



**Name: Hadeer Fadhil Alshebeb**

**Profession: Mechanical Inspector**

**Qualification: Mechanical Diploma / Iraq - Baghdad 1965**



<https://www.facebook.com/groups/1979357498983482/permalink/3009006276018594/>

**Career Objective:**

Looking for a challenging career in my field of expertise, in a progressive, reputable institution, where I can utilize my full potential in mechanical engineering through pioneering skills, I can improve the horizon of my technical skills, and participate in the progress, development and success of the organization.

**Sept . 2017 – July .2019 Ghantoot Group Company-MEP DUBAI- UAE :**

**Position: QA/QC Manager**

**Project Executed in Alsharijah - 94 Villas for National Citizen at Northern Emirates – Ministry of Presidential Affairs – Engineering & Technical Projects Dept. :**

❖ **Responsibilities**

- Specifies and qualifies mechanical and Electromechanical component.
- Resolves coordination issues with the MEP engineers.
- Inspect materials arriving to site prior to QA/QC internal inspection.
- Supervise site engineers and Labours
- Prepare method statements for activities / required documentations for transmittal to consultant through project managers.
- Following project progress with the site engineers and subcontractors .
- Preparing all the schedules and the Logs for all of the kinds of the works and the Drawings (Shop Drawings , Advance Copy , Issued For Construction Drawings & Approved Drawings ) .
- Received , Reading and Checking all of the Drawings from the Consultant .

Submitting the (Inspection Request , Shop Drawing & Material Submittal) and continue with the main contractor till received it .

**Jan. 2017 – Sept. 2017 Ghantoot Group Company-MEP DUBAI- UAE till date :**

**Position: MEP Coordinator**

**Project Executed in Dubai - Akoya Oxygen – 981 villas - Dubai- Alyafra 2**

❖ **Responsibilities**

The coordination between the Civil Engineers and the sub contractors in the site

- Studies all the Drawings and the layouts of the Villas.
- Inspect and monitor MEP works to insure compliance with Contract drawings and specifications.
- Systems inspected in the Each villas such as : AC machines installation , Plumbing& water supply installation and leak tests, Electrical works .
- Attend testing and commissioning of MEP services and installations.
- Inspect civil works related to MEP services.
- Attend inspection of Structural and Architectural works to insure proper coordination with MEP services, also sign MEP clearances prior casting of structure items and finishes installations.
- Check the work in the site (with Photos) if there are any problems or any changed from the Sub contractor after the approval of the works every day .

**March 2016 – Jan.2017 - Commodore Company-MEP DUBAI- UAE :**

**Position: QA/QC Manager**

**Project Executed in Dubai - Akoya Oxygen – 902 villas + 108 villas - Dubai- Alyafra 2**

❖ **Responsibilities**

- Specifies and qualifies mechanical and Electromechanical component.
- Resolves coordination issues with the MEP engineers.
- Inspect materials arriving to site prior to QA/QC internal inspection.
- Supervise site engineers.
- Prepare method statements for activities / required documentations for transmittal to consultant through project managers.
- Following project progress with the site engineers and subcontractors .

**November 2014 till December 2015 -MIRK EM Company: DUBAI- UAE :**

**Position: QA/QC Inspector**

**Project Executed in Dubai - Residential Plots 3 Buildings – Phase 2 at Al Quoz 4**

❖ **Work Experience:**

• My work depends on the control and follow-up and documentation of the quality of work and quality depending on the plans that have been approved officially and in accordance with the requirements of the company policy along with the standards that have been adopted legally, and follow the instructions of (the consultancy company) firm and the main contractor and the client's specifications to ensure the quality of work and quality:

- Implementation / quality control and quality management system in the workplace.
- coordination with the main contractor (Shapoorjy Pallongy) and the consultancy company( Arif & Bintawk) , as well as engineers working at the site of our company to carry out inspections on quality and quality by providing on-site detection business applications and the engineering drawings .

- Coordination with the main contractor (Shapoorjy Pallongy) at all related to the quality of work and quality issues and the finishing time for the each kind of work in a good way as per the consultancy company instructions.

- Coordination with the project manager on all quality issues in weekly meetings with the officials of the site and determine the extent of the progress of work and the mistakes that accompanied the work and causes engineers.

- Attending all the inspections (for our works) by (Inspection request), and for the materials inspection by (material Inspection request) and coordination with the consultancy company and the main contractor for receiving the instructions and the comments about the works and the materials.

- Check the work in the site if it was completed on site depending on the drawings and (QA/QC check list) .

- Participation in the site inspection with a consulting (after we submitted the inspection request) in order to ensure the delivery of work as required and recording all the notes from the

consultancy company , then working with (the site engineer) for closing all the notes depending on the assurance and the quality work and speed of implementation of the required quality.

- matching the materials (Samples) which have been approved officially (Before) with the materials received (later) and with the (Material approval request) and taking the photos for it , before any submittal for (the material inspection request) to the main contractor and to the consultancy company .

- prepare and control of all reports (daily, weekly and monthly) and submitted to the project manager with the photos and any comments and attention for filming assignments at work and documented in order to follow up and implement as required after receiving instructions from the Project Manager.

- follow up all the works(in the site) which has not been completed from our site or have a damaged from the others , and inform the project manager about it (with the photos - date and time) for their implementation without delay to ensure the quality and the required quality.

- Updated the report of the work and tables of the progress of work (every day) which are required to know any delay of the works (in the site) accuracy for all the Electromechanical works according to the details of the works in the (floor and flat ) and the date of implementation (depending on the work program).

- Coordination with the project manager and all the company section (Mechanical, Electrical and HVAC) before the starting for any kind of work to avoid any clashing (in the site) between the different works and to check the quality issues in weekly meetings with the officials of the site and determine the extent of the progress of work and the mistakes that accompanied the works.

- All inspections and coordination with the authorities receiving the items contracting to complete the project, and submit a form of materials to be used in the work of the consultant to obtain its approval.

- Work that has been completed on site by certified models and observations pointing and negative charge of directing the engineer to implement them before the submission of the formal request to the on-site detection screening consulting firm.

- The completion of charts and tables of the progress of work required accuracy for all the works of mechanical according to their location and the date of implementation.

- The implementation of the follow-up actions at the site before the completion of any works to ascertain the extent of compliance with the diagrams and instructions of the main contractor and the consultancy company (with the photos) for checking the progress of the work and for the coordination between all the main contractor sections (MIRK EM).

**August 2013 till October 2014 -MIRK EM Company: Dubai -UAE:**

**Position: FM Co Coordinator**

**Sofitel Hotel Staff Residency –P1+P2+G+4 Floors +Roof – Dubai- Jumerah Village**

❖ **Work Experience:**

- Ensure the safety of work and terms of the safety of workers at the work site. - Daily work for checking by using (Application forms) for all setups and services in the building which has been prepared from the head office.

- Receiving the Complaints from the occupants and follow-up the Maintenance works With All Types Contractors.
- Prepare Monthly Reports To (the Head Office) about all the works and the maintenance Which Was Completed and services Which Was Submitted for residents As well as More Problems Which What Still Abeyance As well as the materials which we need it for the maintenance works, In addition To Suggestions Which are Benefit for the building.
- Meeting with the Delegates Companies Which Works in Maintenance Building (Monthly) Or When The need So For the (Coordination And the cooperation) for the building and for the residents.

**August 2012 till July 2013 InterNACHI Company L.L.C - Dubai - UAE:**

**Position: Senior Mechanical Inspector**

**Inspect and Snag for Many Buildings, Villas & Flats in Dubai and Abu Dhabi**

❖ **Work Experience:**

- Inspect and provide snags covering wide range of discipline such as Mechanical and Electrical Engineering, Civil, Fire Alarm and Fire Fighting
- Using advanced technology like (IR -Infrared Thermal Image- inspection, Mold Investigation, Pipe Inspection, Air & Water Quality, Moisture / Water Removal.
- Inspect Building and provide assessment reports to building owners/ Investors on the following:  
AC system: AC ducts, Fan Coil Units performance, Chemical Dosing System, etc. Fire Alarm and Fire Fighting System, Electrical installations including wiring, lighting, cables, MDB's, SMDB's and control panels, Elevators and escalators, Civil & Architectural matters: like leaking roofs, finishes and any other problems that raise health and safety concerns for the building.
- Provide reports to owners/investors supported by photos and solutions/ remedial actions to insure continuity of services and maintain building.
- The completion of charts and tables of the progress of work required accuracy for all the works of mechanical according to their location and the date of implementation.

**April 2011 – July 2013- Hospital Designer and Planners-H.D.P. Overseas Ltd – Consulting Company**

**Position: Mechanical Inspector**

**Project Executed in Omm Alquwain-UAE**

**Sheikh Khalifa General Hospital**

❖ **Work Experience :**

- Studies all the Drawings and the layouts of the building.
- Inspect and monitor MEP works to insure compliance with Contract drawings and specifications.
- Inspect materials delivered to site and compare it with the approved materials submittals.
- Attend site inspections and insure that the contractor has executed works in accordance with the approved method statements.
- Systems inspected in the project: AC, Plumbing, water supply, chilled water supply, fire alarm and firefighting, medical Equipment's supply lines and services.
- Attend testing and commissioning of MEP services and installations.

- Inspect civil works related to MEP services.
- Attend inspection of Structural and Architectural works to insure proper coordination with MEP services, also sign MEP clearances prior casting of structure items and finishes installations.
- I have covered Mechanical works inspections in the absence of the Mechanical Engineer for 8 months.
- Check the work in the site (with Photos) if there are any problems or any changed from the contractor after the approval of the works (from time to time).

**May 2008 – Dec 2010: Asteco Property Management - Dubai:**

**Position: Mechanical Inspector**

**Projects Executed in Dubai**

**Oceana Spa and Resort Palm Jumeirah – Discovery (13 Buildings between 7 Floors to 10 Floors)**

❖ **Work Experience :**

- Engineering Assistant with more than 50 workers for inspection (MEP&Civil works) to prepare the snag report for the project (Oceana Spa and resort – consist from 7 Buildings in Palm Jumeirah ) and for 13 Buildings in Discovery Garden.

**Aug 2007-May 2008 - Asteco Property Management - Abu Dhabi:**

**Position: Mechanical Inspector & Maintenance Manager Assistant (Later)**

**Project Executed in Abu Dhabi**

**Abu Dhabi Commercial Property – Transfer all the buildings (More Than 2750 Buildings) from Shekh Khalifa Committee to Abu Dhabi Commercial Property (With the Contractors)**

❖ **Work Experience :**

- Inspect construction activities.
- Inspect buildings, provide snags report, prepare reports and provide solutions/ corrective actions for Civil, Arch & MEP systems.
- Propose and design upgraded MEP services to enhance old buildings requirements.
- Working with the property team (doing the Inspect and Snag list report for each building) to transfer all the buildings from (Sheikh Khalifa Committee to Abu Dhabi Commercial Property for more than 2750 Building with more than 120 contractor in Abu Dhabi.
- Provide Monthly reports (with photos) to management.

**Oct 2004 – Aug 2007 - Asteco Development Management-Dubai:**

**Position: Site Engineer**

**Projects Executed in Dubai**

❖ **Work Experience :**

**a- From June 2006 to June 2007:**

- Site Engineer in charge to complete the project (Hor Alanz Residential Building – G+3+Roof) for 1 year works (Done in the same completion date)

**b- From June 2006 to June 2007:**

- Site Engineer in charge to complete the project (Ayal Naser Residential Building – G+2+Roof) for 1 year works (Done in the same completion date)

**a- From Oct 2004 to Aug 2007: •**

Assistant of the Mechanical engineer in Al Khawaneej Farm project (2 Villas -75% consist from the Brazilian kind of woods + 2 services building + big swimming pool and Club).

**Jan 1986 – Dec.2002 - Military Industrial Corporation- Baghdad, Iraq:**

**Alfaw Establishment Company - Iraqi Military Industries Corporation – Iraq**

**Position: Assistant of Mechanical Engineer**

**Projects Executed in Iraq (More Than 15 Projects) in various provinces:**

Participate in the reconstruction of the buildings, civil and military facilities that were damaged significantly as a result of the second Gulf War in 1991 in the reconstruction teams to more than 15 different projects for the period from 1991 to 2002.

**❖ Work Experience :**

•Handle the project overall including earth works, Civil Structure, Architectural and MEP works.

•Progress Monitoring.

•Checking the MEP works in the site.

•Monitor materials and installations in accordance with Alfaw Construction Company

•Prepare weekly and Monthly reports.

•Monitor the programmer of works.

•Prepare measurements sheets and review progress payments of the contractors.

•Receive and check the materials in the site.

**EDUCATION**

**Sep 1983 - May 1985 (2 years after 12 years education)**

Institute of Technology – Ministry Of Higher Education and Scientific Research-  
Authority of Technical Institutes - Baghdad, Iraq - Mechanical Diploma

**CERTIFICATES**

**1985** Diploma in (Refrigeration and Air-conditioning) –Mechanical Department - Technician  
Baghdad, Iraq

**IT Skills**

Web programming & development

• Word, Expert    • Exce    Expert    • Windows    Expert    • Power Poin    Expert

**LANGUAGES**

• Arabic    Fluent    • English    Fluent

**Personal Information**

• Nationality: Iraqi    • Mob. 009647511881450    • Current Location: Iraq    • D.O.B: 1965  
Mail : hadeerfadhil@yahoo.com

❖ I have a driver's license from UAE



**Message of thanks and appreciation:**

for my work and my commitment and my respect for my colleagues from the (Islamic Daawa Council - Tripoli, Libya)

**Asteco Property Management (UAE) :**

- Bonus 2006(1 x Monthly Salary)
  - Bonus 2007(3 x Monthly Salary)
  - Bonus 2008(1 x Monthly Salary)
  - Bonus 2009 (2 x Monthly Salary)
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- **Sept. 2017 – July. 2019 Ghantoot Gulf Contracting -MEP Alsharijah - UAE :**  
**Position: QA/QC**  
**Project Executed in Alsharijah - 94 Villa**
- **Jan. 2017 – Sept. 2017 Ghantoot Group Company-MEP DUBAI- UAE :**  
**Position: MEP Coordinator**  
**Project Executed in Dubai - Akoya Oxygen – 981 villas - Dubai- Alyafra 2**
- **Mar. 2016 – Jan.2017 - Commodore Company-MEP DUBAI- UAE :**  
**Position: QA/QC Manager**  
**Project Executed in Dubai - Akoya Oxygen – 902 villas + 108 villas - Dubai- Alyafra 2**
- **Nov. 2014 till Dec. 2015 -MIRK EM Company: DUBAI- UAE :**  
**Position: QA/QC Inspector**  
**Project Executed in Dubai - Residential Plots 3 Buildings – Phase 2 at Al Quoz 4**
- **Aug. 2013 till Oct. 2014 -MIRK EM Company: Dubai -UAE :**  
**Position: FM Co Coordinator**  
**Sofitel Hotel Staff Residency –P1+P2+G+4 Floors +Roof – Dubai- Jumerah Village**
- **Aug 2012 till Jul. 2013 InterNACHI Company L.L.C - Dubai - UAE:**  
**Position: Senior Mechanical Inspector**  
**Inspect and Snag for Many Buildings, Villas & Flats in Dubai and Abu Dhabi**
- **Apr. 2011 – Jul. 2012 - Hospital Designer and Planners-H.D.P. Overseas Ltd – Consulting Company**

**Position: Mechanical Inspector & Mechanical incharge (for 9 month)later**

**Project Executed in Omm Alquwain-UAE**  
**(Sheikh Khalifa General Hospital)**

- May2008 – Dec 2010: Asteco Property Management - Dubai:

**Position: Mechanical Inspector**

**Projects Executed in Dubai**

**Oceana Spa and Resort in Palm Jumeirah (consist from 7 Buildings) & Discovery Buildings (13 Buildings between 7 Floors to 10 Floors)**

- Aug 2007-May 2008 - Asteco Property Management - Abu Dhabi:

**Position: Maintenance Manager Assistant**

**Project Executed in Abu Dhabi**

**Abu Dhabi Commercial Property – Transfer all the buildings (More Than 2750 Buildings) from Shekh Khalifa Committee to Abu Dhabi Commercial Property (With more than 100 Contractors)**

- Oct 2004 – Aug 2007 - Asteco Development Management-Dubai:

**Position: Site Engineer Incharge about 2 Projects – Dubai ( Hor Alanz & Aial Naser) Residential Buildings**