

30 Registered Address (Sub-street, Building/Street, Barangay, City/Municipality, Province)	
31 Contact Number (Landline/Mobile No.)	32 Official Email Address
33 Declaration I declare, under the penalties of perjury, that this application has been made in good faith, verified by me and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.	
TAXPAYER/AUTHORIZED REPRESENTATIVE <i>(Signature over Printed Name)</i>	
Title/Position of Signatory	
Stamp of BIR Receiving Office and Date of Receipt	

*Note: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

Documentary Requirements:

FOR E.O. 98 AND ONETT – INDIVIDUAL (LOCAL & RESIDENT ALIEN)

1. Any government-issued ID (e.g., PhilID/ePhilID, Passport, Driver's License/eDriver's License) that shows the name, address and birthdate of the applicant. In case the ID has no address, any proof of residence or business address; (1 photocopy)

For transfer of properties by succession

- Death Certificate of decedent or Extrajudicial Settlement of the Estate/Affidavit of Self Adjudication; (1 photocopy)

ADDITIONAL DOCUMENTS, IF APPLICABLE:

1. Marriage Contract, for married female; (1 photocopy)
 2. If transacting through a Representative:
 2.1 Special Power of Attorney (SPA) executed by the taxpayer-applicant indicating the purpose and name of authorized representative; (1 original)
 2.2 Any government-issued ID of the taxpayer and authorized representative; [1 photocopy, both with one original specimen signature(wet)]
 3. For First Time Job Seeker
 Barangay Certification that the applicant is a resident of the barangay and is a First Time Job Seeker; (1 certified true copy)

FOR E.O. 98 – FOREIGN NATIONAL (NONRESIDENT)

1. Passport (Bio page, including date of entry/arrival and exit/departure stamp, if applicable); (1 photocopy)

ADDITIONAL DOCUMENTS, IF APPLICABLE:

2. If transacting through a Representative:
 2.1 Apostilled Special Power of Attorney (SPA) or authenticated by the Philippine Embassy or Consulate General, indicating the purpose and name of authorized representative;
 (1 certified true copy, original for presentation)
 2.2 Any government-issued ID of the taxpayer and authorized representative; (1 photocopy)

POSSESSION OF MORE THAN ONE TAXPAYER IDENTIFICATION NUMBER (TIN) IS CRIMINALLY PUNISHABLE PURSUANT TO THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE OF 1997, AS AMENDED.