

Revision:

Date: 15-Oct-19

VKS Construction

EQUIPMENT RECEIPT FORM

ISSUE					
Employee Information					
Name	DOUGLAS TOM				
Department	SURVEY				
Company	VKS CONSTRUCTION				
Signature	To May				
Date Issued	15-Oct-19				
Issuer Name	IME ITEH				
Issuer Signature					

	RETURN			
Employee Information				
Name				
Department				
Company	VKS Construction			
Signature				
Date Returned				
Receiver Name				
Receiver Signature				

ACKNOWLEDGEMENT

I understand that I am responsible for the care and safekeeping of the below listed equipment that has been placed in my possession. I also agree to return this equipment upon demand, or should I leave the company, in the same condition as when it was delivered to me, normal wear and tear excepted.

Employee's Name: (

(na)

Date:

15-Oct-19

Employee's Signature:

EQUIPMENT INFORMATION						
No	Description	Model	Serial No	Condition		
1	LAPTOP	DELL LATITUDE 3590	HK7ZDP2	NEW		
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