


# Amanda Malmin

Climate Change Fighter for Hire

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malmi003.github.io/Portfolio 

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Experienced and passionate environmentalist looking for a career as a Full Stack Web Developer in a dynamic work environment directly addressing climate change and sustainability through code.

## TECHNICAL SKILLS

Bash/Terminal, Git/Github, HTML, CSS, Bootstrap, Bulma, Materialize, CSS Grid/Flexbox, UI/UX, Javascript, jQuery, JSON, AJAX, Node.js, Handlebars, MySQL, ORM, Sequelize, MongoDB, Mongoose, Express.js, React.js, Nodemailer, Firebase, Heroku, Passport, MVC, Wordpress

## APPLICATIONS BUILT

### Artsposé

- Designed to help artists to broadcast their work while allowing users to explore new mediums/artists
- Full Stack M.E.R.N. app designed with Bulma
- My responsibilities covered UI/UX, front-end user validation, routing & back-end integration
- **Deployed site:** <https://artspose.herokuapp.com/>
- **Code:** <https://github.com/HRFoxhill/project3>

### Pet Cupid

- Taking advantage of the PetFinder API, this app matches perspective pet owners with their ideal pet based on personal survey results
- Full Stack app utilizing Node, Express, Sequelize, MySQL and designed with Materialize
- Responsibilities covered UI/UX, routing, DB management, front/back-end integration
- **Deployed site:** <https://petcupid.herokuapp.com/>
- **Code:** <https://github.com/kmvincent/Project2>

## WORK EXPERIENCE

### Zero Waste Events Team Member

Eureka Recycling

*Apr 2018 - current*

*Minneapolis, MN*

- Assist in designing and executing zero-waste events around the metro
- Educate the public and vendors on the importance/procedures of such efforts
- Support volunteers/vendors to meet our collective goals during events

### Operations and Administrative Manager

Ecosentials

*Sept 2016 - Nov 2017*

*Minneapolis, MN*

- Worked directly with company executives to create overall methodology to managing the day to day operations of a dynamic startup company
- Developed/refined data to identify areas for improvement and creatively problem solve
- Presented findings in a digestible and action oriented format
- Fulfilled all purchase orders from placement to final delivery
- Managed inventory including imports, forecasting, assembly & warehouse logistics
- Designed pricing and promotional models for current and future sales

Check out my online portfolio for more projects & information: [malmi003.github.io/Portfolio](https://malmi003.github.io/Portfolio)

## Office Manager

### Doucette's Party and Tent Rental

Aug 2014 - Aug 2016

Duluth, MN

- Managed the office operations and procedures directly under company executives
- Provided the best customer service possible while assisting with complex event planning processes
- Fostered lasting relationships with returning clients
- Initiated and developed self-directed projects and systems for continuous improvement
- Assisted in the development of educational, training, and marketing materials
- Adapted and performed a diverse range of essential and novel functions on strict deadlines
- Helped in the development and revision of employee roles and long term strategic vision and planning

## Other Roles

Sept 2014 - Current

- Women's Soccer Coach: Southwest High School
- Volunteer & website consultant: M.U.S.H.R.
- Green Infrastructure Intern: Natural Resource Research Institute
- General Intern: Victus Farms, aqua/hydroponics facilities

## ADDITIONAL SKILLS

Project Management, S.W.A.T. Analysis, Adaptability, Performance Under Pressure, R&D, Teamwork/building, Dedication, Customer Service, Communication, Quick Learning, Systems Thinking, Continuous Improvement, Analytics, Creative Problem Solving, and many others

## EDUCATION

### Full Stack Web Development Certificate

The University of Minnesota Twin Cities

- Using a combination of individual and intensive teamwork, built full stack web apps using the MVC framework and M.E.R.N stack
- See Technical Skills for more technologies utilized during this course

### Bachelor of Business Administration

The University of Minnesota Duluth

- Major: Organizational Management with an emphasis in sustainability
- Minors: Environment and Sustainability, Finance, and Health Care Management
- Participated in study abroad program at Curtin University in Perth, Australia

### Academic Achievements

- GPA: 4.0, Summa Cum Laude, Program Honors, Dean's List all semesters
- Recipient of the Labovitz School of Business and Economics Award for Academic Excellence in Business Administration
- Recipient of Academic Excellence Award for Organizational Management
- Nominee for Academic Achievement and Commitment to the Management Profession Award
- CARE Committee nominee and presenter at the LSBE Student Showcase
- Member of Beta Gamma Sigma, Vice President nominee

*Supervisor & reference list available upon request.*