

LETTER OF REPRESENTATION

Date:

TO:

Denton County, Texas

RE: Case Number:

Client Name:

Dear Sir/Madam:

Please be advised that this office represents
(Client Name) in connection with the above-referenced matter currently pending before your court.

As of the date of this letter, I respectfully request that you direct all future correspondence, notices, and communications related to this matter to my attention at the contact information listed below.

Attorney Information:

Name:

Texas State Bar No.:

Law Firm:

Address:

Phone:

Email:

Thank you for your attention to this matter.

Respectfully submitted,
