# Nazhan Yahya Khalaf

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## **Experience**

 Security Analyst at Directorate of Information, Mol Kirkuk, Iraq

### **Duties:**

- Plan, implement and upgrade security measures and controls.
- Maintain data and monitor security access.
- Perform vulnerability testing, risk analyses and security assessments
- Conduct internal and external security audits.
- Anticipate security alerts, incidents and disasters.
- Manage network, intrusion detection and prevention systems.
- Analyse security breaches to determine their root cause.
- Train fellow employees in security awareness and procedures.
- Coordinate security plans with outside vendors.
- Data Entry, freelancer Kirkuk, Iraq.

(2012 - 2013)

#### **Duties:**

- Perform to data entry tasks requested by small business and individuals.
- Typing graduation projects for university students using MF Office Suite.

# **Education:**

Bachelor Degree in Management and Economy (in progress)
College of Management and Economy – Baghdad University
Baghdad, Iraq.

## **Language & Computer Skills:**

- I speak English very well
- English (Good working knowledge), Arabic (Mother Tongue).
- Port Poin
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- Microsoft Office Suite
- Public relations and media

**References:** Available upon request