

## **Fahad Mohammed**

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Date of Birth: 10/07/1990

Address: Baghdad/Iraq

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### **Employment History**

#### **Interpreter and Instructor**

Australian Special Forces - American Special Forces

From January 2014 to November 2016

- Deliver a wide variety of training topics, as well as providing instructional and safety support for live-fire Weapons training. Have knowledge of basic and advanced training techniques.
- Meet the basic requirements to hold a security clearance.
- Possess basic understanding of Military/Civilian Security Force techniques with high personal standards of technical knowledge and professional competence in delivering training materials.
- Interpreting between two parties fluently.
- Former WWLR employee .

#### **Data Base/Data Entry**

Korek Telecommunication Company

From March 2013 to October 2013

- Entered customer and account data by inputting alphabetic and numeric informations on keyboard or optical Scanned according to screen format.
- Maintained data entry requirements by following data program techniques and procedures.
- Verified entered customer and account data by reviewing, correcting, deleting, or reentering data.
- combining data from both systems when accounts informations' are incomplete.
- Maintains customer confidence and protects operations by keeping information confidential.

#### **General Transportation/Custom Clearance**

Watan Alshmoos Company - Huriat Al Qtisad Company

From April 2011 to February 2013

- Coordinate between the shipping company and customers to give them clear information about their goods.
- Observe containers' vessels departure and arrival dates.
- Registering the Tariff amounts.
- Booking different types and sizes of containers.
- Oversee custom clearance.

**Interpreter**  
Eng. Battalion USA Army  
From January 2005 to January 2006

- Translate between two parties fluently and help managers to understand documents and informations written in Arabic
- Assisting managers in filling out forms, paperwork and answering questions or addressing concerns on behalf of the client.
- Listen to the speakers' statements in order to prepare translation.
- Giving full attention to what other people are saying, taking time to understand the points being made.
- Asking questions as appropriate.

**Languages**

- Arabic - Mother tongue - Fluent verbal and written skills.
- English - Fluent verbal and written skills.

**Skills**

- Strong organizational skills and able to handle multiple tasks to meet deadlines.
- Strong ability to organize and prioritize own work with limited supervisions.
- Strong communication skills. Ability to communicate with multi-cultural people
- Strong commitment to meet work requirements and ability to work under pressure
- Enjoy working in a team. Encourage working in a motivated work environment.
- Trust advisor and a reliable person.
- Very flexible with change.

**Computer skills**

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint
- Microsoft Outlook
- Adobe Acrobat
- Networking
- Communication
- HTML
- SQL
- JavaScript & Java
- C++