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# NAEL KHALIL BURHAN ALSHAMERI

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## PROFILE

Nationality: Iraqi

D.O.B. : 04 Jul 1985

Marital Status: Single

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Address: Al Jihad District, Baghdad, Iraq.



## EXPERIENCE

HR- DIRECTOR OF SALARIES & STAFF, SAMA MALL, BAGHDAD, IRAQ. 2018

1. Occupation or position held Director of salaries and staff
2. Main activities Management of staff in relation to their work and in Touch-finger System and the organization of salaries.

FINANCE, DATA ENTRY, ZAMZAM SPRING MOTORS, BAGHDAD, IRAQ. 2011-2012

1. Follow-up custom clearance.
2. Follow-up freight cars from the border port up to the stores.
3. Follow-up Chassis sales.

ACCOUNTANT, FINANCE DEP., NORTH BANK, BAGHDAD, IRAQ. 2010-2011

1. Finance Department – Accountant
2. Payroll preparation and delivery of salaries.

SUPERVISOR, ITSALAT IRAQ (I2), BAGHDAD, IRAQ. 2009-2010

1. Agents contacting & Prepare daily reports and submit them to the Director.

SALES DEP., SUPERVISOR, ITSALAT IRAQ (I2), BAGHDAD, IRAQ. 2008-2009

1. Sales Department - Supervisor
2. Cell phones sales & Cards swap

## EDUCATION

Baghdad University - Computer Science College / B.Sc. Degree - (2007)

## SKILLS

1. Proficiency in English Language.
2. Computer and Office related software.
3. Accounting and Finance
4. Logistics.