

To  
Dr V Krishna  
Cultural Convener  
PES University

16<sup>th</sup> April 2019

Respected sir,

Sub: Reimbursement of expenses for Campus Culture 2018

Write Angle was in charge of the creation of the magazine Campus Culture for the year 2018. Draft copies of the magazine were printed, incorporating various changes. Please find below the details for the expenses incurred. I kindly request you to reimburse the expenses for the same.

Thanking you,  
Regards,

Manasa Jagadeesh  
For Write Angle

### **Table of Expenses**

<b>Sl no</b>	<b>Particulars</b>	<b>Amount</b>
1.	Section printout	Rs.190
2.	Spiral bound draft	Rs.1465
3.	Perfect Binding draft 1	Rs.1478
4.	Perfect Binding draft 2	Rs.1428
	<b>TOTAL</b>	<b>Rs. 4561</b>

To  
Chairperson,  
Department of Computer Science & Engineering,  
PES University

16<sup>th</sup> April 2019

Respected ma'am,

Sub: Request for attendance - Write Angle

Write Angle, the literary club of PES University conducted many on campus literary events and organised the literary events of Aatmatrishha 2019.

Please find attached the attendance details of the students involved in these activities. I request you to kindly oblige and grant the students attendance for the same.

Thanking you,

Regards,

For Write Angle,

Manasa Jagadeesh  
Head  
Write Angle

Dr V Krishna  
Cultural Convener  
PESU

To  
Chairperson,  
Department of Electronics and Communication Engineering,  
PES University

16<sup>th</sup> April 2019

Respected ma'am,

Sub: Request for attendance - Write Angle

Write Angle, the literary club of PES University conducted many on campus literary events and organised the literary events of Aatmatrisha 2019.

Please find attached the attendance details of the students involved in these activities. I request you to kindly oblige and grant the students attendance for the same.

Thanking you,

Regards,

For Write Angle,

Manasa Jagadeesh  
Head  
Write Angle

Dr V Krishna  
Cultural Convener  
PESU

To  
Chairperson,  
Department of Biotechnology,  
PES University

16<sup>th</sup> April 2019

Respected ma'am,

Sub: Request for attendance - Write Angle

Write Angle, the literary club of PES University conducted many on campus literary events and organised the literary events of Aatmatrishha 2019.

Please find attached the attendance details of the students involved in these activities. I request you to kindly oblige and grant the students attendance for the same.

Thanking you,

Regards,

For Write Angle,

Manasa Jagadeesh  
Head  
Write Angle

Dr V Krishna  
Cultural Convener  
PESU

To  
Chairperson,  
Department of Mechanical Engineering,  
PES University

16<sup>th</sup> April 2019

Respected sir,

Sub: Request for attendance - Write Angle

Write Angle, the literary club of PES University conducted many on campus literary events and organised the literary events of Aatmatrishha 2019.

Please find attached the attendance details of the students involved in these activities. I request you to kindly oblige and grant the students attendance for the same.

Thanking you,

Regards,

For Write Angle,

Manasa Jagadeesh  
Head  
Write Angle

Dr V Krishna  
Cultural Convener  
PESU

To  
Chairperson,  
Department of Science & Humanities,  
PES University

16<sup>th</sup> April 2019

Respected ma'am,

Sub: Request for attendance - Write Angle

Write Angle, the literary club of PES University conducted many on campus literary events and organised the literary events of Aatmatrishha 2019.

Please find attached the attendance details of the students involved in these activities. I request you to kindly oblige and grant the students attendance for the same.

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Manasa Jagadeesh  
Head  
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Dr V Krishna  
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PESU