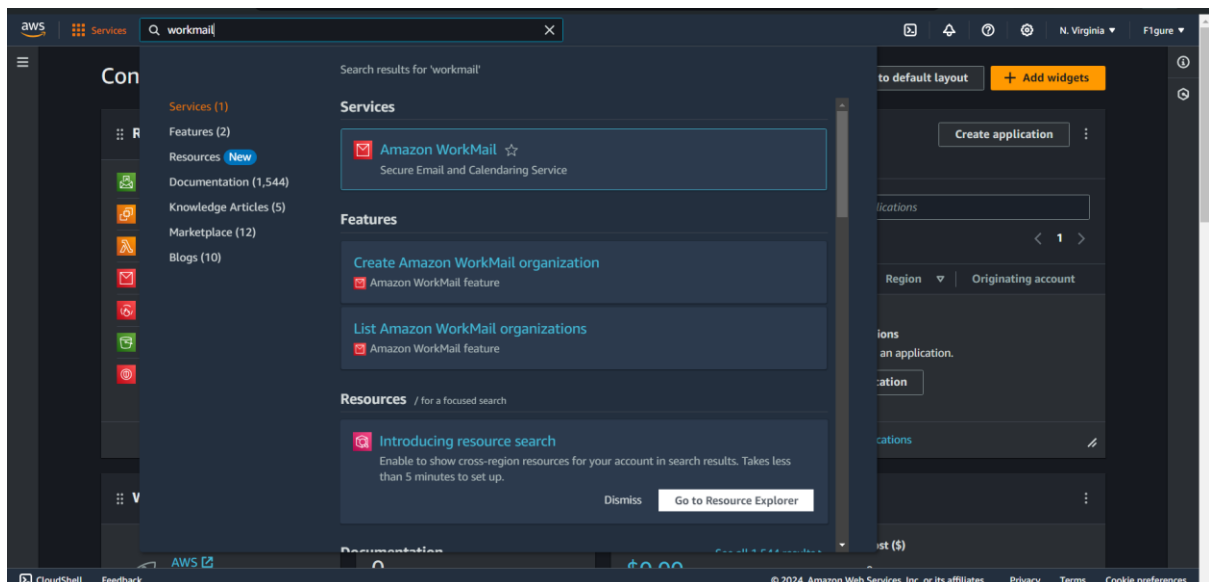


Assignment No: -13

Problem statement: Create a workmail for your organization.

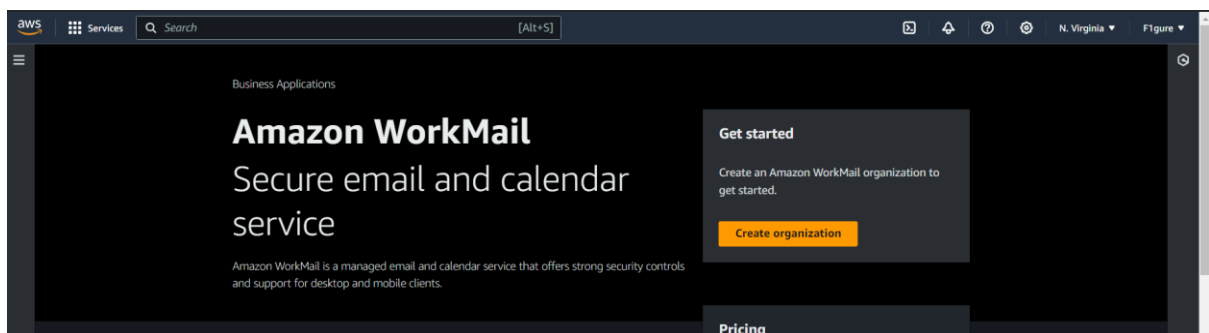
The steps are as follows: -

1. Navigate to the AWS console and locate the "**Work Mail**" service. Click on the first option that appears in the search results.

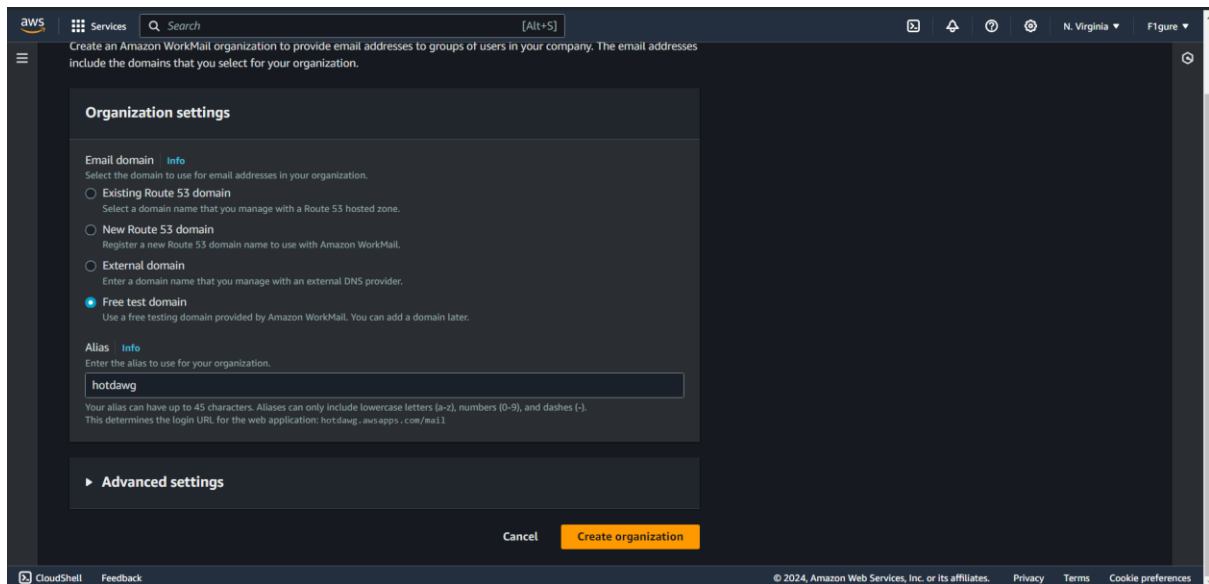


2. Choose a region from the list of supported regions. For this example, select "**US East (N. Virginia)**".

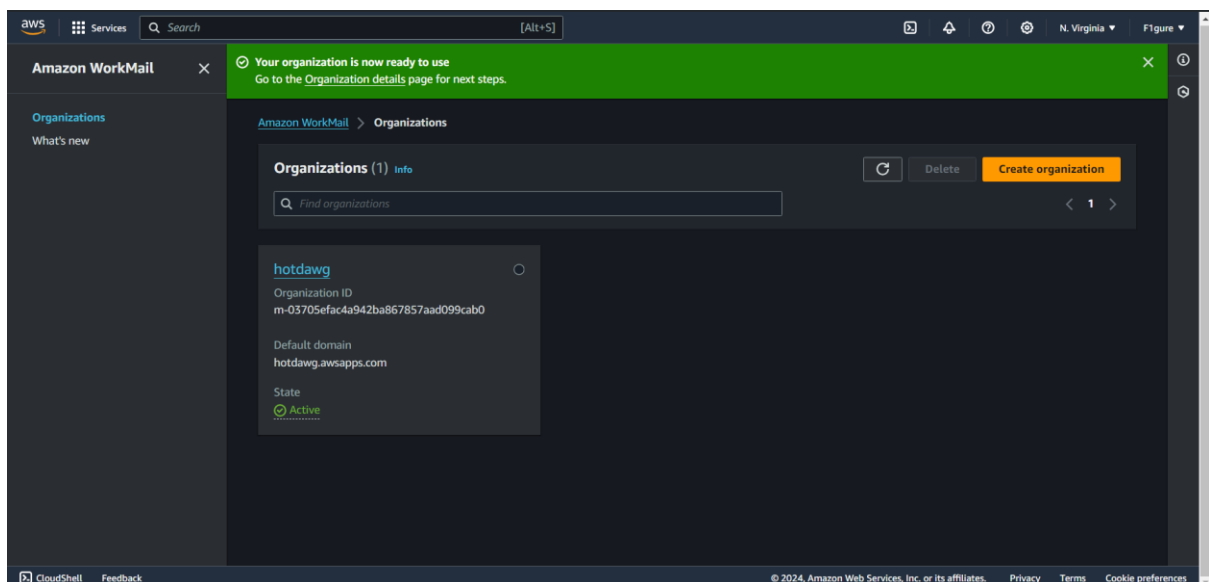
3. Click on "**Create organization**".



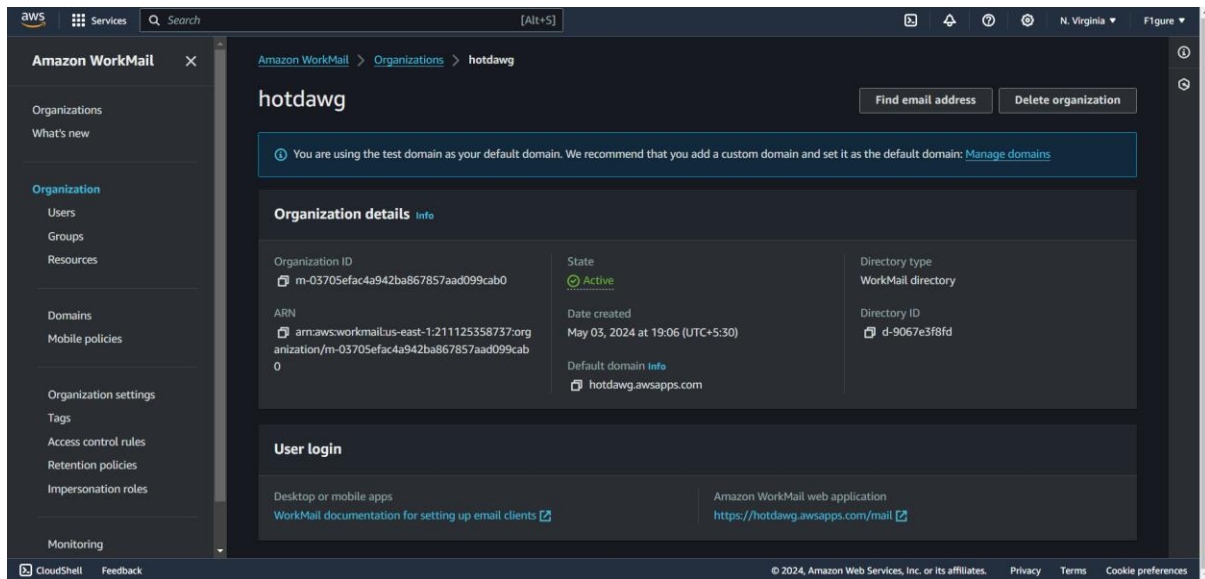
4. Select the "**Free test domain**" option from the available email domains. Then, enter an organization name, such as "**hotdawg**"



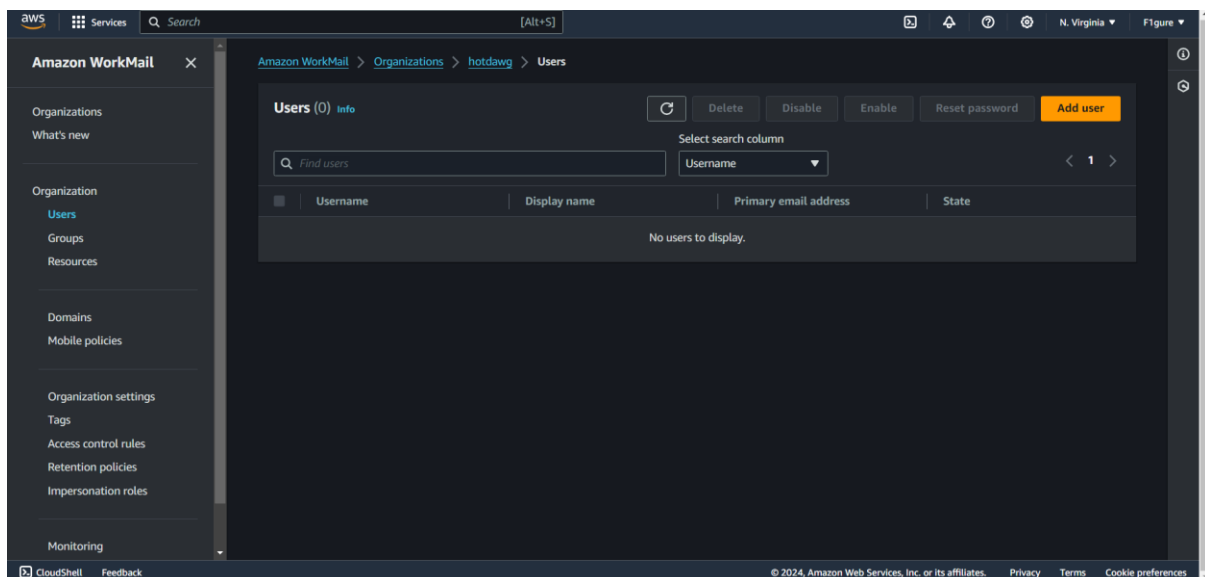
5. Once the organization is successfully created, click on the organization name.



6. From the left pane, navigate to "Users" under the Organization category.



7. Then proceed to click on “Add user”.



8. Enter the username, first name, and last name in their respective fields. The display name will be generated automatically.

Username
The username enables the user to login to the Amazon WorkMail webmail.
deborock
Username can only contain the following characters: a-z, A-Z, 0-9, _ (underscore), - (hyphen) and @.

First name - optional
Debojit

Last name - optional
Saha

Display name
The name by which the user is presented in the system.
Debojit Saha

Email address
Primary email address to be used for this user.
debo @ hotdawg.awsapps.com

☒ Show in global address list
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ Remote user
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

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9. Next, set a password for the WorkMail account according to the provided guidelines.

Email address
Primary email address to be used for this user.
debo @ hotdawg.awsapps.com

☒ Show in global address list
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ Remote user
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

Password setup

Password
Password for the user to log in with.

Passwords have an 8-character minimum with at least one character from three of these four categories: lowercase, uppercase, numeric, and special characters.

Repeat password

Cancel Add user

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10. Proceed to click on “Add User”.

Email address
Primary email address to be used for this user.

debo @ hotdawg.awsapps.com

☒ **Show in global address list**
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ **Remote user**
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

Password setup

Password
Password for the user to log in with.

Passwords have an 8-character minimum with at least one character from three of these four categories: lowercase, uppercase, numeric, and special characters.

Repeat password

Cancel Add user

11. After successfully adding the user, return to the organizations page, click on the organization name, and navigate to the **“Amazon WorkMail web application”** link to proceed.

Amazon WorkMail Organizations hotdawg

Find email address Delete organization

hotdawg

You are using the test domain as your default domain. We recommend that you add a custom domain and set it as the default domain: [Manage domains](#)

Organization details info

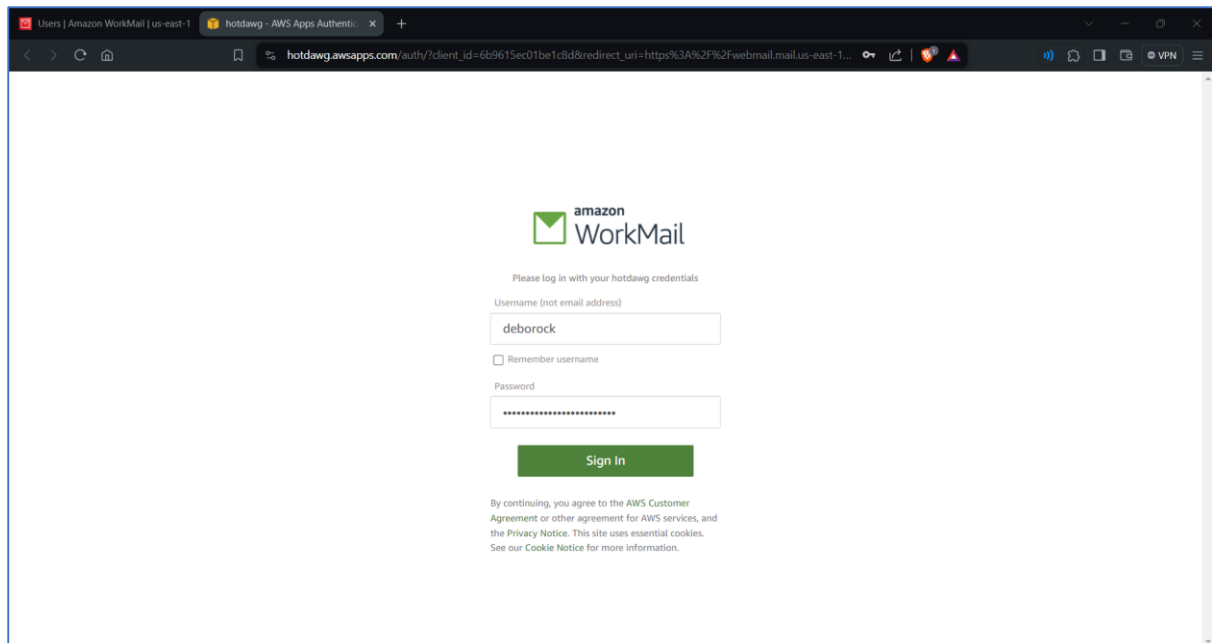
Organization ID m-03705efac4a942ba867857aad099cab0	State Active	Directory type WorkMail directory
ARN arn:aws:workmail:us-east-1:211125358737:organization/m-03705efac4a942ba867857aad099cab0	Date created May 03, 2024 at 19:06 (UTC+5:30)	Directory ID d-9067e3f8fd
Default domain hotdawg.awsapps.com		

User login

Desktop or mobile apps
[WorkMail documentation for setting up email clients](#)

Amazon WorkMail web application
<https://hotdawg.awsapps.com/mail>

12. Now, enter the username and password to access your WorkMail account.



13. From this point, you can send an email to a Gmail account and verify whether it was received in your Gmail inbox to confirm that your WorkMail is functioning properly.

