



PROFILE

Work in a challenging environment in a business company or organization in the Computer & network field, maintenance, sales, fundraising or training where I can utilize my capabilities to advance in my career. I am self-motivated, ambitious and eager to learn. I am a responsible individual with strong communication skills and work ethics besides being creative, focused and highly determined. I am willing to take responsibility and work independently. At the same time, I can work well in teams.

Looking for both personal and professional growth makes me capable of working confidently under pressure. Being bilingual gives me the chance to function efficiently in both English and Arabic. My background and growing up experience has given me a deep insight in the culture and society together with a wider scope in the world of business.

CONTACT



Erbil-Ainkawa / Residence
Annual Work



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GHAITH DABALOUNI

EDUCATION

[Syria -Aleppo University]
**-Bachelor Degree in Electron
Engineering (Communications) 2010**

UK (ASIC) Accredited Certification provider
**-CFM (Certified Finance Manager) By the GAQM (Global
Association for Quality Management) 2017**

WORK EXPERIENCE



• **ALMohandes Group \ Syria [Technical] 2006-2008**

- Maintenance (Hardware – Software)
- Networking (Installation – startup – programming)



• **Carrefour Hypermarket \ Syria [Accountant] 2008-2009**

- CCO (Cash Center Office) department - supervisor.
- OMEGA System: Special accounting program for Carrefour.



• **No.1 Al-Oulabi Center \ Syria [Accountant] 2010-2012**

- Central accounting office, balance accountant
- Archive accounts and prepare Monthly reports on Bazaar Accounting Program.



• **Aleppo university hospital \ Syria [IT] 2013-2015**

- Follow-up of network on switches and routers Cisco
- Maintenance of network failures

PLACE & DATE OF BIRTH: Syria 29-1-1987

GENDER: Male
MARITAL STATUS: Married
NATIONALITY: Syrian

Languages:

Arabic	★	★	★	★	★
English	★	★	★	☆	☆
Kurdish	★	★	☆	☆	☆

Skills :

- ✓ Microsoft Office.(Excel – Word – Access -Power Point)
- ✓ Windows system.
(Windows -10- 8- 7 – Vista – XP)
- ✓ Internet (Correspondence via email)
- ✓ Troubleshooting & Networks
- ✓ -Professional in dealing with internet, search engines and browse through the web.
- ✓ Use accounting software of all kinds including **ERP** . And the ability to train on any program
- ✓ Work pressure, Co-operative, Work with the team, Ambitious, Self-confidence and Skills to learn quickly
- ✓ guide person



• Nawzad Group (NiT- Nawzad International Trading)\Erbil [Accounting Manager] 2015 –Now

- Systems for Aluminum, Glass, electric doors and Rolling shutters.
- A curtains and umbrellas factory (**Aleppo Co.**).
- A wood and carpentry factory (**Professional Co.**)
- A five Star restaurant in the name of **Khan Al Wazir.**
- Responsible on all Sales section and P-O Operations with Monthly amount 300K EUR on Aafaq Accounting Program & Excel.
Us: Bookkeeping – Journal voucher-Invoices –Trial Balance – General Leader & FMCG experience ...).
- Responsible on all Nawzad Group accountants –received all monthly reports.
- Warehouses monthly costs – customers SOAs. Month closing and annual data including financial planning, financial risk management, record keeping, and financial reporting.
- Coordinate all Import Operations From Greece/ Aluminco Company- From Turkey Saray Company & Amanos Company
(Documentation Part – Loading-Discharge Operation-).

TRAINING & COURSES



• New Horizons institute Syria 2014

CCNA– Cisco certificate Network Associate Routing & Switching (120-200)



• Al-Mohandas Institute Syria 2011

A + Certificate : Designed to certify the competency of entry-level PC computer service professionals in installing ,maintaining, customizing, and operating personal computers Hardware Software



• Sabre Travel Network Middle East /Erbil 2015 (Sabre Air RESERVATION & PRICING COURSE)



• CPC Institute Syria 2014 ICDL Certificate (Office 2007-Internet-PC Drive)



• Passing the exam Successfully as per the requirements prescribed fpr the title of **Certified Finance Manager** 2017



- Nawzad Group (NiT- Nawzad International Trading)
Erbil \ 2019

Certificate of experience and thanks

for good performance.
