



File Number

June 22, 2020

To Whom It May Concern

Re: Manal Siddiqui's Letter of Recommendation

I would like to comment on Manal Siddiqui's leadership ability and community service contribution while she worked under my direction with the City of Ottawa Recreation, Cultural and Facility Services Department.

In 2017, Manal was instrumental in the implementation and delivery of a girl's recreation and sport program in a priority neighbourhood. Later in 2018, Manal was both a soccer instructor and a leadership camp instructor for youth.

She established a very strong and personal rapport with children at her lessons. They enjoyed her instruction and gentle approach. Manal has a great ability to remember children's names and their interests which accentuated the client experience of her lessons. Manal demonstrated the ability to modify her lesson plans on the fly to accommodate the needs of a group. She had strong communication skills throughout the program and was prompt in her electronic communications and responses. Manal also committed her time to the planning of an obstacle course during the soccer festival. To do this she engaged the assistance of Leaders in Training. As a result of her creativity and ability to work with others, participants thoroughly enjoyed the experience.

Manal also committed her time and energy to a Junior Mentor Leadership camp that was not fully delivered. Her creativity and innovation were demonstrated in the planning of activities. Her efforts during this time were greatly appreciated.

Manal has a great future ahead of her in recreation or any endeavour because of her plethora of skills, willingness to learn, her ability to work with others, positive attitude and her cooperative nature. She contributed greatly to our collective program success. She regularly provided staff coverage for lessons to ensure program continuity.

It was an absolute pleasure having Manal part of my team and I commend her for her work ethic, professionalism, passion, skilled instruction, and overall enthusiasm working with children and youth. Manal always came to work with a smile and ready to work. In whatever field Manal chooses, she has a very bright future ahead of her with unlimited potential.

Sincerely,

Michael Lalonde
Program Coordinator
Integrated Neighbourhood Services Team
Community and Social Services Department
1250 Ledbury Ave.
mike.lalonde@ottawa.ca
Tel (613) 809-1158