

CURRICULUM VITAE



Name : Mina Farid Shaker
Marital Status : Married
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ACADEMIC QUALIFICATIONS

University	Degrees	Faculty	Major	From - To
Minia	BA	Engineering	Automotive and Tractors	2010-2014

Grade
69 % (Good)

PROFESSIONAL COURSES

Year	Course Description	Field	Place , Authority
2016	Soft Skills (Microsoft Certificate)	HR	Ministry of Youth and Sports
2015	AutoCAD	Design	Ghabbour Group (GBPOLO)
2014	Fixing Car Problems	Automotive	Chevrolet Mansour
2013	ICDL	Computer	Minia University

LANGUAGES

	Speak			Read			Write			Understand		
	Excel	Good	Fair	Excel	Good	Fair	Excel	Good	Fair	Excel	Good	Fair
Arabic	*			*			*			*		
English		*		*				*			*	

EMPLOYMENT RECORD

1.

Dates of employment From : 02-2015 To : 12-2015	Position (Design Engineer)
Company: <i>GBPolo</i> Bus Manufacturing Factory	
Duties 1) Design of bus structures Bodies.	

2.

Dates of employment From : 01-2016 To : 1-2017	Position (Site Engineer) Steel structures
Company: Shotmed For Metal Industries.	
Duties 1) Site Manager (Project of steel structure buildings in (Faculty of Engineering Egyptian-Chinese University) 2) Supervising the metal structures in the site. 3) Delivery of completed works to consultants. 4) Completion of works according to the agreed date.	

3.

Dates of employment From : 01-2017 To : Till now	Position (Production Engineer) Steel structures
Company: El Ahram For Metal Industries Factory.	
Duties 1) Supervising the stages of metal manufacturing (cutting, punching, rolling, welding, bending, assembly) 2) Make Workshop drawings for new designs which received in factory. 3) Management and supervision of some external sites such as : (Ferro Multi-National Factory at Fayoum - Beni Suef Power Station – Ktamy Power Station) 4) Setting schedules for existing factory work. 5) Operation CNC Plasma Cutting machine.	

COMPUTER SKILLS

- 1- AutoCAD program.
- 2- Office package (Excel, Access, PowerPoint, FrontPage and Outlook)
- 3- Microsoft Operating Systems.
- 4- Use of a computer for scientific research and Internet highly skilled.
- 5- Fixing software conflicts and repairing some parts of computer hardware.
- 6- Understanding the problems of data security.

ABOUT ME

- 1- Experienced with well-developed skills in Metal structural.
- 2- Experience to do all the duties of the production engineer Position.
- 3- Experience in welding quality.
- 4- Operation of the CNC Plasma Cutting machine.
- 4- Flexible and experienced with administrators.
- 5- Team Leader.
- 6- Adherence to the time limit for the work and seeking to be fulfilled before the required time.
- 7- Serious work with the possibility of working under pressure.

Great honor to be a member in your teamwork

Thank you,