



# C.V

## **PERSONAL DETAILS:**

**Name:** Shahad Mustafa Mahmood

**Telephone Number:** Mobile:

Asia Cell: 07731195246

**Address:** Baghdad/Al-Adhamyia/ Al- Maghrib St.

**Date of Birth:** 06 / 09 / 1996

**Place of Birth:** Baghdad

**Sex:** Female

**Citizenship:** Iraqi

**Social Status:** Married

**E-mail:** [sh.alani9096@gmail.com](mailto:sh.alani9096@gmail.com)

**Academic achievement:** B.Sc from Al-Rafidain University College in

Baghdad **Computer Engineering/S.W. 2017/2018**

## **Skills:**

- Typing Skill (High Speed)
- Telephone Answering Skills.
- Advanced Internet and Email Skills.

- Microsoft Office (Word , Excel , Power point And Outlook)

### **LANGUAGES & LEVEL PROFICIENCY:**

<i><b>Languages</b></i>	<i><b>Read</b></i>	<i><b>Write</b></i>	<i><b>Speak</b></i>	<i><b>Understand</b></i>
<i>Arabic</i>	Excellent	Excellent	Excellent	Excellent
<i>English</i>	Good	Very Good	Good	Very Good

### **Experience:**

I was join the (Step) Program In Al-Riyad Group Co. for:

- Marketing and Sales.
- Development and improvement.
- Business technologies.
- Excel skills.

I was join the humanity organization for few months.

I worked for Al- Mahaba kindergarten.