

Majd Abdul Kader Fattahi

Lattakia - Syria, Al-Soulibeh District.

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Personal Details:

- **Date of Birth:** 17/04/1995
- **Gender:** Male.
- **Marital Status:** Single.
- **Nationality:** Syrian.

Education:

- **2018:** Bachelor degree in Economics, Accounting Department – Tishreen University. Rank: Very Good.

Training Courses:

- **2015:** A training course in **Al Ameen Accounting Software** at Sami Soufi Center.
- **2018:** A training course in **Business English** at Sami Soufi Center.
- **2015-2018:** Training Courses in **Economics** at Sami Soufi Center.

Work Experiences:

- Accountant at **Al-Samman Hotel** for two years (2016 - 2018).

Main responsibilities:

- A. Administer financial invoices and tasks.
- B. Develop, maintain and document record keeping and accounting systems using computer program "J source".
- C. Analyze business operations, costs and revenues to assess various business divisions.
- D. Report to management regarding business finances.

Relevant Skills:

- Problem solving skills.
- Proficient in using Excel program.
- Meeting deadlines.
- Excellent communication and negotiation skills.
- Good at using computer and various programs.
- Able to work within teams.

Languages:

- Arabic: Mother tongue language.
- English: Good at listening, speaking and reading skills.

Interests:

- Reading and football.

References:

Mr. Sami Soufi: +963 933 494 95

Dr. Omar Al-Samman: +963 991 717 274