

## Taha Adnan

Contact No: 07832566352 – 07706245274

Email address: tahaadnan719@yahoo.com

Marital Status: unmarried

Birth Date: 1988

Nationality: Iraqi

Residence: Diyala Governorate

## Experience

➤ June, 2014 to August, 2018      Quality Assurance Representative  
Versar Inc.

- Efficient in three phase control and oversight system.ie; preparatory phase, initial phase and follow up phase.
- Develops and implements quality control and ground safety programs to ensure compliance with contract specifications.
- Evaluates personnel, including verification of skills, training and experience.
- Performs audits and inspections of work centers and ongoing maintenance actions, procedures, equipment and facilities.
- Manages the material deficiency and technical order improvement program.
- Initiates and reviews quality deficiency reports, technical deficiency reports and hazardous material reports, ensuring that they are accurate, clear, concise and comprehensive.
- Conducts safety inspections and training.
- Perform additional duties as assigned by supervisor.
- Efficient in record keeping and preparation of reports; capable of reviewing other people's work and determining accuracy and conformity to standards.
- Oversee technical engineering staff to guarantee the successful completion of the project.
- Write daily detailed reports logging work progress for quality assurance purposes.
- Produce and issue precise technical specifications and data sheets.
- Advise the project manager regarding construction material costs and quantity calculations.

➤ Dec, 2013 – June, 2014      Site Laboratory Manager  
Engineering Consultant Bureau for Diyala University

- Receive, label and analyze samples.
- Design and execute laboratory testing according standard procedures, make observations and interpret findings.
- Conduct experiments under defined conditions to verify/reject various types of hypotheses using refined scientific methods.
- Organize and store all chemicals substances, fluids and compressed gases according to safety instructions.
- Record all data and results in specified forms (paper and electronic) with accuracy and responsibility.
- Maintain equipment and assist in ordering laboratory supplies.
- Ensure that all safety guidelines are followed strictly at all times and maintain a clean and orderly environment.

➤ August 2012-Nov, 2013                      Site Engineer  
Al-Fao general engineering company (Alkalil residential complex)  
Ibn Majid Company (AlHartha Floating Pumps)

- Act as the main technical adviser on a construction site for subcontractors, craftspeople and operatives.
- Set out, level and survey the site.
- check plans, drawings and quantities for accuracy of calculations
- Ensure that all materials used and works performed are in accordance with the specifications.
- Oversee the selection and requisition of materials.
- Agree a price for materials and make cost-effective solutions and proposals for the intended project.
- Manage, monitor and interpret the contract design documents supplied by the client or architect.
- Liaise with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project.
- Liaise with the local authority (where appropriate to the project) to ensure compliance with local construction regulations and by-laws.
- Communicate with clients and their representatives (architects, engineers and surveyors), including attending regular meetings to keep them informed of progress.
- Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors.
- Plan the work and efficiently organize the plant and site facilities in order to meet agreed deadlines.
- Oversee quality control and health and safety matters on site.
- Prepare reports as required.
- Resolve any unexpected technical difficulties and other problems that may arise.

## Education

Faculty of Engineering, AL-Mustansiriya University,  
Bachelor of Science Civil Engineering  
Project seminar: Design and analysis project consist of 6 storey by Etabs  
Graduation year: 2012

## Summary

Dedicated Civil Engineer skilled in all phases of engineering operations. Consistently finishes projects under budget and ahead of schedule Forward-thinking professional familiar with all aspects of construction and commercial and residential planning. Advocates for sustainable infrastructure and green city-planning. Committed to designing environmentally-conscious and cost-effective public infrastructure solutions.

## Key Skills and Competencies

### Civil Engineering attributes

- Knowledge of contract technical specifications and their implementation.

- Familiar with relevant civil engineering design software e.g. ETABS, SKETCHUP and AutoCAD.
- Knowledge of Local Authority Design Guides for Highways in Residential and Commercial Estates.
- Superb critical thinking skills and the ability to evaluate designs, plans and projects.
- A good understanding of High Voltage substation design.
- Promoting the highest standards of safety onsite at all times.
- Experience of the road maintenance related services undertaken e.g. winter maintenance, street lighting, traffic management etc.
- Designing reinforced concrete structures.
- Assessing the environmental impact and risks connected to projects.

### Professional attributes

- Able to check the work of others & supervise less experienced or junior staff.
- Pricing, quoting and resourcing work within delegated authority levels.
- Writing accurate technical reports.
- Computer literate and conversant with MS Office suite and relevant engineering software packages.
- Assisting with competency appraisal processes for junior staff.
- Capable of defining and leading assignments.
- Always willing to help other less experienced team members with workloads.
- Supporting any procurement processes.

### Personal attributes

- Good communication, planning and organisational skills.
- Highly developed numeracy and computer literacy skills.
- Self motivator and the ability to motivate others.
- Keeping up to date with industry best practice.
- Able to work on your own initiative as well as being a team player.

## Affiliations

Iraqi Engineers Union, Member 2014 – Present

## Professional Courses

### Course description

Plano meter, Disto, Total station, Theodolite and Level Engineering  
Design of concrete structure By Etabs  
Occupational Safety and Health Administration (OSHA)

### Field

Survey

Building Structures  
Construction (30-Hours)

## Technical Skills

Auto CAD, Etabs, Sketch Up, Word, Excel, Outlook and cadastral services Level, theodolite and Total Station.

## Languages

Arabic (Mother Language)  
English (Very Good)

## Career Statement

Apart from contributing to the processes and strategies which enhance any projects I am working on, I feel that my greatest strengths are firstly my ability to deliver projects to agreed timescales, Secondly my skill at gaining a clear understanding of a client's exact needs, and thirdly being able to coordinate and lead all team resources whilst at the same time building strong working relationships with fellow colleagues and thereby getting them to improve their performance.

## Personal Skills

- Inventiveness
- Interpersonal sensitivity
- Able to make good judgments
- Disciplined
- Self-motivated
- Practical, methodical, and accurate
- Persuasiveness
- Creativity
- Awareness of ethical issues

**References** – Available on request.