

Dawood Albazzaz

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Language: Arabic (Native), English (Intermediate)

Objective

Hard-working, diligent, reliable, creative, confident, active and have dynamic approach to work.

Personal Qualification

Working experience in sales management, account and contract management, office management and archiving. Ability to learn fast and solve work related conflicts.

skills

Microsoft Office, Marketing, Leadership, Accounts, Electronic Correspondence

Work Experience

Head of Contract Department, Marj Albahrein Telecom. – Baghdad, Iraq – Nov 2003 to Dec 2016:

- Management of multiple contracts in Baghdad, Dhi Qar and Karbala branches.
- Attending coordination meetings with the operator (Zain Telecom.) and sub-dealers.
- Supervision of all contract accounts and payments.
- Responsible for the property and asset register.

General Manager, Almayameen for Import & Export – Baghdad, Iraq – Jan 2017 to Aug 2018:

- Overall management of imported goods.
- Supervision and overview of accounts.
- Responsible for the overall budget.
- Development of marketing charts and date.

Education

Al-Esra'a University College, Baghdad, Iraq – 2013 to 2017

Bachelor of Computer Engineering