

## C.V

# Raghd Adam

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## PERSONAL PROFILE:

Date of Birth: june 29, 1993

Sex: Female

Status: single

Permanent Address: Baghdad , 14 Ramadan St.

## Language Known:

**Arabic** : speaking and writing excellent.

**English** : speaking and writing excellent.

## OBJECTIVE:

"To learn, innovate, experience and excel myself in all challenging fields of work in order to deliver my best performance and commitment to the organization I am part of, by balancing technical expertise with communication, leadership, process, and knowledge".

## EDUCATION:

Bachelor degree in English Language.

Internet Computer Core Certification (IC3) at 2014.

**SKILLS:**

**Operating Systems:** Microsoft Windows 98, 2000, XP and Windows 7, 8, Android ,ios.

**Computer Alpplication:** Internet, MS office 2003, 2007, 2010, 2013.

Generally I am a quick learner to any computer skills.

**Experiences**

I had prior experinces by working as :

- In a Baghdad Smile as a hygienist for one year and a half.
- worked at Chanel company for one year as a receptionist ,handling business and advertising

**STRENGTHS:**

Willingness to learn new Technologies.

Good Analytical Skill.

Adaptation in various situations.

Scheduled Work Completion with maintaining good quality.

Client satisfaction

**HOBBIES & INTERESTS:**

Internet Browsing.

Reading books.

Fitness sport.

**DECLARATION:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.