

NASSAR N MANSOOR



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OBJECTIVES

To be associated with a progressive organization through a responsible position as a Service provider or any other related position; seeks a challenging opportunity that will enable to use my current skills and abilities while increasing my knowledge based on my experience

Overview

A result oriented self-starter, skilled learner and effective communicator, Problem solver, with ability to focus on solutions, proactive, Always Challenging current procedures.

AREAS OF EXPERIENCE

A highly talented, confident, self motivated and production sales staff with ability to formulate effective plans, coordinate and meet deadline on multiple assignments. An outstanding and dedicated team player with Strong analytical and problem solving skills. Ability to work under pressure while Adopting to changing situations with maximum efficiency, with good leadership qualities. Noted for positive relationship with co- workers and clients.

Key Skills

- Interacting with the customers on a personal level, providing exemplary customer service.
- Building a rapport with the customers which encourages trust and confidence
- Enthusiastic, versatile, problem solver, juggles multiple tasks, responds creatively and quickly with conventional or unconventional solutions.
- Flexible schedule and able to work under pressure
- Adaptable to a fast-paced work environment.
- Service oriented

CAREER PROGRESSION

Jackson Trading Co. L.L.C Dubai (From 2000 until now)

- Technician support, maintenance and machines operator's
- Sales department , employments and tasks coordinator
- New employers trainer ,materials delivers shipment orders staff creator
- Part of administrative team
- Marketing
- Public Relations Officer
- HR Department
- Business Development Management

Lawyer office Amman-Jordan (From 1998 To 2000)

- Managing customers documents
- Filling, data entry, office support

Academic Credentials

1995-1998 B.sc Computer Science (Baghdad University)

Professional Qualification

Proficient with MS Office Packages (Excel, Word, Power Point ,etc .)
The Internet - Explore

Date of Birth : - 18 September 1975

Marital Status : - Marred

Nationality : -Iraqi

Languages :- Arabic (mother tongue)
English

Licenses : -U.A.E Light Vehicles

Visa status : - Transferable visa, Documents are available upon request.

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