

DHIRAR MAHMOUD

Aircraft Electrical Engineering

PROFESSIONAL PROFILE

Skilled Executive Assistant with more than 10 years experience coordinating, planning, and supporting daily operational and administrative functions.

CONTACT DETAILS

- Mobile: 0790 136 5358
- dhirarmahmoud69@gmail.com
- Ha'y Aladal - Baghdad

QUALIFICATIONS

Over a decade of service preparing well-researched and accurate documents, managing busy calendars, and efficiently handling daily office tasks.

SKILLS AND ABILITIES

- Great communication and interpersonal skills
- Excellent organizational and multi-tasking skills
- Great writing skills
- Fluent in English and Spanish

LANGUAGES

- Arabic Language - Native
- English Language - Excellent

WORK EXPERIENCE

Ministry Of Agriculture

(1985 - 1993)

- Aircraft engineer

Al-Faw General Engineering Company

(1994 - 1998)

- Senior Electrical Engineer

Aljonaid Trading Company

(1998 - 2008)

- Coordinating, planning, and supporting daily operational and administrative functions.

PREVIOUS EDUCATION

Perth University UHI - London

Aircraft Electrical Engineer, 1983-1984