

DOMINICK MALESZEWSKI

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EDUCATION

Elizabethtown College,

Bachelors of Science in Biology, Graduated

Elizabethtown, PA

May 2018

University of Pennsylvania,

Penn LPS Coding Boot Camp, Current

Philadelphia, PA

February, 2020

CERTIFICATIONS

Certified Pharmacy Technician, CPhT

License Number: 30055666 - Active

Certified by: Pharmacy Technician Certification Board, October 2017

Certified National Pharmaceutical Representative, CNPR

License Number: 653042019 - Active

Trained & Certified by: National Association of Pharmaceutical Sales Representatives, April 2019

WORK EXPERIENCE

SINGLE CARE ADMINISTRATORS, Hershey, PA

April 2019 - Current

Pharmaceutical Sales Representative

-Received training on pharmaceutical sales communication, presentation, and strategy

WELLSPAN HEALTH, Lebanon, PA

July 2017- June 2019

Certified Pharmacy Technician

-Trained in EPIC, Etreby, RMS, CPR+ and Asteres systems

-Duties include: filling prescriptions, data entry, insurance billing, clerk duties, patient care, and medication to bedside and off-site deliveries

-Database management of: drug inventory, patient information, insurance claims, sales, and audits

CKC PALMYRA PHARMACY, Palmyra, PA 2017

August 2016 - March

Pharmacy Technician

-Duties included: filling prescriptions, patient care, inventory management, clerk duties, and delivered prescriptions to patient homes

ROMAN PROPERTY MANAGEMENT, Lebanon, PA

May 2014- Current

-Assisting with apartment leasing procedures and rent collection

-Responsibility of organizing proper records of leases, transactions and receipts

-Providing assistance in scheduling property maintenance and upkeep

ONLINE SERVER ADMINISTRATOR

Owner./Head Administrator

-Server database management, staff and user management, server traffic management

-Built server website, cache database, and download server for users

RELEVANT SKILLS AND INTERESTS

-Fluent in Polish Language

-Proficient in HTML, CSS, SQL, Python, C++, Java, and JavaScript

-Proficient in Windows, OSX, and Linux

-Proficient in Microsoft Office suite

REFERENCES AVAILABLE ON REQUEST

