

**Claim Form - Part A**
**For Health Insurance Policies Other than Travel & Personal Accident**

TO BE FILLED IN BY THE INSURED

The issue of this Form is not to be taken as an admission of liability (To be filled in block letters)

All the fields in the Claim Form are mandatory.

**SECTION A - DETAILS OF PRIMARY INSURED:**

a) Policy No:	b) SI No / Certificate No.	c) Company/ TPA ID No:
d) Name:		
e) Address:		
City:	State:	Pin Code:
f) Phone No:	g) Email ID:	

**SECTION B - DETAILS OF INSURANCE HISTORY:**

a) Currently covered by any other Mediclaim / Health Insurance: Yes <input type="checkbox"/> No <input type="checkbox"/>	b) Date of commencement of first Insurance without break: <b>D D M M Y Y Y Y</b>
c) If Yes, Company Name: <input type="text"/>	i) Insurer's Email ID: <input type="text"/> ii) Insurer's Phone No: <input type="text"/>
iii) Policy No. <input type="text"/>	iv) Sum Insured (Rs.) <input type="text"/>
d) Have you been hospitalized in the last four years since inception of the contract? Yes <input type="checkbox"/> No <input type="checkbox"/>	i) Date: <b>D D M M Y Y Y Y</b>
ii) Diagnosis: <input type="text"/>	
e) Previously covered by any other Mediclaim /Health insurance: Yes <input type="checkbox"/> No <input type="checkbox"/>	
f) If yes, Company Name: <input type="text"/>	

**SECTION C - DETAILS OF INSURED PERSON HOSPITALIZED:**

a) Name: <input type="text"/>
b) Relationship to Primary insured: <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other _____
c) Date of Birth: <b>D D M M Y Y Y Y</b>
d) Address: <input type="text"/> (if different from above) <input type="text"/>
e) Gender: <input type="checkbox"/> Male: <input type="text"/> Female: <input type="text"/> f) Age: <input type="text"/> years <input type="text"/> months
Occupation: <input type="checkbox"/> Service <input type="checkbox"/> Self <input type="checkbox"/> Employed <input type="checkbox"/> Homemaker <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Other _____
City: <input type="text"/> State: <input type="text"/> Pin Code: <input type="text"/>
g) Phone No: <input type="text"/> h) Email ID: <input type="text"/>

**SECTION D - DETAILS OF HOSPITALIZATION:**

a) Name of Hospital where Admitted: <input type="text"/>		
b) Hospital's Email ID: <input type="text"/>		
c) Room Category Occupied: <input type="checkbox"/> Day care <input type="checkbox"/> Twin sharing <input type="checkbox"/> Single Occupancy <input type="checkbox"/> 3 or more beds per room		
d) Hospitalization due to: <input type="checkbox"/> Injury <input type="checkbox"/> Illness <input type="checkbox"/> Maternity		
e) Date of injury / Date Disease first detected / Date of Delivery: <b>D D M M Y Y Y Y</b>	f) Date of Admission: <b>D D M M Y Y Y Y</b>	g) Time: <b>H H M M</b>
h) Date of Discharge: <b>D D M M Y Y Y Y</b>	i) Time: <b>H H M M</b>	
j) If Injury give cause: <input type="checkbox"/> Self inflicted <input type="checkbox"/> Road Traffic Accident <input type="checkbox"/> Substance Abuse / Alcohol Consumption		
k) If Medico Legal: Yes <input type="checkbox"/> No <input type="checkbox"/>	l) Reported to police: Yes <input type="checkbox"/> No <input type="checkbox"/>	m) MLC Report & Police FIR attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
n) System of Medicine: <input type="text"/>		

**SECTION E - DETAILS OF CLAIM:**
**a. Details of the treatment expenses claimed:**

i. Pre -hospitalization Expenses: Rs. <input type="text"/>	ii. Hospitalization Expenses: Rs. <input type="text"/>
iii. Post-hospitalization Expenses: Rs. <input type="text"/>	iv. Health-Check up Cost:Rs. <input type="text"/>
v. Ambulance Charges: Rs. <input type="text"/>	vi. Others (code): Rs. <input type="text"/>
vii. Total: Rs. <input type="text"/>	

**b. Claim for Domiciliary Hospitalization:**  Yes  No (If Yes, provide details in annexure)

**c. Details of Lump sum / cash benefit claimed:**

i. Hospital Daily Cash: Rs.		ii. Surgical Cash: Rs.	
iii. Critical Illness Benefit: Rs.		iv. Convalescence: Rs.	
v. Pre/Post hospitalization Lump sum benefit: Rs.		vi. Others: Rs.	
vii. Total Rs.			

## **Claim Documents Submitted - Check List:**

<input type="checkbox"/> Duly filled and signed Claim Form Part A	<input type="checkbox"/> All previous consultation papers (prior to hospitalization)
<input type="checkbox"/> Duly filled and signed Claim Form Part B for a Hospitalization Claim	<input type="checkbox"/> Proposer's Bank Account Details-Cancelled Cheque Leaf with Proposer name pre-printed OR Bank Passbook 1st page
<input type="checkbox"/> Hospital Final Bill with breakup	<input type="checkbox"/> Legal Heir / Succession Certificate in case of Proposer's Death
<input type="checkbox"/> Discharge Summary / Day-care Summary	<input type="checkbox"/> Affidavit - NOC from other Legal Heirs on a Stamp Paper certified by a Public Notary (In case of settlement to one Legal Heir)
<input type="checkbox"/> In case of Death: Death Summary and Death Certificate	<input type="checkbox"/> Nominee / Legal Heir Bank Account Details-Cancelled Cheque Leaf / Passbook / Bank Statement (in case of Proposer's Death)
<input type="checkbox"/> Indoor Case papers (Hospital progress notes and nursing charts)	<input type="checkbox"/> Pharmacy / Investigation / Diagnostic Bills with Prescriptions / Diagnostic
<input type="checkbox"/> All investigation reports Including CT / MRI / USG / HPE / ECG / X-Ray / MRI / CT Reports and Films	<input type="checkbox"/> Reason for delayed submission of claim (if submission is beyond 30 days from date of discharge/event/last treatment date)
<input type="checkbox"/> Doctor Consultation Bills and Papers	<input type="checkbox"/> Invoice / Sticker for the implants used in the treatment
<input type="checkbox"/> All Bill Payment Receipts	<input type="checkbox"/> ID Card issued by Employer (in case of Group Policy)
<input type="checkbox"/> Proposer's ID Proof : PAN Card & Aadhaar Card (If CKYC not registered). If CKYC registered: CKYC form and CKYC number	<input type="checkbox"/> In case of Accident: Medico Legal Case (MLC) / Accident Report (AR) First Information Report (FIR) Police Final Report

**SECTION F - DETAILS OF BILLS ENCLOSED:**

## **SECTION G - DETAILS OF PRIMARY INSURED'S BANK ACCOUNT:**

a) Pan No:	b) Account No:
c) Bank Name and Branch:	d) Cheque / DD Payable details:
e) IFSC Code:	

## **SECTION H - DECLARATION BY THE INSURED:**

I hereby declare that the information furnished in this Claim Form is true & correct to the best of my knowledge and belief. If I have made any false or untrue statement, suppression or concealment of any material fact with respect to questions asked in relation to this claim, my right to claim reimbursement shall be forfeited. I also consent & authorize TPA / insurance company, to seek necessary medical information / documents from any hospital / Medical Practitioner who has attended on the person against whom this claim is made.

I hereby confirm that I have included all the bills / receipts for the purpose of this claim & that I will not be making any supplementary claim except the pre / post-hospitalization claim, if any. In addition, I have submitted all previous consultation papers to the Company and I further declare that there are no additional consultation papers, apart from the ones submitted, relating to my claim. In the event of false or inaccurate statements found to be untrue, or if any material facts have been deliberately suppressed / concealed, I agree that the Company reserves the right to repudiate my claim. I authorize the Company to send my claim documents to other insurer/s. It is expressly agreed and understood by Me that the Company is merely acting as a conduit between Me and other Insurer(s) and shall coordinate with the other Insurer(s) for settlement of the balance amount, in case of insufficient coverage under the current policy with our Company.

Under no circumstances, the Company be liable to you or to other Insurer(s) for any direct, indirect, special, incidental, exemplary, consequential or other damages under any legal theory, including, without limitation, tort, contract, strict liability or otherwise, towards any non-settlement and partial settlement, as the case may be or rejection of your claim by other insurer(s). Without limiting the generality of the foregoing, the Company shall have absolutely no liability in connection with other Insurer(s) for:

1. damages as a result of failure of performance, delays in operation or transmission;
  2. any loss or injury caused, in whole or in part, by the actions, omissions, or negligence, of other Insurer(s);

The liability of the Company under this contract is several and not joint with other insurer(s). The company shall be liable only to the extent of the Sum Assured provided under the policy and subject to other policy terms and conditions as may be applicable under the Policy Schedule opted by Me. The company is not jointly liable for the proportion of liability underwritten by any other Insurer(s).

Date:

Place: \_\_\_\_\_

**Signature of Insured**

GUIDANCE FOR FILLING CLAIM FORM - PART A (To be filled in by the insured)		
DATA ELEMENT	DESCRIPTION	FORMAT
<b>SECTION A - DETAILS OF PRIMARY INSURED</b>		
a) Policy No.	Enter the policy number	As allotted by the insurance company
b) Sl. No/ Certificate No.	Enter the social insurance number or the certificate number of social health insurance scheme	As allotted by the organization
c) Company TPA ID No.	Enter the TPA ID No	License number as allotted by IRDA and printed in TPA documents
d) Name:	Enter the full name of the policyholder	Surname, First name, Middle name
e) Address	Enter the full postal address	Include Street, City and Pin code
<b>SECTION B -DETAILS OF INSURANCE HISTORY</b>		
a) Currently covered by any other Mediclaim / Health Insurance?	Indicate whether currently covered by another Mediclaim / Health Insurance	Tick Yes or No
b) Date of Commencement of first Insurance without break	Enter the date of commencement of first Insurance	Use dd-mm-yyformat
c) Company Name	Enter the full name of the insurance company	Name of the organization in full
Policy No.	Enter the policy number	As allotted by the insurance company
Sum Insured	Enter the total sum insured as per the policy	In rupees
d) Have you been Hospitalized in th e last four years since inception of the contract?	Indicate whether hospitalized in the last four years	Tick Yes or No
Date:	Enter the date of hospitalization	Use mm-yy format
Diagnosis	Enter the diagnosis details	Open Text
e) Previously Covered by any other Mediclaim / Health Insurance?	Indicate whether previously covered by another Mediclaim / Health Insurance	Tick Yes or No
f) Company Name	Enter the full name of the insurance company	Name of the organization in full
<b>SECTION C -DETAILS OF INSURED PERSON HOSPITALIZED</b>		
a) Name	Enter the full name of the patient	Surname, First name, Middle name
b) Gender	Indicate Gender of the patient	Tick Male or Female
c) Age	Enter age of the patient	Number of years and months
d) Date of Birth	Enter Date of Birth of patient	Use dd-mm-yy format
e) Relationship to primary Insured	Indicate relationship of patient with policyholder	Tick the right option. If others, please specify.
f) Occupation	Indicate occupation of patient	Tick the right option. If others, please specify.
g) Address	Enter the full postal address	Include Street, City and Pin Code
h) Phone No	Enter the phone number of patient	Include STD code with telephone number
i) E-mail ID	Enter e-mail address of patient	Complete e-mail address
<b>SECTION D - DETAILS OF HOSPITALIZATION</b>		
a) Name of Hospital where admitted	Enter the name of hospital	Name of hospital in full
b) Room category occupied	Indicate the room category occupied	Tick the right option
c) Hospitalization due to	Indicate reason of hospitalization	Tick the right option
d) Date of Injury/Date Disease first detected / Date of Delivery	Enter the relevant date	Use dd-mm-yy format
e) Date of admission	Enter date of admission	Use dd-mm-yy format
f) Time	Enter time of admission	Use hh:mm format
g) Date of discharge	Enter date of discharge	Use dd-mm-yy format
h) Time	Enter time of discharge	Use hh:mm format
i) If Injury give cause	Indicate cause of injury	Tick the right option
If Medico legal	Indicate whether injury is medico legal	Tick Yes or No
Reported to Police	Indicate whether police report was filed	Tick Yes or No
MLC Report & Police FIR attached	Indicate whether MLC report and Police FIR attached	Tick Yes or No
j) System of Medicine	Enter the system of medicine followed in treating the patient	Open Text

SECTION E - DETAILS OF CLAIM		
a) Details of Treatment Expenses	Enter the amount claimed as treatment expenses	In rupees (Do not enter paise values)
b) Claim for Domiciliary Hospitalization	Indicate whether claim is for domiciliary hospitalization	Tick Yes or No
c) Details of Lump sum/ cash benefit claimed	Enter the amount claimed as lump sum / cash benefit	In rupees (Do not enter paise values)
d) Claim Documents Submitted-Check List	Indicate which supporting documents are submitted	Tick the right option
SECTION F - DETAILS OF BILLS ENCLOSED		
Indicate which bills are enclosed with the amount in rupees		
SECTION G - DETAILS OF PRIMARY INSURED's BANK ACCOUNT		
a) PAN	Enter the permanent account number	As allotted by the Income Tax department
b) Account Number	Enter the bank account number	As allotted by the bank
c) Bank Name and Branch	Enter the bank name along with the branch	Name of the Bank in full
d) Cheque/ DD payable details	Enter the name of the beneficiary the cheque / DD should be made out to	Name of the individual / organization in full
e) IFSC Code	Enter the IFSC code of the bank branch	IFSC code of the bank branch in full
SECTION H - DECLARATION BY THE INSURED		
Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign.		

**Aditya Birla Health Insurance Co. Limited**

Product Name: Group Activ Secure, UIN: ADIHLGP22155V032223.

1800 270 7000 | care.healthinsurance@adityabirlacapital.com | www.adityabirlahealthinsurance.com

Trademark/Logo Aditya Birla Capital is owned by Aditya Birla Management Corporation Private Limited and

Trademark/logo HealthReturns, Healthy Heart Score and Active Day are owned by Momentum Metropolitan Life Limited

(Formerly known as MMI Group Limited). These trademark/Logos are being used by Aditya Birla Health Insurance Co. Limited

under licensed user agreement(s).

**Registered Office:**

9th Floor, Tower1, One World Centre, Jupiter Mills Compound,

841, Senapati Bapat Marg, Elphinstone Road, Mumbai 400013.

CIN:U66000MH2015PLC263677

IRDA Registration No. 153