

Mahonne Akyempon

Gomoa Buduatta Junction, Gomoa East, Central

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Personal Profile Statement

I am a hardworking and trustworthy professional with the ability to work independently or as part of a team. Quick to learn and adapt, I consistently demonstrate punctuality. With a strong foundation in tech support, I am skilled at troubleshooting, problem-solving, and ensuring smooth IT operations while providing top-notch service to end-users.

Educational Background

Period	School	Location
2024 - 2025	LindedIn	Online
2022 - 2024	Alison	Online
2019 - 2020	Coursera	Online
2018 - 2019	Freecodecamp	Online
2015 - 2018	Ideal College	Lapaz

Certificates

Year	Certificate
2025	Career Essentials in System Administration
2024	Diploma in Information Technology Support
2020	Google Technical Support Fundamentals
2019	Responsive Web Design
2018	WASSCE
2015	BECE

Work Experience

Period	Responsibilities:	Company/Institution
2019 - 2019	Sales Person <ul style="list-style-type: none">• Maintaining clients records• Assisting customers with purchases• Building relationship with existing customers• Preparing monthly and weekly reports	Pinuno Software Company (Pinuno Software Company Denebstraat 24, 3204 AJ Spijkenisse, the Netherlands)
2022 - 2023	Fuel Attendant <ul style="list-style-type: none">• Greeting customers• Cleaning windscreens and checking water and oil levels• Pumping fuel for customers• Cash handling	Puma Energy (Puma Energy, Accra Odorkor)
2023 - 2024	Teacher (Assisting Head) <ul style="list-style-type: none">• Organizing school events• Relation with parents• Managing Staff• Teaching	Perfect Child Academy (Gomoa Akosti)

2024 -

Teacher

Tlims Montessori School (Gomoa Akosti)

- Preparation of scheme of work
- Preparation of lesson note
- Teaching and grading
- Supervision

Skills and Competencies

Computer Skills

Excellent Communication and Interpersonal Skills

Can work with or without supervision

Problem Solving Skills

Proper time management Skills

Hobbies

Reading, Traveling, Gaming

Referees

Mr. Charles Newton

Cambridge Art Teacher

North Legon Little Campus

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