

PERSONAL INFORMATION



Eman Nooraldeen Ibrahim

 Tikrit, 34001 Salah Aldeen (Iraq)

 07711778202

 amonaalbayati@yahoo.com

Sex Female | Date of birth 10 Dec 1985 | Nationality Iraqi

EDUCATION AND TRAINING

1 Oct 2005–1 Jun 2009

Bachelor of Civil Engineering

University of Tikrit, Salah Aldeen (Iraq)

WORK EXPERIENCE

1 Apr 2018–1 Aug 2018

Hygiene Promotion Team Leader

International Medical Corps, Salah Aldeen (Iraq)

- Responsible for organizing and conducting hygiene promotion sessions to the target community with coordination with the health clinics
- Discussing the common health issues and referral of health cases to the mobile and/or fixed clinics and encourage people to visit the health facilities
- Reporting about the results of the community hygiene, food, and health to the hygiene promotion supervisor.
- Educating the community about using the hygiene promotion materials and nonfood items distributed to them
- Reporting on the assigned times
- Helping in the public health evaluation

3 Oct 2017–1 Mar 2018

Community Mobilizer

Rirp, Salah Aldeen (Iraq)

- Implement awareness campaigns on Child Protection and outreach activities through different techniques, in the area of intervention;
- Establish and maintain contacts with community focal points;
- Promote information about and access to services in cooperation with the Rirp Child Protection staff;
- Provide assistance to the CP Team Leader and PSS Officer in planning, coordinating and conducting community engagement activities.
- Coordinate with child protection actors and other service providers, local authorities and schools;
- Create and maintain strong links with community focal points and youth.
- Perform tasks as requested in support of the PSS activities.

1 Nov 2016–1 Aug 2017

Housing Complex Project Manager

Al-Khalid Co. for Contracts, Salah Aldeen (Iraq)

- Building up a housing complex of 388 houses, 2 schools, 1 mosque, 1 health center;
- Overseeing and directing the construction project from conception to completion: soil settlement, removing obstacles, building-up phase from base to top;
- Reviewing the project in-depth to schedule deliverables and estimate costs;

- Coordinating and directing construction workers and subcontractors;
- Preparing internal and external reports pertaining to job status;
- Planning ahead to prevent problems and resolve any emerging ones;
- Negotiating terms of agreements, drafting contracts and obtaining permits and licenses;
- Analyzing, managing and mitigating risks;

1 Apr 2013–1 Jun 2014

Project Manager

Bawabat Ashoor Co. for Contracts, Salah Aldeen (Iraq)

- Building up a 3-storey building with classrooms and laboratories in University of Tikrit;
- Overseeing and directing the construction project from conception to completion: soil settlement, removing obstacles, building-up phase from base to top
- Supervising the overall implementation of the project from base to top

16 Feb 2011–1 Apr 2013

Site Engineer

Mahmood Oglue Co. for Contracting and Investments (Turkish Co.), Salah Aldeen (Iraq)

- Building up a housing complex of 450 houses;
- Managing parts of construction projects;
- Overseeing building work and undertaking surveys;
- Checking technical designs and drawings to ensure that they are followed correctly;
- Preparing site reports and filling in other paperwork;

1 Apr 2010–25 Jul 2010

Site Engineer

Al-Najim Al-Thahabi Co. for General Contracts LTD, Salah Aldeen (Iraq)

- Building up a 64-building housing complex
- Acting as the main technical adviser on a construction site for subcontractors, crafts people and operatives;
- Setting out, levelling and surveying the site;
- Checking plans, drawings and quantities for accuracy of calculations;
- Managing, monitoring and interpreting the contract design documents supplied by the client or architect;
- Overseeing quality control and health and safety matters on site;
- Resolving any unexpected technical difficulties and other problems that may arise.

PERSONAL SKILLS

Mother tongue(s) Arabic

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	B2
Turkish	B1	B1	B1	B1	A2
Turkmen	B1	B1	B1	B1	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Organisational / managerial skills

- Ability to work independently and/or with team;
- Ability to communicate and work well with people of different cultures;

- Ability to work under pressure and punctually;

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Independent user	Proficient user	Proficient user	Proficient user

Digital skills - Self-assessment grid

- Excellent command of office suite (word processor, spread sheet, presentation software)
 - Excellent experience of working on the following programs: M S Project, Auto-Cad, Theodolite, Total Station, and Level

ADDITIONAL INFORMATION

Certifications

- Certificate of Experience, Bawabat Ashoor Co. for General Contracts LTD., July 2014
- Certificate of Experience, Mahmood Oglue Co. for Contracting and Investments (Turkish Co.), May 2013
- Certificate of Experience, Ronak Group Company for Trading and Contracts, Dec 2011
- Certificate of Experience, Al-Najim Al-Thahabi Co for General Contracts LTD, July 2010