DOMINICK MALESZEWSKI

1407 South Forge Rd. ▪ Palmyra, PA 17078 ▪ 717-639-1174 ▪ maleszewskid@gmail.com

EDUCATION

Elizabethtown College,   **Elizabethtown, PA**
Bachelors of Science in Biology**,** Graduated   **July 2019**

University of Pennsylvania,   **Philadelphia, PA**
Penn LPS Coding Boot Camp, Current   **February, 2020**

CERTIFICATIONS

Certified Pharmacy Technician, CPhT
License Number: 30055666 - Active
Certified by: Pharmacy Technician Certification Board, October 2017

Certified National Pharmaceutical Representative, CNPR
License Number: 653042019 - Active
Trained & Certified by: National Association of Pharmaceutical Sales Representatives, April 2019

WORK EXPERIENCE

SINGLE CARE ADMINISTRATORS, Hershey, PA   **April 2019 - Current**
Pharmaceutical Sales Representative
-Received training on pharmaceutical sales communication, presentation, and strategy

WELLSPAN HEALTH, Lebanon, PA   **July 2017- June 2019**
Certified Pharmacy Technician
-Trained in EPIC, Etreby, RMS, CPR+ and Asteres systems
-Duties include: filling prescriptions, data entry, insurance billing, clerk duties, patient care, and medication to bedside and off-site deliveries
-Database management of: drug inventory, patient information, insurance claims, sales, and audits

CKC PALMYRA PHARMACY, Palmyra, PA   **August 2016 - March 2017**
Pharmacy Technician
-Duties included: filling prescriptions, patient care, inventory management, clerk duties, and delivered prescriptions to patient homes

ROMAN PROPERTY MANAGEMENT, Lebanon, PA   **May 2014- Current**
-Assisting with apartment leasing procedures and rent collection
-Responsibility of organizing proper records of leases, transactions and receipts
-Providing assistance in scheduling property maintenance and upkeep

ONLINE SERVER ADMINISTRATOR
Owner./Head Administrator
-Server database management, staff and user management, server traffic management
-Built server website, cache database, and download server for users

RELEVANT SKILLS AND INTERESTS

   -Fluent in Polish Language
   -Proficient in HTML, CSS, SQL, Python, C++, Java, and JavaScript
   -Proficient in Windows, OSX, and Linux
   -Proficient in Microsoft Office suite

REFERENCES AVAILABLE ON REQUEST

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