MAYSAA ABDULELAH ALANI



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SUMMARY

IT Support Engineer With 15 Years Of Experience In The Network And Computer Engineering With Several Professional Qualifications And A Degree In Computer And Software Engineering, Licensed Teacher (Sharjah Educational Zone) With 2 Years successful experience into teaching diverse group of students Of Computer Sciences.

Education & CERTIFICATES

- B.Sc. computer and software Engineering / AL Mustansiriyah University
 Iraq Baghdad / (1998 2002)
- Training Certificate Network Administration by Operating System / Ministry of Planning Iraq – Baghdad / 2003
- Training Certificate Installation & Administration of R-BGAN System / UN World Food Programme
 Jordan Amman / 2004
- Teaching License Computer Sciences Teaching / Sharjah Educational Zone
 UAE Sharjah / 2008

PROFFESIONAL EXPERINCE

Network & IT Engineer

Ministry of Trade – Iraq -Baghdad

From 2002 - 2008, & From 2010-2017

- Install, upgrade, support and troubleshoot LAN, & WAN networks, authorized desktop applications, hardware, and peripheral equipment.
- Coordinate and execute preventative maintenance and remedial repairs on computers, laptops, printers, and peripherals.
- Return defective equipment to maintenance inventory, document customer repairs, and maintain and restock parts inventory to maintain spare parts levels.
- Monitor, operate, manage, troubleshoot, and restore service to terminal service clients, PCs, or notebooks with authorized access to network.

Computer Sciences Teacher

AL Bassaer Prvt. School – UAE – Sharjah

From 2008 - 2010

- Planned individual programs of study to develop student interests and abilities.
- Managed relaxed and rigorous classroom environment.
- Led classroom instruction in both computer theory and practical applications.
- Guided and supervised student computer laboratory work.
- Maintained and updated student grade and attendance records on a regular basis.
- Attended various professional development workshops and activities.

	CORE QUALIFICATIONS	P	ERSONAL INFORMATION
•	Extensive experience in computer use and applications instruction	Date of Birth	20 Feb 1979
•	Excellent facility with verbal and audiovisual instructional modes	Gender	Female
•	Strong abilities in student supervision to ensure optimal task performance	Marital Status	Married
•	Superior professional decision-making and judgment skills	Nationality	Iraqi
•	Outstanding written and oral communication skills	Driving license	UAE Valid License
•	High flexibility in scheduling hours		