**C.V**



**Personal Information’s:-**

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| --- | --- |
| **Name** | : Dalya Khaldoon |
| **Place & Date of Birth** | : Baghdad – 1989 |
| **Nationality** | : Iraqi |
| **Phone No.** | : +964 780 479 4640 |
| **E-Mail** | : [dayakhldoon89@gmail.com](mailto:dayakhldoon89@gmail.com) |
| **Address** | : Baghdad – AL-Mansour |
| **Marital Status** | : Single |

**Education:-**

* Graduate of Al-Turath University College
* Department of English Language
* Period : Oct 2009 – Jan 2013

**Work Experince:-**

* Working at customer service department
* Job tittle : Associate
* Company : Zain AL-Iraq
* Period : (Dec. 2013 – Jun. 2014)
* Working administration ( HR ) & sales employee
* Job tittle : Human Recourses (HR) & Sales Employee
* Company : Delta Communication
* Period : (Mar. 2019 – till now)

**Qualifications:-**

* Work on Microsoft Office ( Excel , Word , PowerPoint & Outlook)
* Internet Browser
* Use deferent Printer