

Curriculum Vitae

Yaseen Asaad Yaseen

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Male, Single marital status

009647708300108

Live in Mosul / Iraq

Birth date: 5/11/1995

Summary

I have a lot of experience in managing works and dealing with the finance and human resource positions. I am a fast learner and eager to improve my skills and gain more experience.

Scientific Qualifications

- B.Sc. in College of Administration and Economics – Accounting department from University of Mosul.

Experiences

- Position: Manager and accountant (1/1/2019 - 1/6/2019)
Employer: **Al Yaqoot**.
Responsibilities:
 - Purchasing the goods from the supplying centers and store them in the market.
 - Managing the selling reports and dealing with all financial businesses.
 - Organizing the market and making advertisement for the goods.
 - Hiring new workers and staff for doing the job.
- Position: Copyshop manager (1/8/2017 – 1/7/2018)
Employer: **Al Asdiqaa**.
Responsibilities:
 - Managing the staff working in the shop.
 - Dealing with the quotations from the market.
 - Responsible for maintaining the printers and keep them working in the best quality.
- Position: Heating and cooling technician (1/6/2010 - till now)
Employer: **Al Saif workshop**.
Responsibilities:
 - Installing new air conditioning split units.
 - Responsible for the maintenance work of the cooling devices.
 - Dealing with the costumers and complete the finance work with them.

Skills

- Strong contextual knowledge of the areas of operation and community dynamics.
- Ability to work under pressure and in unstable conditions.
- Strong team management and staff development skills.

Computer Skills and Software

- Professional in Microsoft Office.
- Internet Fields.
- Professional in editing pictures using Adobe Photoshop program.
- Professional in mapping GPS points and making professional maps using Google My Maps and Google earth.

Languages

English:	Speaking (Medium)	Listening (Good)	Writing (Good)
Arabic:	Speaking (Native)	Listening (Native)	Writing (Native)
Kurdish:	Speaking (Beginner)	Listening (Beginner)	Writing (Beginner)

References: Available on request.