



Name: Saif Adham Ali
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OBJECTIVES

To obtain a position of responsibilities that utilizes my skills and experience and keen to work in an environment where I can enrich my knowledge.

EDUCATION

AI MAAREF UNIVERSITY COLLEGE

September 2012 - July 2016

BSc Computer Engineering Techniques

After graduation, I gained the following knowledge;

- Specialists in computer engineering technology.
- The ability to deal with modern technologies in the field of computers.

EXPERIENCE

Site-Supervisor | Local Construction Company

February 2018 – August 2018

My work tasks vary between day-to-day supervision of reconstruction and infrastructure projects and work condition facilitating.

Consultant | UNDP

September 2017 – December 2017

I joined the UNDP team and work as field monitor in Al Ramadi city. My work involved the following tasks;

- Data management; collect, input, and analyze data,
- Data validation through conducting several interviews with the key stockholders during field visiting, and
- Supervision on several projects in the municipality.

Team Leader | SHARQ AI-EEMAR AGENCY

September 2016 – March 2017

My work involved; supervision, task planner, and organizing

Administrative Assistant | local construction projects

May 2014 – August 2016

Besides studying, I worked as a freelance administrative assistant within a team of civil engineers and designers for several construction projects in Al-Anbar province. My work involved;

- Desk work tasks, such as data entry, scanning, printing, data digitalization with Microsoft office, and
- Projects supervision.

SKILLS

- Networking
- Communication
- Computer skills
- Microsoft office
- Data management
- Task implementer

REFERENCES

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