

VMI Individual Activity Registration Guide (EN)

For MamChef chefs operating in Lithuania

This guide walks you through registering your Individual Activity on the State Tax Inspectorate (VMI) portal.

Follow the steps carefully.

Screenshots are included for clarity.

Step 1 — Open VMI

Go to the VMI website: <https://www.vmi.lt>

Step 2 — Log in Click Prisijungti (Login).

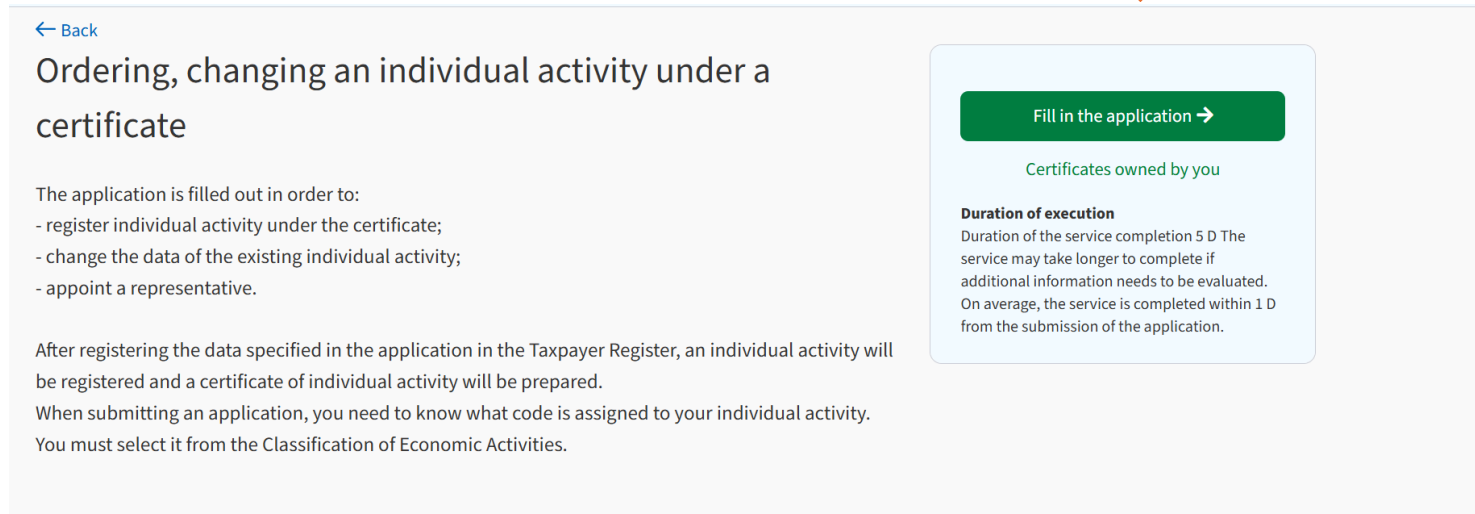
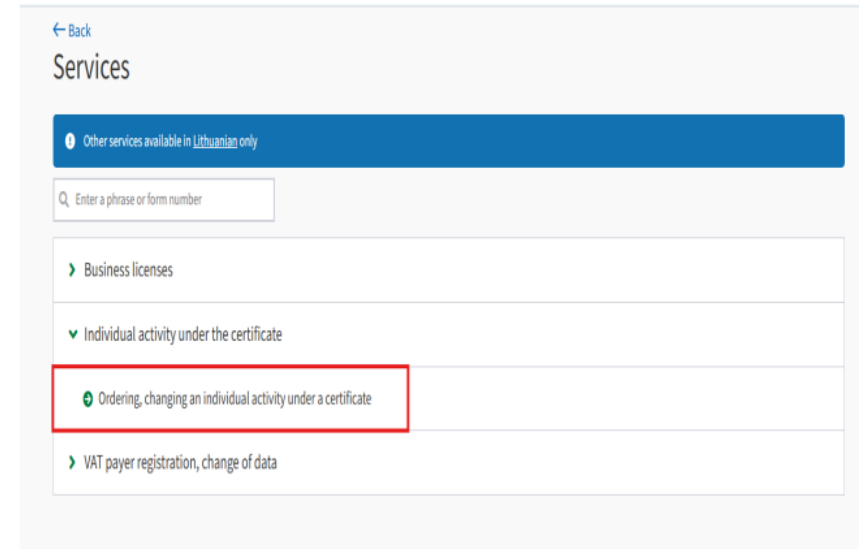
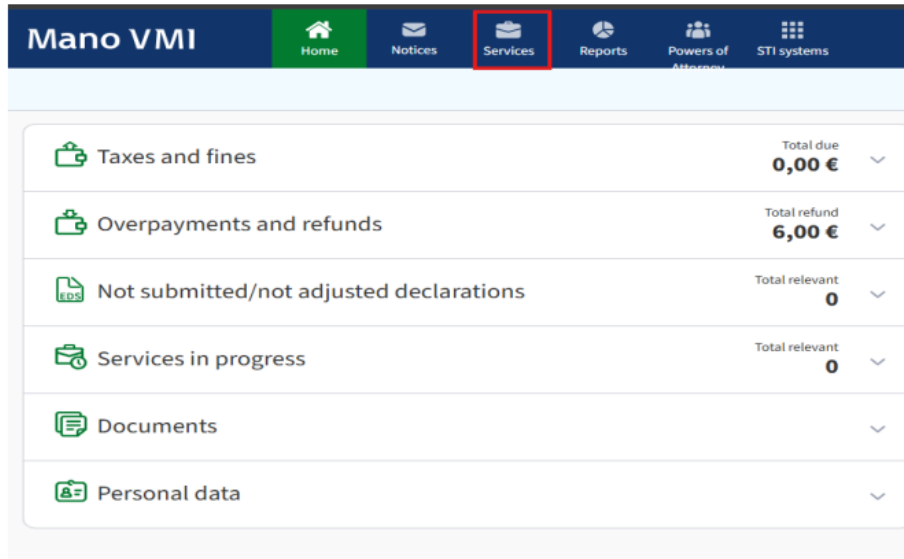
Choose Smart-ID, Mobile-ID, e-banking, or other e-identification.

Step 3 — Switch to English

After logging in, go to Mano VMI (My VMI). Scroll down and switch interface to EN.

Step 4 — Activity Registration

From menu select Services → Activity Registration. Then choose Ordering, changing an individual activity under a certificate. Then fill in the application.



Step 5 — Activity Details Fill in required details.
Select activity code 108900 (Food manufacture). Enter address, email. Skip representatives.

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Introduction of ongoing activity

Valid from

2025-09-18

New value of the activity

108900

Code | Name

108900 | Manufacture of other food products n.e.c.

×

Details of the place of establishment of the individual activity

Changes valid from

2025-09-18

Name of activity

Virtual place of performance - website address

Address of the place of performance

Matches with the declared place of residence

Declared place of residence: Stirnų g. 23-34, Vilniaus m., Vilniaus m. sav.

City / village

Enter part of the beginning

Street

Select or enter part of the beginning

House - apartment

Select or enter part of the beginning

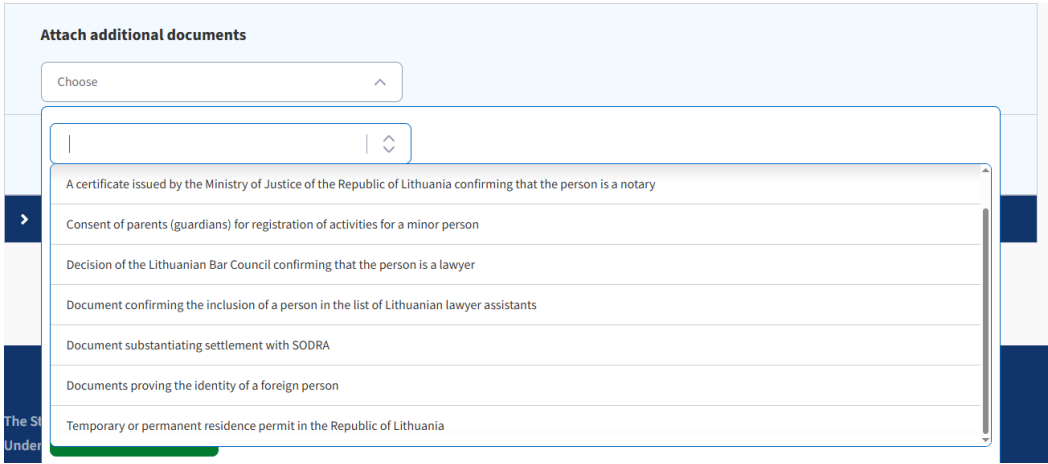
Postal code

Save

Cancel

Step 6 — Attach Documents

Upload your Temporary/ Permanent Residence Permit scan or photo.



Step 7 — Submit Review and confirm submission.

Keep confirmation for records.

After Submission

Registration will appear in Mano VMI. Respond via portal if VMI requests additional info.

Tips & Notes

- If English menu is missing, continue in Lithuanian using provided labels.
- Desktop browser recommended.
- Clear scans/photos increase approval speed.
- Update your address in Mano VMI if it changes later.

“Final Step: Once your registration is confirmed in Mano VMI, download your Individual Activity Certificate (PDF) and upload it to your MamChef profile to complete verification.”