

# **Curriculum Vitae**



## **Personal Information:**

- Name: Mustafa Imad Abood Al-Nuaimi
- Place & Date of birth: Baghdad, Jul.27<sup>th</sup>,1987
- Gender: Male
- Marital Status: Single
- Nationality: Iraqi
- Address: Baghdad, Al-Yarmouk

## **Contact me:**

E-mail: [mustafa.naimy@gmail.com](mailto:mustafa.naimy@gmail.com)

Mobile#: +964 7715177661

+964 7808663246

## **Education:**

- Secondary School:  
Al-Mansour High School for boys (2002-2005)
- Academic:  
Al-Mansour University, Computer Science Engineering & Information Technology, B.Sc. project (Digital Signature by Using Message Digest) (2005-2009).

## **Work Experience:**

### **Account Manager at Mars travel (August 2018- Present)**

- Responsible for company accounts.
- Responsible for checking data entry and checking customer and supplier statements.
- Responsible to collect and pay from customers and suppliers.

**Communication supervisor at NOKIA Jo. Subcontractor of  
Orange FTTH project (December 2016- March 2018)**

**Major responsibilities:**

- GAIA team supervisor.
- Correspondence and formal communication.
- Mapping and Auto-cad designs.
- Reporting.
- Installing, connecting networks devices (ODF, FDC, and FDB & ODP).
- Data entry.

**References**

**Eng. Murtatha Musawi**

**+962778481251**

**Email Address: [murtadha.mahmood.ext@nokia.com](mailto:murtadha.mahmood.ext@nokia.com)**

## **Export Manager at Sekeb Co. (Jan. 2014- Dec. 2016)**

as an Export Manager and It\_in Sekeb Co. in Amman - Jordan export Diaries and food for Iraq , Saudi Arabia , Kuwait and UAE and I was the IT assistant in the company making connection for printers , computers and the router (2014).

### **Major responsibilities:**

- Managing the electronic devices importation from (China, UAE & Singapore) to several Distributor in Iraq.
- Auditing.
- Shipments tracking.
- Formal communications (Correspondence).

## **Reference**

**Eng. Aous M. Al-Naimi**

**Mobile#: +962 7 9606 5333**

**+962 7 7710 1200**

**Email Address: [aous.naimi@gmail.com](mailto:aous.naimi@gmail.com)**

**[aous.naimi@sekeb.com](mailto:aous.naimi@sekeb.com)**

## **Supervisor and IT Specialist (Jan. 2012 – Jan. 2014)**

### **Major responsibilities:**

At Iraqi Community Business Center Development in Istanbul -  
Turkey giving specialized training courses of management and  
Human Resources

### **Reference**

**Dr. Anmar Asaad Al-Samrai**

**Mobile#: +964770 252 0309**

**+90 541 434 7563**

**Email Address: [anmar.sa@gmail.com](mailto:anmar.sa@gmail.com)**

## **Telecom Installations Supervisor at Qualios Co.**

**Subcontractor of Ericsson project in Lebanon related to  
(Alfa Operator) (Aug. 2011- Jan. 2012)**

### **Major responsibilities:**

- Installing RBS 6000 series.
- Installing the Access Module Magazine (AMM 2P, AMM 6P and AMM 20P).
- Installing the Node Processor Unit (NPU1 B, NPU2 and NPU 8x2).
- Installing the Modem Unit (MMU2 H).
- Installing the Line Termination Unit (LTU155e, LTU155e/o and LTU B155).
- Installing the Power Filter Unit (PFU2, PFU3 and PFU3 B).
- Installing the Fan Unit (FAU).
- Installing software of Mini-Link Craft (Configuration, Traffic Routing and Upgrade).
- Rectifier installation for telecom equipment.
- Swap BTS from Mini-Link C to Mini-Link Craft.
- Swap BTS from Mini-Link E to Mini-Link Craft.

### **Reference**

**Eng. Rawad Jamal**

**Mobile#: +96170031323**

**Email Address: [rawad.jamal@qualios.net](mailto:rawad.jamal@qualios.net)**

**Assistant Manager at Al-Jood Co. in Amman-Jordan (Aug. 2010 – Aug. 2011)**

**Major responsibilities:**

- Managing the electronic devices importation from (China, UAE & Singapore) to several Distributor in Iraq.
- Auditing.
- Shipments tracking.
- Formal communications (Correspondence).

**Reference**

**Mohaned Al-Azawi**

**Mobile#: +962796400415**

**Email Address: alazawimohanad@yahoo.com**

## **Telecom Installations Engineer at Darin Group (KOREK TELECOM SUB-CONTRACT) (Jan.2010 – Aug. 2010)**

### **Major responsibilities:**

- Working on microwave (Ericsson) and BSS equipment (antenna Katrena and RFS), installation, commissioning and maintenance (on aired about 300 sites by the team under my supervision).
- Installing microwave links in sizes PDH (0.3, 0.6, 0.9, and 1.2) and SDH (1.8, 2.4).
- Installing and maintenance the RBS 2216V2 and 2216.
- Installing and maintenance the Access Module Magazine (AMM 2P, AMM 6P and AMM 20P).
- Installing and maintenance the Node Processor Unit (NPU3, NPU2, NPU 1 B, NPU 8x2).
- Installing and maintenance the Line Termination Unit (LTU12x2, LTU3 12/1, LTU16x2, LTU16/1, LTU32/1, LTU155e, LTU155e/o, LTU B155).
- Installing and maintenance the Modem Unit (MMU2B, MMU2D, MMU2 F 155, MMU2 E 155).
- Installing and maintenance the Switch Multiplexer Unit (SMU 2).



- Installing and maintenance the Power Filter Unit (PFU1, PFU2, PFU3 and PFU3 B).
- Installing and maintenance the Fan Unit (FAU).
- Installing and maintenance in software Mini-link Craft and Mini-link E (Configuration, Traffic Routing and Upgrade).
- Responsible for Migration between BSS and other.
- Having experience in power section of telecom sites (Generators, A/C units & rectifiers) installation of shelter, generators, fuel tank, fuel piping system.

## **Reference**

**Eng. Ahmed Isa Al-Shawi**

**Mobile#: +9647507700213**

**+1 619 844 7428**

**Email Address: [ahmed.alshawikorektel.com](mailto:ahmed.alshawikorektel.com)**

**Personal assistant (Feb.2006-Jan.2010)**

At the Organization of Iraqi Community Business Center  
Development

**Reference**

**Dr. Anmar Asaad Al-Samrai**

**Mobile#: +964770 252 0309**

**+90 541 434 7563**

**Email Address: anmar.sa@gmail.com**

### **Training Courses:**

- GSM Training Course.
- Microsoft Office 97,2000& XP(Word ,Excel, Outlook)
- Effective Team Management Course.
- English for Business Life Course, Intermediate Level.
- Business Management Course.
- HR Course.
- GAIA System (Orange Operator Jo.)
- Parayda Travel Accounting System.

### **Objectives:**

- A responsible position where I can utilize experience & knowledge to contribute to the success of the Organization.
- Improve my skills to be more talent.
- Realize the importance of long business relationship.
- Seeking for a challenge to prove that success comes to those who believe it.

**Personal Skills:**

- Ability to work under pressure for more than 70 hours a week and high level of initiative and maturity without supervision.
- Good communication skills, presentation & interpersonal skills.
- Confident to work independently, self-motivated & can work with multi-cultural environment.
- Excellent conceptual problem solving & decision making skills, coupled with proven ability to adapt and successfully accomplish varied and complex assignments.
- Using Internet, Mailing, and Social Media.

**Languages:**

- Arabic: Mother tongue.
- English: Reading, Writing & Conversation.