



## **Zainab F. Hassan**

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**1993 August**

**Iraq, Baghdad, Utafiyah**

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### **PERSONAL STATEMENT**

Initiative spirit, empathy and outgoing personality, in order to interact with people at all levels. Also, the Strategic thinking, Communication. Tenacity/Commitment and Sense of Responsibility. Judgment, Team Intelligence and strong leadership. Team player, Ability to handle ambiguity and complexity, in the habit of working in a busy and complex environment, staying calm under pressure. Willingness and ability to travel to visit Group companies.

My objective is that to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

And to obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources

### **WORK EXPERIENCE**

- **Operations Control & Optimization Coordinator–Since August 2016**

Company Name - <http://www.earthlink.iq>

- **Personal Assistant & Coordinator – For 1Year**

Company Name - <http://www.earthlink.iq>

### **WORK ACHIEVMENT**

- Appreciation Certificate from the company to coordinate the process of Data centre relocation with the lowest cost and zero effect.
- Implemented new procedures and processes to make the work more organized and easier.
- decreased the planned outages for the company
- Presented a workshop lectures in English language, and Email etiquette for employees.

### **EDUCATION**

University of Baghdad, Al-Khwarizmi College of engineering, Automated Manufacturing Engineering department.

Bachelor's degree in automated manufacturing engineering sciences.

#### **Second Year Project (2013-2014):**

Designing and programming a 7 segment display, a seven-segment display (SSD) is a form of electronic display device for displaying decimal numerals that is an alternative to the more complex dot matrix displays

I programmed the IC to display names as individual letters.

#### **Third Year Projects (2014-2015):**

**A-Design a data centre,** the object of the project was to design a data centre and arrange the complete room of it, we calculate everything also contacted with the sales managers and companies to ensure that we choose the best quality and specification also with lowest price.

The whole

project was theoretical and group work with two of my colleagues.

**B-**Manufacture a Stanley cup, modelling a Stanley cup using AutoCAD, Test the model in Mastercam software to perform the suitable machining work, then manufacture the model using a CNC machine considering all the calculations.

**Final Year Project (2015-2016):**

Design and programming a line follower robot, the object of the project was to automate a car to follow a line without using human efforts, making all the calculations and circuit simulations plus the programming using the C language.

**Work Skills:**

- Proficiency in MS Office
- Google sheets and functions
- AutoCAD
- Adobe Photoshop
- Lightroom
- Illustrator
- 3D Max
- Arena Simulation
- Microprocessors Design & Manufacturing
- Automation Studio
- Simio Simulation
- WorkBench
- Minitab
- MATLAB
- Ansys Software
- MasterCAM
- C++
- Sketch up

**Language Skills:**

- Arabic (Native or Bilingual Proficiency)
- English (Full Professional Proficiency)
- French (Minimum Professional Proficiency)

**Personal Skills:**

Effective communication, Ability to priorities and organize work effectively, Multi-Tasking, Patience, fast typing, Strategic Thinking, Problem solving skills, Risk Taking, Customer service skills, Work under pressure, Translation ability, Public speaking.