

**Could all drivers report to Supervisors office and check in as soon as they arrive on site immediately. If you do not collect your full load or are going to be late for planned collection time, please inform your traffic office immediately.**

**ALL DRIVERS ARE TO ENSURE THAT THE LOAD IS SECURELY STRAPPED BEFORE DEPARTURE. IF THEY FEEL THAT THE PALLETS ARE NOT SECURELY SHRINK WRAPPED, THEY ARE NOT TO LEAVE SITE UNTIL INSTRUCTED BY OURSELVES.**

**PLEASE COULD YOU SUPPLY YOUR DRIVER NAME, CONTACT NUMBER AND REGISTRATION NUMBER AND E-MAIL TO:  
[logistics@aktrion.com](mailto:logistics@aktrion.com)**