019 – November 2020**

- Working as a shop floor assistant.
- Using my extensive knowledge of Tumi products, I made sure to select the right product for the client.
- Making sure all products are presentable according to the Tumi standard.
- Monogramming clients' products.

### **The body shop; October 2018 – January 2019**

- My role in The Body Shop was working as the Stock room assistant.
- I worked in the stock room, keeping the place organised and clean.
- Unloading deliveries from the warehouse and signing for deliveries.
- Doing checks for stock throughout the store to make sure the items are all accounted for.
- Being able to replenish the shop floor when the stock on the shelves is running low.
- Occasionally selling products to customers when the shop floor became busy.
- Keeping check of the shop floor when busy in order to deter shoplifters

### **WHSmith; June 2018- October 2018**

- My role at this work place involved me being both part of stock control as well as a sales assistant.
- Being part of stock control required me to be a reliable individual given that I would have to insert the correct number of stock remaining onto the system. These would also be regularly checked.
- I was also expected to sign off and empty deliveries as they got delivered to the store various times a week.
- Being able to open and close the store alone and handle incoming deliveries in the mornings.
- WHSmith is also a store which varies in departments which meant that I would have to differentiate between Books, food and electrical products.

### **University of East London; May 2018- May 2018**

- Working as an assistant in the progression's office.
- working on presentations for children in schools and also college students.
- Observing my colleges giving presentations.
- Presenting slides in front of my office showing what I had learnt over my time there.

## Interests & Activities

- Interested in keeping up with recent affairs, in politics, business and technology. Reading stuff like the economist, watching the news etc.
- Spare time I love researching about new tech, building computers and generally the go-to IT guy in the family.
- Captain of Sunday league team and proud to have reached a few cup finals in tournaments as captain too, avid Manchester Utd fan.

## References

Available upon request.