#### Social media Officer

First name: Osama Second name: Almusawi

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Phone number: +964 772 940 9982

Address: Jamella Age:17 Date of birth:4<sup>th</sup>/1/2002

#### Cover letter

Dear Manager,

I'm applying for a position at your company. Based on the posted description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convenience. I will be thankful if u accept me.

I can be reached at the number above or at my email address.

Sincerely,

### Work experience:

My experience is that I can speak fluent English and fluent Arabic, also I can speak fluent English slang language. I have got excellent skills of writing and listening in English and Arabic.

I have got skills on social media posting posts.

I immediately can respond to the emails and to the messages on all of the social media pages.

I have got skills of writing information to the manager about my work monthly, Also I can make my costumer happy.

I can immediately lead the pages in work.

I have got excellent experience as translator.

I have got skills of persuading the opposite person.

Also I have very good experience of using computer specially the Microsoft office, word, and excel.

I have worked in my high school in London as a supporter and a teacher for the Arab students specially the ones who were born in England as they want to learn a fluent Arabic.

I can work immediately and friendly as a part of a team.

I'm also good looking man.

# **Qualifications**

I have my high school graduate as I have finished my high school in London in Kensington high school, west London in Chelsea. I also have my llets graduate and a prove of both.

## Personal Information:

My name is Osama Thaer Almusawi, I'm 17 years old, My date of birth is 04 01 2002. .I was born in Baghdad And I lived 11 years in Iraq. Me and my family moved to London in 2012 as my dad was studying PHD in oxford university in London and we came back last month because we finished studying. Now I'm looking for a job and I want to work as a social media officer for ur company as I can speak fully English and Arabic. The reason I want to work in this job because I love the social media and I'm always active on social media. Thank you.