

Lifelong student of technology seeking career in technology industry with experience in business, and medical fields. Passionate full stack developer with a web development certificate from Columbia Engineering Coding Boot Camp. Naturally adapt to assigned roles, whether as leader or team member with outstanding teamwork and communication abilities aiming productivity. Very passionate about getting things done aiming creativity, and exceeding expectations. Multilingual: Albanian, Spanish and Italian.

---

## TECHNICAL SKILLS

---

**Softwares/Platforms:** Databases (MySQL, MongoDB), Server-Side Development (MERN Stack, Progressive Web Applications, API Interaction (API, JSON, AJAX), Deployment/Command-Line Fundamentals (Heroku, Git), Quality Assurance (Unit Testing, Linting, Continuous Integration)

**Software Languages:** Browser-Based Technologies (HTML5, CSS, JavaScript, jQuery, Bootstrap)

**Supplemental Self-Study Topics:** (Python, Java, C#, Amazon Web Services)

---

## PROJECTS

---

---

## RELEVANT EXPERIENCE

---

**Junior Web Developer****Greenvine, INC, NY****May 2021 – August 2022**

- Created website layout/user interface by using standard HTML/CSS practices.
- Built reusable code for future use.
- Participated in the entire application lifecycle, focusing on coding and debugging.
- Performed UI tests to optimize performance.

---

## ADDITIONAL EXPERIENCE

---

**Assistant Administrator****Khrom Aesthetics and Dermatology, NY****May 2020 - August 2020**

- Wrote and proposed a detailed marketing plan increasing patient/client response rate.
- Reviewed the website and made suggestions after identifying information deficiencies.
- Assisted in developing programs regarding new technologies in the medical industry related to their practice.
- Trained employees and prepared presentations about the development of the new technology.
- Coordinated with doctors, nurses and healthcare professionals identifying their issues and needs.
- Ensured patient medical records were kept up to date using several Excel reports for a variety of data.
- Ensured smooth customer service operations (e.g. assistance with patients, orders and payments).
- Participated in team brainstorm meetings and conferences to develop new knowledge and recommendations.
- Created 5 daily reports on NexTech entering application data and organized attachments.
- Kept inventory of office supplies, detailed records of medical stock, and placed replenishment orders as needed.

**Gallery Host**  
**Receptionist**  
**Office Assistant**

**Hersha Hospitality Management, NY 2019**

**June 2016 - February**

- Kept management advised of all scheduled meetings, and requirements or special situations for guests or clients.
- Assisted in interview guide development and summarizing interview notes.
- First contact for guest concerns, providing them with information and assistance.
- Handled up to 100 guests daily, and generated approximately \$1,000 per day for the lounge.
- Oversaw and maintained cleanliness and readiness of 4 small conference rooms for use by hotel guests.
- Acted as Manager-on-Duty in absence of management.
- Organized meetings and special seminars.
- Conducted walk-throughs of public areas and kitchen and provided a follow up report/checklist to management.
- Ordered all food and beverage inventory.

**Sales Manager, B2C, B2B**

**Smilte, LTD, Torino, Italy**

**January -May 2015**

- Documented expenses and transaction procedures and reports for values up to €10,000 daily.
- Coordinated 200 daily customer service operations (e.g. sales processes, orders and payments).
- Created 50 reports, analyzed and interpreted 200 retail data including revenues, expenses and competition.
- Filed and updated contact information for 57 employees, as well as clients, suppliers and external partners.
- Monitored retail operating costs, budgets and resources.
- Developed, trained and recruited new employees.
- Performed supplier interviews in the process of conducting new supplier contracts.

## **EDUCATION**

**Full Stack Flex Boot Camp, Columbia Engineering Coding Boot Camp, Columbia University, NY**

**September 19-Present**

A 12-week intensive program focused on gaining skills for full stack web development.

**BBA, Business for Health Professions, Brooklyn College/CUNY**

**Graduation date: June 2019**

- GPA 3.65/4.0
- Dean's List (Spring 2018), Seymour and Sylvia Memorial Scholarship

**2018 - 2019**

**BBA, University of Tirana, Faculty of Economics, Tirana, Albania**

**Graduation date: July 2013**

## **PROFESSIONAL CONTRIBUTIONS TO COMMUNITY AND LEADERSHIP EXPERIENCE**

- Volunteer – Public Relations Coordinator | Pink Movement | NGO Albania 2020 – April 2021
- Volunteer – Event Planner | Albanian Women Empowerment Network | NGO Albania 2020 – April 2021
- Medical Interpreting Certificate MSKCC Immigrant Health and Cancer Services - 2018
- Woman in Technology: Leadership talk | Participant Brooklyn College 2017
- Volunteer – Head of Administration Office | Albanian Woman in the USA New York 2015 – 2021
- 1<sup>st</sup> place winner | “Planning my BiodiverCITY “ October 2012
- Volunteer – Mentor | Startup Live Tirana Albania 2010
- President of the Student Council of High School ‘Sinan Tafaj’ Albania 2008
- 2<sup>nd</sup> place winner | Karl Popper Debate Tournament Albania 2008
- Volunteer - Red Cross Albania Albania 2004 – 2013