

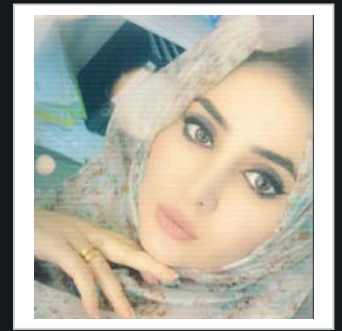
Name: ISRAA M. SHOKER

Address : Iraq, Bahdad

Phone :+9647724573720

Email : asobod144@gmail.com

Date : 30/12/1994



Training / stud

2000-2006 Elementary school

2006-2012 High school

2012-2016 College of Administration and Economics -Baghdad University

The-programs that I can use well:

All Microsoft Office programs , Mozilla Thunderbird , out look ,Acrobat XI pro , AutoCAD , Al- Revit+ lumion , Promovera , PHoto Shop , 3DS max , Microsoft Visio , and other mathematical programs (ACCESS-MATLAB- SPSS)

Language :

Arabic - Native language

English - Fluent, in speaking and in writing and in reading

Work Experience :

1- Company Name : Naoor Baghdad For General Contracting Ltd.

Position : Accountant and human resources (HR)

i work human resources for Naoor Baghdad company Responsible for

employee files Attendance policy

Compensation and benefits

Salary account

Banking transactions

Job evaluation, employment, CV review, personal interview work

Organizational development

2- Company Name : ARD AL-BALSEM COMPANY for projects

Management,Logistics Technical Services &General Trading .

Position : Financial Accountant .

3- Company Name : BARAKAT DIJLA Company for General Contracting

Company . Position: Secretary General of the Director to organize the director's schedule and appointments.

4- Company Name : work for a group of companies in various sectors, Especially working in the field of Tenders with foreign Companies ,Chinese and Malaysian .

Position: Technical & Commercial Engineer

* SUODOR AL-KHAIR Company For General Contracting, Mechanical & Electrical.

*ARD AL-BALSEM COMPANY for projects Management,Logistics Technical Services &General Trading .

*Al Amtieaz Company for Oil & Gas Services .

5- Company Name : Eagle Ridge Engineering And Construction.

Position : Head of Tendering & Proposal Engineer department.

6-COMPANY NAME : WAHAT ALJAMAL

Treasurer - receiving and depositing money

Accountant - Recording entries and completing

calculations, entry and exit, and discounts due to customers the company use Al-Bayan System

Human Resources Officer - Follow up

personnel affairs, receive employment requests and all matters related to employees

Follow up on the company's debts - communicate with the representative and inquire about the customer's account, when to deposit the customer, and what are the customer's problems with us



Certificates:



asobod144@gmail.com

ISRAA M. SHOKER