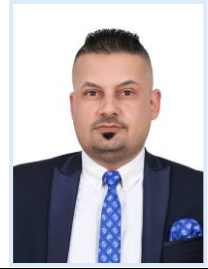


C.V



Personal Information:

Full Name	Muhanna Muayad Ahmed	Date of Birth	11 June 1987
Place of Birth	Iraq, Mosul	Marital Status	Single
Height	175cm	Weight	80 kg
Nationality	Iraqi, Mosul	Religion	Muslim
Language Skills	Arabic (native) , English (Read , Write , Spoke) and Kurdish & Turkmen	Computer Skills	Microsoft Office(Excel , Word, Outlook, PowerPoint), Internet. Email , Photoshop, Computer maintenance, smart phone
Drive License	owned a driving license		
1st Home Address	Kirkuk – Arafat 44 /m		

Education:

Institute/University	Degree	City/Country	Year Graduation
Qalam University College	Bachelor of Business Administration	Iraq / kirkuk	2015- 2016

Positions Held previously voluntary and non-voluntary :

Name	Location	Year	Job Title
Etihad Organization for Development and Relief -EODR	Kirkuk	2016-2017	Administration
Youth Without Borders Organization for Development and Relief	kirkuk	2017-2018	Administration
Kirkuk Volunteers Team	Kirkuk - Camps	2014-2016	Team Leader
Kirkuk Youth Against Violence	Kirkuk	2014	member
Raad Establishment for Media	Kirkuk	2015-2014	Date Entry

Communications :

Mobile	E-Mail
+9647701000467	mohannaalshamary@yahoo.com

Work Experience / Responsibility / Duty :**Work experience :**

5 year's experiences of working with NGO's Organizations.

6 years experiences in Media

2 years experiences in Data Entry Position in Local NGOs .

2 years at Voluntary Activates at IDPs field in Camps.

2 years at Raad Establishment for Media in Data Entry Position.

2 years' Experience in training and capacity-building of staff.

2 years Understanding of gender, protection and human rights issues and good knowledge of working with refugees and IDPs.

10 years' experience in Driving Cars

Personal skills:

- Strong knowledge in Computer and Internet (Email, MS office) .
- Strong Public relations and communications with Kirkuk local Government .
- Teamwork Skills
- I have the ability to work under pressure and deadlines.
- Good knowledge of and experience with financial rules,
- Good knowledge of procurement procedures and supplier management.
- ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds.
- Analytical Skills
- Experience in communicating and working with a wide range of people, including people of culturally diverse backgrounds

Training and Certificates:

- Participation in (GBV) training course by PAX - Erbil
- Participation in (PFA) training course by Save the Children - Kirkuk
- Participation in (International humanitarian law) by Geneva Call - kirkuk
- Participation in MENA Leaders for Change program (ALUMNI) - Dead Sea-Jordan
- Participation in the Institute for War and Peace Reporting (IWPR) , UK , at Hostile Environment and Medical training course - Kirkuk
- Participation in the Institute for War and Peace Reporting (IWPR) , UK , Reporters training , humans rights law – Erbil.
- Participation in workshop of (human rights law) organized by Iraqi human rights institute- Kirkuk.
- Participation at the workshop of (Ms Office – Word , Excel, Power point)
- Participation at the workshop of (Youth Participation in Decision Making Project) organized by United Nation Development Program (UNDP) - Baghdad
- Participation in the (National Meeting of Iraqi youth Volunteers for Relief IDPs) , Sponsored by the Iraqi Prime Minister Haider Al Abadi- Baghdad (Green zone).
- Participation in the (Leadership Program) organized by Cambridge Academy for Higher Education- Erbil

