

# Team Meeting #5

December 2, 2022

10:00 P.M

Discord Voice Call

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<b>Meeting called by:</b>	Andy Lopez	<b>Type of meeting:</b>	Finalize presentation
<b>Facilitator:</b>	Samridhya Mukherjee	<b>Note taker:</b>	N/A
<b>Timekeeper:</b>	Manan Savaliya		
<b>Attendees:</b>	Samridhya Mukherjee, Andy Lopez, Manan Savaliya		
<b>Please read:</b>	N/A		
<b>Please bring:</b>	N/A		

## Minutes

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**Agenda item:** Finalize project and prepare for submission      **Presenter:** Andy Lopez

### Discussion:

In this meeting, we will conduct a final preview of our presentation along with roles and time ourselves.

### Conclusions:

Successful completion of practice presentation

Action items	Person responsible	Deadline
✓ Complete one last grammar check of presentation	Samridhya	December 02, 2022

### Conclusions:

After successful grammar check. Submit presentation to GitHub

Action items	Person responsible	Deadline
✓ Submit presentation to GitHub	Samridhya, Manan, Andy	December 02, 2022

## Other Information

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### Observers:

N/A

### Resources:

Canvas, Google Slides, GitHub

### Special notes:

N/A