



Ahmed Hashim

Administrative employee and holder of a diploma in the Department of Office Management Techniques. At a level (good). I have computer skills, sales and many other things related to the administrative job.

21 years old

Basra, Iraq

07733886916

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WORK EXPERIENCES

computer

Experience in the use of computers, especially Microsoft Office programs (Word_Excel_Power Point), in addition to printing, copying and data entry quickly and skillfully.

The sales

I have about 2-1 years experience in sales. I used to work as a (sales employee) in the mall

The Secretary

I have the skill to work as a (secretary) and also to complete all the work related to the job easily and quickly.

SKILLS

Data Entry



The Sales



WORD



EXCEL



POWERPOINT



The Secretary



Printing and Reproduction



LANGUAGES

Arabic: Excellent

English: Good

EDUCATION

Primary 2007 morf ((yramirP)) etacfiitrec a sdloH | to 2012 with a level (Excellent).

High School | Holds a certificate ((Secondary)) from 2013 to 2018 with a level of (good)_(very good)

Southern Technical University (Technical Institute)
| Holds a ((Diploma)) in the Department of (Office Management Techniques) from 2019 to 2021 with a level of (Good).

HOBBIES

Internet

Reading

Photography

Trip