

PERSONAL INFORMATION



AlAranji Aghiad

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Sex Male | Date of birth 24/08/1990 | Nationality Syrian

WORK EXPERIENCE

12/2018 – 06/2019 Marwa group company–Zalka–Beirut/Lebanon

Business or sector : Assistant lighting Engineer

04/2018 – 09/2018 Eagle Films company –Beirut/Lebanon

Business or sector: Assistant Decoration and lighting Engineer.

Activities an responsibilities:

- Prepare guidelines by describing operational and testing methods and procedures.
- Plan, organize and prioritize work to achieve goals .
- Rea job orders and inspect workpieces to determine work procedures an materials required.
- Work with various levels of management to insure that product is being displayed in the most favourable way possible.

10/2017 – 03/2018 Sharbel Al Haj (Restoration Company)-Jbail/Lebanon

Business or sector : Electrical workers' supervisor.

Activities and responsibilities

- Supervise the work of crew and their day to day activities.
- Deliver the safe, high quality and timely execution of team’s tasks.
- Ensure the scope of work completed by team is compliant with the clients contractual requirements.
- Insure that preparation of work packs compliant to quality procedures and checklist

06/2017 – 10/2017 Bou Bol Market –Beirut/Lebanon

Business or sector : An Accountant.

Activities and responsibilities:

- Prepare asset , liability , an capital account entries by compiling an analyzing account information.
- Document financial transactions by entering account information.
- Recommend financial actions by analyzing accounting options. Summarize current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports.
- Substantiate financial transactions by auditing documents.
- Maintain accounting controls by preparing and recommending policies and procedures.
- Maintain financial security by following internal controls.
- Prepare payments by verifying documentation, and requesting disbursements.
- Maintain customer confidence and protect operations by keeping financial information confidential.
- Accomplish the result by performing the duty.
- Contribute to team effort by accomplishing related results as needed.

05/2013 – 06/2017      Inustrial Equipment – Hama/Syria

Business or sector: sales Representative

Activities and responsibilities:

- Maintain a strong understanding about product inventory, features and technical specifications to answer specific customer questions.
- Present information about company offerings during trade shows or other large events to potential customers.
- Create new methods or strategies to help the sales team reach monthly goals for product revenue to increase company profitability.
- Give customers in-person product demonstrations and teach them about the features and benefits of each item the company offers.
- Attend weekly sales team meetings and provide information to management about sales figures, goals and obstacles.
- Adjust content of sales presentations by studying the type of sales outlet or trade.
- Contribute to team effort by accomplishing related results as needed.

Education and training

Obtained Certificates & Degrees

٢٠١٦ -Unfinished      -- Educational Qualification Diploma , suspended – Al Baath University / Syria

2009 – 2015      --Bachelor's Degree in Mechanical and Electrical Engineering / Electrical Power Engineering Department, with a Grade: Good and average:72.56%

Training courses

- A course of repair and maintenance of electrical household appliances – [CAMPOMATIC Company](#) .
- Programmable Logic Controller ([PLC](#)) Course - Aleppo University.
- [MATLAB](#) Programming Course - Aleppo University.
- [ETAB](#) Programming course – Homs University.

Scientific Research

- A Study for designing a [230/66](#) power transformer station, and its protection from lightning.
- Study the [lighting](#) of the residential project and playground.

Personal skills

Mother tongue(s) Arabic

Other language(s) : ENGLISH

understanding		Speaking		Writing
Reading	Listening	Spoken interaction	Spoken production	
B2	B2	B2	B2	B2

Computer skills

- A high level of computer literacy, particularly computer-aided design.
- Digitally fluent.
- Proficient in Microsoft Office programs, such as Word,Exceland power point.
- Able to create spreadsheets and presentations.
- Experienced in handling day-to-day IT operations.

Organizational & Managerial skills

- Strong organizational and planning skills.
- Knowledge of management systems and procedures.
- Excellent time management skills and ability to multi-task and prioritize work.
- Team working ability.
- Have outstanding problem solving, interpersonal and time management skills.
- Managing operational processes, developing best practices.
- Attention to details and meeting deadlines.

Job-relate skills

- Excellent technical knowledge.
- Good commercial awareness.
- The ability to work under pressure and to deadlines.
- Good problem-solving skills and a creative approach for new ideas.
- Willing to adapt or make changes for the good of the position.
- Eager and willing to add to my knowledge base and skills.
- Adapt easily to new challenges and show openness to new ways of doing things.

