

Property Receipt Form

Asset Number: 0013
Category: Laptop
Model: 3

Serial Number: 333
Brand:toshiba
Quantity: 1

I understand that this property has been loaned to me and is the sole property of Right To Play. I am expected to exercise due care in my use of this property and to utilize such property only for authorized purposes. Negligence in the care and use will be considered cause for disciplinary action, which may result in discharge. I also understand that the organization property must be returned to Right To Play at the time of my separation from employment or when it is requested by my manager or supervisor and theat I will be charged for any property issued and not returned to the organization.

I agree to replace the device with a new one or pay the full price to the organization in case of damage to any malfunction caused by misuse, neglect and loss during the first year from the date of receipt (30/04/2018). And the payment of 50 percent of the original value after the first year of use (01/01/1971) and the organization will ensure for the remaining, the 50% condition does not cover for loss of Device.

Employee Name
Mosa Abuzaid

Logistics Officer
Othman

Country Manager
Khaled Elkouz

date: 30/04/2018

date: 30/04/2018

date: 30/04/2018

signature,

signature,

signature,
