 ***ASHIQUE RAHMAN V.K***

*ashiquerahman733@gmail.com *

*+971527981008*

*12th June 1997*

*Employment Visa *

*Indian National *

*Valid Uae&Oman Driver’s License *

***A****n ambitious and focused candidate who is able to use own initiative and is comfortable working in a busy office environment. Able to ensure that an office runs smoothly by combining hard work and dedication. Right now, looking for suitable sales executive position with a company that offers a friendly and supportive environment and excellent professional development opportunities*

Educational Background

* Bachelors in Commerce

2015–2018

* Elementary, Primary & High School (75%)

2013-2015

 Professional Experience

* Sales Executive 

Al Haramain Perfume, Oman

April 2018 – February 2020

* Consult customers about different perfumes and brands and convincing them to buy the product.
* Dealt with the stock management and also took part in financial affairs of the outlet in different branches of the company.
* Gained valuable experience in using effective sales techniques
* Strong organizational and planning skills with close attention to detail
* Also deal with outdoor wholesale customers from shop itself
* Achieving established goals.
* Increasing in store sales.
* Superior product knowledge.
* Cross-selling products to increase purchase amounts
* Building great relationships with customers, colleagues, and suppliers
* Ensured that the visual standards of the store met the company’s high standards
* Hotel Manager business-businessman-aaa004-512.png

Hotel Amber International, Mumbai

May 2016 – February 2018

* Recruiting, training and supervising staff.
* Managing budgets.
* Maintaining statistical and financial records.
* Planning maintenance work, events and room bookings.
* Handling customer complaints and queries.
* Promoting and marketing the business.
* Update existing customer information
* Manage and resolve customer complaints
* Ensuring compliance with health and safety legislation and licensing laws
* Receptionist 

Hotel Amber, Mumbai

April 2015 – May 2016

* welcome and greet guests
* Answer and direct incoming calls
* Inform guests of hotel rates and services
* Make and confirm reservations for guests
* ensure proper room allocation
* Register and check guests in
* Confirm relevant guest information
* Verify guest's payment method
* Issue room keys and direct guests to their rooms
* Maintain clear and accurate records of guest room bookings
* Skills & Achievements
* Excellent Managerial and communication skills extracted from pervious experiences.
* Excellent Problem solving, Analytical skills.
* Ability to learn new technologies and systems faster and work according to company’s procedures.
* Ability to work in a team maintaining the dignity of others and my responsibilities.
* Fluent and clean communication skills in multiple languages
* Update existing customer information
* Enthusiasm and personal drive
* Other Details

**Hobbies**

Music, Reading, Writing & Movies

 **Language Proficiency**

English, Malayalam, Arabic, Hindi, Tagalog (Beginner)

 **Computer Skills**

Microsoft Office (Excel, PowerPoint & Word) plus Social Networking sites

 **Research Conducted**

Conducted study on various types of oud & perfumes and their uniqueness along with Contrasting factors between oud and perfumes.

**Declaration**

I do hereby declare that all the data provided above are true to the best of my knowledge. I hope the above details will meet with your requirements and you will give due consideration to my request and better response. I assure you all my best services at all time.

 References can be furnished upon request