



PERSONAL Information

NAME : Shaymaa Anwr Ibrahim
DATE OF BIRTH : 24.2.1978
SEX : female
MARITAL STATUS: single
NATIONALITY : Iraqi
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SUMMARY of Qualifications

B.Sc. computer & control engineering / University of Technology

SUMMARY of Courses & obtained Certificates:

- Course in English language and web design in APTEC institute / India- New Delhi 2015.
- Certificate visual C# web application 2010 / Jordan-Amman.
- Workshop on web design sponsored by UN. / UNAMI-UN Iraq -Baghdad 2011.
- Workshop on web design sponsored by UN. / UNAMI-UN Iraq -Erbil 2011.
- Office tools: Microsoft word, Microsoft Excel, Microsoft power point presentation, Microsoft Outlook, Microsoft Access/ Iraq - Baghdad.
- Course in archiving & documentation / Iraq - Baghdad.
- Course in Content Management System (Joomla & Wordpress)/ Iraq - University of Baghdad.
- Good knowledge in programming languages such as HTML, XML, JavaScript, CSS.

LANGUAGES

- Language: Arabic and English.

PROFESSIONAL Experience:

(2004-2008): Al-Rafedain Company for Electro mechanical Systems & services- AGMEST GROUP.

- Backup office and executive secretary for marketing dept.
- Searching for tenders announced by the state companies of oil sector specially Basrah oil company Boc and state company of oil projects Scop , and participate in preparing offers for these tenders.
- Follow up the offers submitted by the company.

(2008-2010): Al-Nafath thermal, environmental systems and general contracting services & Marketing

- Backup office and executive secretary for marketing dept.
- Searching for tenders announced by the state companies of health sector – Ministry of Health & Al-Mansour state company for medical gases
- Follow up the offers submitted by the company
- Working on weekly, monthly, quarterly and yearly reports.
- Participate in preparing the yearly budget of the company.
- Participate in FFT of the projects.

(2010- 2012): Ministry of Planning – Central statistical organization

- Translate, review and edit reports of statistical departments.
- Working on Employee Bank.

(2012- Current): Ministry of Planning – Central statistical organization / Dissemination Department

- Dissemination of statistical reports.
- Developing web application with online interfaces for remote users, administrative users and general public
- Building, analysis, and design of the modern statistical website allowing downloading
- Propose methods for improving the website contents, the architecture, website design, website functions, search and navigation, home page design and contents

INTERESTS and Hobbies:

- Reading.
- Interested in poet.
- Interested in Drawings.