

April 3, 2023

KEVIN A. MENSAH
Junior Software Engineer - Web
IT Department

Dear Mr. Mensah,

Congratulations! You are hereby appointed as a regular employee of the company effective April 7, 2023.

You are now entitled to the benefits and privileges accorded to all regular employees with the same position and rank. To learn more about these, please join us on April 4, 2023, at 10:00am where you will also meet other newly-appointed regular employees.

Please coordinate with Daive Mengote or Josephine Pahayahay, your HRBPs, to confirm your attendance.

We trust that you will continue to live out our core values everyday and give your best in every job and/or responsibility assigned to you.



MARY ANNE P. FELIPE
HR Director

Conforme:

KEVIN A. MENSAH
Date: